



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 6<sup>th</sup> March 2019**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
at The Guildhall, Mill Street, Ludlow on  
11<sup>th</sup> March 2019 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- LUDLOW MUSEUM AT THE BUTTERCROSS
- RISK ASSESSMENTS
- LINNEY RIVERSIDE
- LUDLOW MARKET

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Recording of Meetings

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

## 3. Apologies

To note committee members' apologies receive by the Town Clerk

## 4. Declarations of Interests

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

## 5. Public Open Session (15 minutes)

Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

## 6. Ludlow's Unitary Councillors Question and Answer Session

Ludlow's Unitary Councillors are invited to address any questions to the Committee

## 7. Minutes

To approve as a correct record and sign the open minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 4<sup>th</sup> FEBRUARY 2019**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

### **Members are reminded:**

*All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

*All Committee minutes must be received without discussion or debate.*



## 8. Items to Action

To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 4<sup>th</sup> FEBRUARY 2019**.

	<b>ITEM</b>	<b>Attachment</b>
9.	<b>STREET LIGHTING</b> To consider a recurring Street Lighting request	<b>9</b>
10.	<b>LUDLOW MUSEUM AT THE BUTTERCROSS</b>	
a)	To consider a report regarding the marketing plan 2019/2020	<b>10a</b>
b)	To consider a proposal for a Memorandum of Understanding from Shropshire Council; and recommend approval to Full Council.	<b>10b</b>
11.	<b>RISK ASSESSMENTS</b> To consider a report regarding a review of risk assessments	<b>11</b>
12.	<b>LUDLOW MARKET</b> To consider a report on a new digital system for parking permits	<b>12</b>
13.	<b>LUDLOW IN BLOOM</b> To consider a request from Ludlow in Bloom	<b>13</b>
14.	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	<b>No papers</b>
15.	<b>LINNEY RIVERSIDE PARK</b>	
a)	To consider a report and recommendations relating to the Linney Riverside Park Toilets tender	<b>15a</b>
b)	To consider an update regarding boating at the Linney Riverside Park	<b>15b</b>
16.	<b>CANNON</b> To consider a report regarding proposed signage and quotations	<b>16</b>



## **M e m b e r s h i p**

Councillors Clarke (Chairman); Cobley, Garner; Gill; Ginger, Lyle; O'Neill; Parry; Paton; Perks; Pote and Smithers.

## **Notes**

The next Services Committee meeting will be held on **8<sup>th</sup> April 2019**