



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
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Despatch date: 9th October 2019

SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held
at The Guildhall, Mill Street, Ludlow on
Monday 14th October 2019 at 7.00pm

K. Adams

Kate Adams
Deputy Town Clerk

Key Agenda Items:

- BENCHES
- THE BUTTERCROSS VISITOR ENGAGEMENT
- WHEELER ROAD PATH

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Recording of Meetings

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. Apologies

To receive committee councillors' apologies.

4. Declarations of Interests

To receive councillors':

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5. Public Open Session (15 minutes)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. Ludlow's Unitary Councillors Session

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

7. Minutes

To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 2nd SEPTEMBER 2019**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but



not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.

8. **Items to Action**

To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 2nd SEPTEMBER 2019**.

	ITEM	Attachment
9.	BENCHES To consider the report regarding Bench Maintenance	9.
10.	WIGLEYS FIELD ALLOTMENTS To note the photographic update regarding the introduction of two feral cats	10.
11.	STREET SCENE To note the response from Shropshire Council	11.
12.	SILENT SOLDIER To consider a request to put a Silent Soldier in Castle Gardens	12.
13.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	13.
14.	THE BUTTERCROSS – VISITOR ENGAGEMENT To consider the report regarding visitor engagement at Ludlow Museum at The Buttercross	14.
15.	WHEELER ROAD PATH To receive quotes to repair the paths at Wheeler Road	15.
16.	VAT ADVICE To note the advice from NABMA	16.



M e m b e r s h i p

Councillors Clarke (Chairman); Cobley, Garner; Gill; Ginger, Jones, Lyle; Mahalski, O'Neill; Parry; Paton; Perks; Pote and Smithers.

Notes

The next Services Committee meeting will be held on **25th November 2019**