

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 9th APRIL 2018** at **7.00PM**.

S/128 **PRESENT**

Chairman: Councillor M Clarke

Councillors: Cobley, Garner, Ginger, Lyle, Parry, Perks and Smithers.

Officers: Gina Wilding, Town Clerk
 Sean Turgoose, DLF & Market Supervisor
 Tony Caton, Market Officer
 Anthony Bevington, Finance Assistant

S/129 **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/130 **APOLOGIES**

Apologies were received from Councillor Gill, Jones and Paton

S/131 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
None		

Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Ginger	CCTV (8)	Local Business in Town

Personal Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Cobley	CCTV (8)	Son-in-Law works for Police
Councillor Parry	Item 9A	Shropshire Councillor
Councillor Parry	Item 10	Ludlow in Bloom and Benches
Councillor Perks	Item 9A	Market Trader
Councillor Perks	Item 10	Bench Restore

S/132 PUBLIC OPEN SESSION (15 minutes)

There was one member of the public present

S/133 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

There was one member of the Unitary Council present. Cllr Parry had no updates for the committee.

S/134 MINUTES

RESOLVED MC/GP (7:0:1)

That the minutes of the Services Committee meeting held on the 5th March 2018 be approved as a correct record and signed by the Chairman.

S/135 ITEMS TO ACTION

The Chairman thanked the staff for completing the items to action.

RESOLVED MC/JS (7:0:1)

To note the Items to Action.

S/136 CCTV WORKING GROUP

RESOLVED (Unanimous) MC/GP

To approve:

- i) the working group terms of reference
- ii) the timetable for progressing the CCTV project
- iii) the next steps for the CCTV Working Group

S/137 LUDLOW MARKET VAT STATUS

RESOLVED GP/TG (7:0:1)

- i) To note that the ongoing unresolved situation regarding VAT on market letting as reported by NABMA
- ii) To inform our local MP of the situation

S/138 LUDLOW MARKET UK MARKETS INDEX

RESOLVED (Unanimous) MC/GG

To note the UK Market Index

S/139 RESOLVED MC/GG (7:1:0)

To receive quarterly income reporting relating to each regular market day

S/140 RESOLVED (Unanimous) MC/GG

To receive quarterly income reporting relating to each specialist market

S/141 LUDLOW MARKET INTERNAL AUDITOR

RESOLVED (Unanimous) MC/GP

To note the actions taken by the Market Officer in relation to the internal auditors interim report

S/142 BENCHES

RESOLVED (Unanimous) MC/GG

To note the expression of appreciation for the re-fitting the Jubilee bench on Old Street

The meeting closed at 7:45pm

Chairman

N.B. No Closed Session Minutes will not be issued.

Date