

## MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Ludlow Conference Centre, Ludlow on **MONDAY 23<sup>rd</sup> NOVEMBER 2009** at **7.00PM**

### **S73/09** **PRESENT**

Chairman: Councillor Pound

Vice Chairman: Councillor Newbold

Councillors: Davies; Hunt; Parry; Pope; Smithers; Taylor-Smith

In Attendance: None

Officers: Veronica Calderbank, Town Clerk; Hannah Coleman, Assistant Clerk

### **S74/09** **APOLOGIES**

Apologies for absence were received from Councillor Glaze.

### **S75/09** **DECLARATIONS OF INTEREST**

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

#### Personal Interests

<u>Member</u>	<u>Item</u>
Parry	Member of Ludlow in Bloom Committee
Smithers	Chairman of Ludlow in Bloom Committee
Taylor-Smith	10 – Unitary Councillor involved in potential funding for the Linney Related to member of Ludlow in Bloom Committee

**S76/09** **PUBLIC OPEN SESSION** – There was 1 member of the public present.

Colin Sheward, Lime Close, informed the Committee that Ludlow in Bloom had achieved a Gold Award in 2009 and would like to work towards a Best in Category for the town, ultimately wanting to achieve a national award. He mentioned some of the plans for 2010, such as enhancing the floral arrangements, starting a gradual replacement programme for planters and painting or preserving the existing tubs. Ludlow in Bloom works with many organisations and groups in town who help on a practical and financial level. He thanked the Town Council for their grant of £2,500 this year.

**S77/09** **MINUTES**

There was discussion on the issues relating to the Cemetery Chapel doors. It was suggested that the previous decision was not adequate. It was suggested that the matter should be considered in closed session.

**S78/09** **EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED (unanimous)**

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**S80/09** **RESOLVED (unanimous)**

To move back into Open Session.

**S81/09** **MINUTES**

**RESOLVED (unanimous)**

That the minutes of the Services Committee meeting held on 19<sup>th</sup> October 2009, subject to the amendments made, be signed as a correct record.

**S82/09** **ITEMS TO ACTION UPDATE REPORT FROM OCTOBER 2009**

The report was noted. It was further noted that all Full Council meetings would be held at the Ludlow Conference Centre to allow for adequate seating.

**S83/09** **MOBILE TRADING UNITS**

The letter to traders regarding the removal of trailers on non trading days and their response were noted.

**RESOLVED (unanimous)**

That Standing Orders are not waived therefore, the matter not re-opened and vans would not be allowed to stay overnight on consecutive trading days.

**S84/09 MARKET CAPITAL WORKS/ENHANCEMENTS**

It was noted that the stall skirts and backsheets would be supplied and distributed in the week. Regular walk-in stalls would be adapted to make the stall boards alteration easier for traders.

**S85/09 CEMETERY**

It was noted that works had been commissioned to create a disabled facility within the toilets and the matter was ongoing.

**S86/09 BUTTERCROSS REPAIRS**

The Town Clerk provided a verbal progress report on the Structural works undertaken.

**S87/09 EXCLUSION OF THE PUBLIC AND PRESS****RESOLVED (unanimous)**

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**S89/09 RESOLVED (unanimous)**

To move back into Open Session.

**S90/09 THE LINNEY**

It was noted that following a meeting with the representative from the Environment Agency the Town Council was assured of expert advice free of charge from technical consultants. Previous schemes, and a new scheme, would go out to consultation in December.

When possible, a contractor would be hired to put extra scalplings on the Linney car park surface.

**RESOLVED (unanimous)**

That the Medieval Fayre would hire the Linney car park on 28<sup>th</sup> and 29<sup>th</sup> November at a charge of £250.

**S91/09 LUDLOW IN BLOOM****a) Minutes**

The minutes of the Ludlow in Bloom Committee meeting held on 28<sup>th</sup> October 2009 were noted. It was agreed that the Town Clerk would write a letter to formalise the relationship between Ludlow Town Council and Ludlow in Bloom. Two representatives from Ludlow Town Council would remain on the Ludlow in Bloom Committee.

**b) Autumn Seminar**

The notes from the Heart of England in Bloom Seminar were noted.

**S92/09 EXCLUSION OF THE PUBLIC AND PRESS****RESOLVED (unanimous)**

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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Chairman

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Date

N.B. Confidential Minutes will be issued.