



## SERVICES COMMITTEE

Minutes of the Services Committee meeting held at Bishop Mascall Centre, Ludlow, on Monday 23<sup>rd</sup> March 2009 at 7.00 pm.

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**MEMBERS PRESENT:** Councillors Pound (Chairman), Bradley (Vice-Chairman), Callender, Kidd, Newbold, Pope, Smithers and Taylor-Smith

**IN ATTENDANCE:** Councillor Aitken and Davies

**OFFICER PRESENT:** Hannah Coleman, Assistant Clerk

**S112/08 APOLOGIES FOR ABSENCE** – Apologies for absence were received from Councillor Glaze.

**S113/08 PERSONAL AND PREJUDICIAL INTERESTS** – The following declarations of interest were made:

Agenda No.	Councillor's Name	Personal	Prejudicial	Reason
6. e)	G. Kidd	✓		Founder of Food & Drink Festival
7. c)	J. Smithers	✓		Chairman of Ludlow in Bloom
11. c)	M. Taylor-Smith	✓		Relative to Chairman of Pride of Place

**S114/08 PUBLIC OPEN SESSION** – There were no members of the public present.

**S115/08 MINUTES** – It was **RESOLVED** that the minutes of the Services Committee meeting held on 16<sup>th</sup> February 2009 be accepted as a correct record.

**S116/08 ITEMS TO ACTION UPDATE** – The update was **NOTED**. It was **RESOLVED** to suspend Standing Orders to allow Colin Richards, Conservation Officer, to update the Committee on the condition and grant funding situation of the stretch of Town Wall in the Garden of Rest and to advise on the state of the hornbeams in that area.

It was **RESOLVED** to move to Item 12 of the agenda.

**S117/08 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** – It was **RESOLVED** that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was **RESOLVED** to suspend Standing Orders to allow Colin Richards, Conservation Officer, to speak for the following item in Private Session.



**S118/08 TENDER FOR CASTLE GARDENS**

**S119/08 TENDER FOR HENLEY ROAD CEMETERY**

It was **RESOLVED** to return to Item 6 of the agenda.

**S120/08 LUDLOW MARKET**

a) **Markets Sub-Committee** – Subject to the clarification of Minute MS26/08/9 by the Sub-Committee, the notes of the meeting held on 23<sup>rd</sup> February 2009 were **APPROVED**.

b) **Market Enhancement Scheme** – The Assistant Clerk reported that the funding application had been unsuccessful as AWM had no uncommitted funds remaining.

It was **RESOLVED** to approach SSDC and ask for their understanding of what had happened and if there was any explanation as to why the Town Council was lead to believe that funding was still available.

It was further **RESOLVED** to ask New Markets Solutions to provide additional advice for possible immediate works to improve the Market area.

c) **Entertainment Square** – It was **RESOLVED** to invite Alan Procter, Licensing Officer, to the next Policy & Finance Committee meeting to discuss issues, options and policies.

(i) **Hire Charges** – It was **RESOLVED** to present proposals for the level of charges that should be implemented for businesses and organisations who wish to use the Entertainment Square at the next meeting.

(ii) **Electricity Charges** – It was **RESOLVED** to defer this item.

d) **Visiting Markets** – It was **RESOLVED** to defer this item.

Councillor Kidd declared a personal interest in the following item.

e) **Food & Drink Festival Spring Event** – It was **RESOLVED** to defer this item.

**f) National Market Traders Federation**

(i) **Conference 2009** – It was **RESOLVED** not to nominate a Councillor or member of staff to attend the conference.

(ii) **Handbook** – It was **NOTED** that the Handbook for 2009 had been received.

g) **Thursday Craft & Country Markets** – The letter received from V.D. Noller was **NOTED**. It was **RESOLVED** to offer a deal for 2009 only if there was adequate stall space left on the Market after the closing date for applications.

**S121/08 AMENITIES**



- a) **DLF Work Schedule** – The list of completed and on-going works was **NOTED**.
- b) **Graffiti at Wheeler Road** – It was **RESOLVED** not to erect any further signage at Wheeler Road.

Councillor Smithers declared a personal interest in the following item.

- c) **Ludlow in Bloom** – The report of the meeting held on 17<sup>th</sup> February 2009 was **RECEIVED**.
- d) **Local Joint Committee** – Councillor Kidd reported that the Linney was not greatly discussed at the meeting held on 18<sup>th</sup> March 2009, but that those who wished to comment were referred to the Buttercross Bulletin.
- e) **Catering Vehicle at the Linney** – The letter received from H. & A. Edwards was **NOTED**. It was **RESOLVED** to ask them to submit a proposal for consideration at the next meeting.

#### **S122/08 CEMETERY**

- a) **Digitisation of the Cemetery Registers and Plan** – The quote received from Manuscripti Ltd to digitally archive the Cemetery Registers and create a hardboard of the Cemetery Plan was **NOTED**. It was **RESOLVED** that the work should be carried out in principle, but to defer any decision for 6 months in order to build up funds from Cemetery fees.
- b) **Speed Restriction** – It was **RESOLVED** that a speed restriction of 5mph should be introduced to the car park.

It was **RESOLVED** to suspend Standing Orders and extend the meeting for a further 15 minutes.

**S123/08 REPLACEMENT RIDE-ON MOWER** – It was **RESOLVED** to obtain a locally sourced price for the part exchange of the existing Stiga for a Kubota GR2100 and compare with the current quote of £3,155.

**S124/08 STREET LIGHTING** – It was **RESOLVED** to grant permission to Traffic & Highway Engineering, SCC, for the removal of street light L7 on the junction of Sandpits Road and Whitbread Road, at no cost to the Town Council.

#### **S125/08 REPORTS FROM OUTSIDE ORGANISATIONS**

- a) **Friends of Whitcliffe Common** – Councillor Kidd. The Friends had now partnered with Shropshire Wildlife Trust.
- b) **Town Walls Trust** – There was nothing further to report.

Councillor Taylor-Smith declared a personal interest in the following item.



c) **Pride of Place** – A litterpick had been arranged for Saturday 28<sup>th</sup> March 2009 at 10.30am meeting at the Buttercross.

The meeting closed at 9.13pm.

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Chairman

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Date