



MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Stable Block, Stone House, Corve Street, Ludlow on **MONDAY 22ND FEBRUARY 2010** at **7.00PM**

S14/10 **PRESENT**

Chairman: Councillor Pound

Vice Chairman: Councillor Newbold

Councillors: Callender; Davies; Hunt; Parry; Pope; Taylor-Smith

In Attendance: Councillor Aitken

Officers: Veronica Calderbank, Town Clerk; Hannah Coleman, Assistant Clerk

S15/10 **APOLOGIES**

Apologies for absence were received from Councillor Glaze.

S16/10 **DECLARATIONS OF INTEREST**

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

Personal Interests

<u>Member</u>	<u>Item</u>
Hunt	13b – Neighbour to the tenants
Parry	11 – Member of Ludlow in Bloom Committee 13b – Friend of a relative to the tenants
Taylor-Smith	10 – Potential involvement as Unitary Councillor 11 – Related to member of Ludlow in Bloom Committee

S17/10 **PUBLIC OPEN SESSION**

There were 3 members of the public present.

Judy Robertson, Clee Downton, introduced herself as a member of the Ludlow in Bloom Committee.

Rosanna Taylor-Smith, Mill Street, said she was looking forward to the next year and building on the success of Ludlow in Bloom last year. She once again thanked the Town Council for their continued support both financially and the work of the Direct Labour Force.

S18/10 MINUTES

RESOLVED (unanimous)

That the minutes of the Services Committee meeting held on 11th January 2010 be approved and signed as a correct record.

S19/10 ITEMS TO ACTION UPDATE REPORT FROM JANUARY 2010

- a) The Town Clerk ("TC") provided a verbal update that there was a good rapport between the Church and the Town Council and it was agreed that the issues regarding the trees and enhancement of paths and lighting proposals for the Garden of Rest would be discussed. As part of the Castle Walks consultation next month, this area would also be considered as part of the scheme for developing the town walls and walks around the town.
- b) The TC advised that a report on the Castle Square ownership was to be considered by Shropshire Council shortly and a response made to the Town Council in due course.
- c) Members noted that the anchorage points for the market backsheets would be installed after the purchase of a drill sufficient for the task. The costs of waiving the market rents during the severe weather had cost very little to the Town Council due to few traders attending the market on those days.
- d) Subject to the approval of English Heritage, the preferred contractor was Treasures & Sons. The scaffolding at the Buttercross has now been dismantled.

S20/10 GRITTING POLICY

RESOLVED (unanimous)

To recommend to the Policy & Finance Committee the adoption of the Gritting Policy, subject to the amendments made.

S21/10 CEMETERY

After discussion, it was agreed that the specification for the proposed toilet works should be circulated to Councillors Pound and Parry for consideration. Consultation with the Association for the Disabled and Ludlow Access Group would also be carried out.

S22/10 BUTTERCROSS REPAIRS

The Town Clerk provided a verbal progress report on the ground floor works.

RESOLVED (unanimous)

To delegate authority to the Town Clerk to acquire door bars in consultation with the Conservation Officer.

S23/10 THE LINNEY AND CASTLE GARDENS

It was noted that the consultation would take place at the Harley Centre next month and that schools would be involved.

RESOLVED (unanimous)

To make the proposal plans available for the afternoon and to hold a public meeting in the evening.

S24/10 CODER ROAD SKIP

Concern was expressed that the skip at Coder Road may be closing and this would have a negative impact on Ludlow.

RESOLVED (unanimous)

To write to Shropshire Council and ask for clarification on what plans there are to alter waste services in Ludlow. A request for the Town Council to be consulted for any changes would also be made.

S25/10 LUDLOW IN BLOOM

The minutes of the committee meeting held on 3rd February 2010 were noted. The next Ludlow in Bloom meeting was scheduled for 3rd March 2010 where final planting arrangements would be suggested and brought back to the Committee.

S26/10 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED (unanimous)

That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 8.43pm.

Chairman

Date

N.B. Confidential Minutes will be issued.