



SERVICES COMMITTEE

Minutes of the Services Committee meeting held at Bishop Mascall Centre, Ludlow, on Monday 21 April 2008 at 7.00 pm.

MEMBERS PRESENT: Councillors Pound (Chairman), Newbold (Vice-Chairman), Bradley, Callender, Glaze, Kidd and Smithers

APOLOGIES FOR ABSENCE: Councillor Perks

IN ATTENDANCE: Councillor Pope

OFFICERS PRESENT: Hannah Coleman, Assistant Clerk and Roy Guestford, Market Manager

S25/08 PERSONAL AND PREJUDICIAL INTERESTS

Minute No.	Councillor's Name	Personal	Prejudicial	Reason
S28/08 b)	J. Smithers	✓		Chairman

S26/08 PUBLIC OPEN SESSION – There were 4 members of the public present.

Mark Woodward, Snitton, asked for clarification that the proposed layout of the market as last seen at the Steering Group meeting had not been changed.

Councillor Pound informed him that it had not but it was only the Town Council who would now discuss any further alterations.

Vivian Parry, Temeside, requested to know if the planting of the beds was definitely to be done by the Direct Labour Force. She was concerned that the plants may be left too long before they could be planted. Councillor Parry also informed the Committee that she had spent a considerable amount of time weeding the Old Street flower beds and was concerned that more of the DLF time was not devoted to the amenity areas.

The Assistant Clerk informed her that the DLF were ready to do the planting and requested that as soon as the plants were received that the Town Council be informed immediately. It was hoped that the three new members of staff on the DLF would commence work soon.

S27/08 MINUTES – It was **RESOLVED** that the minutes of the Services Committee held on 17th March 2008 be accepted as a correct record.

S28/08 AMENITY AREAS

(a) **Amenity Area & Property Report** – The report of the Community Services Officer and Site Analysis sheet were **NOTED**.



It was **RESOLVED** to propose that temporary toilets should be installed in Wheeler Road, following proposals made last autumn. This would be considered on the next agenda.

It was further **RESOLVED** that the Town Clerk be requested to consider drawing up a timetable programme of work for the Direct Labour Force.

(b) Ludlow in Bloom – Councillor Smithers reported that Ludlow in Bloom was working with SSDC Street Scene to install new litter and cigarette bins around the town. SSDC were also involved in the poster competition to spread awareness of litter issues and that South Shropshire Housing Association were assisting with the garden competitions this year. The report of the meeting of 9th April 2008 was **NOTED**.

S29/08 LUDLOW MARKET

a) Market Enhancement – It was **NOTED** that following the public consultation and the final meeting of the Steering Group, arrangements were in hand to produce proposals, complete with cost estimates, which would be presented to a meeting of the Town Council.

b) Performance Report – It was **NOTED** that the report had been completed and would be circulated to all members during the week.

c) Cardboard Recycling – It was **NOTED** that a meeting was scheduled to take place on Wednesday 23rd April at 12.30pm in the Buttercross.

d) Market Sub-Committee – The reports of the meetings of 7th March and 12th March 2008 were **RECEIVED**.

S30/08 CEMETERY – The report of the Cemetery Working Group was **RECEIVED** and it was **RESOLVED** that the recommendations be agreed in principal and considered at the next meeting once further information had been obtained.

S31/08 SOMERFIELD TOILETS – The Committee was informed that the Town Clerk was in the process of receiving an update from SSDC.

S32/08 REPORTS FROM OUTSIDE ORGANISATIONS

a) Friends of Whitcliffe Common – Councillor Kidd announced that the next meeting was scheduled to take place in June.

b) Town Walls Trust – Councillor Kidd reported that a Lottery grant application for £40,000 had been submitted.

c) Pride of Place – It was reported that the next litter pick had been arranged for Saturday 26th and Sunday 27th April.

The meeting closed at 7.57pm.

Chairman

Date