

SERVICES COMMITTEE

Minutes of the Services Committee meeting held at Bishop Mascall Centre, Ludlow, on Monday 18th May 2009 at 6.30 pm.

MEMBERS PRESENT: Councillors Pound (Chairman), Callender, Davies, Glaze, Hunt, Kidd, Pope, Smithers and Taylor-Smith

IN ATTENDANCE: Councillors Aitken, (Hunt and Wilcox in part)

OFFICERS PRESENT: Veronica Calderbank - Town Clerk
Paul Hughes - Consultant (Projects) (in part)

S1/09 Nominations were requested by the chairman for Vice Chairman
Invitations for the position of Vice-Chairman

It was **RESOLVED that** Councillor Newbold be appointed Vice – Chairman for the ensuing year

S2/09 APOLOGIES FOR ABSENCE – Apologies for absence were received from Councillor Newbold.

S3/09 PERSONAL AND PREJUDICIAL INTERESTS – The following declarations of interest were made:

Agenda No.	Councillor's Name	Personal	Prejudicial	Reason
8(b)	G. Kidd	✓		Founder of Food & Drink Festival
9	J. Smithers	✓		Chairman of Ludlow in Bloom and newsagent re Poop Scoop Bags
9 (e) and 11c)	M. Taylor-Smith	✓		Relative to Chairman of Pride of Place and Ludlow in Bloom

S4/09 PUBLIC OPEN SESSION – There was one member of the public present and he asked for the Council's Services Committee to consider a document he provided named 'Benchmarking'. He informed Members of the possible benefits and economic impact studies. The Clerk agreed to place this before Members at the next meeting.

S5/09 MINUTES – It was **RESOLVED** Unanimously that the minutes of the Services Committee meeting held on 6th April 2009 be accepted as a correct record.



S6/09 David Lloyd MBE Former Mayor of Ludlow Town Council

Members were informed of the tragic news of David Lloyd's death and agreed unanimously to fly the Council's flags at half mast until after the funeral and for the Clerk to write to his widow Wendy to express the Council's sympathy.

The Mayor asked the Clerk to send flowers as considered appropriate donating £50 from his personal allowance for that purpose.

S7/09 ITEMS TO ACTION UPDATE – The update was **NOTED**. The public was invited to rejoin the meeting

SEE CONFIDENTIAL MINUTES

S10/09 ENTERTAINMENT SQUARE

It was **RESOLVED** to defer this item to the next meeting and that it be referred to Policy and Finance Committee in due course.

S11/09 AMENITIES

a) **Guide Hut Toilets**

It was **RESOLVED** that the Town Clerk be authorised to consider quotes in relation to this and report back to Members to advise on availability of funding

b) **Poop Scoop Bags**

The Clerk advised Members that these are now available at Stone House

c) **John Lawson Circus**

It was **RESOLVED** that the Clerk be authorised to negotiate a new contract with Mr Lawson for 2009 use of Wheeler Road at whatever price was considered appropriate.

d) **Charity Car Boot Sale**

Members noted that the charity was not a local charity but based in Birmingham

It was **RESOLVED** that the Resident be advised to contact the 'Squirrel' as they held such events

e) **Ludlow in Bloom**



Members received a report and oral update by Councillor Smithers

It was **RESOLVED** that authority be delegated to the Town Clerk to contact Ludlow in Bloom to see if they were prepared to pay for the additional plants required to put 'Welcome to Ludlow' in the Castle gardens borders and to liaise with the DLF supervisor to see if this was feasible.

f) **Buttercross and miscellaneous**

Whilst discussing the cost of plants Members also discussed miscellaneous issues.

It was **RESOLVED** the Town Clerk took steps to provide a suitable board of events in the Buttercross with holiday key dates to avoid clashes and to speak with Councillor Hunt and grounds maintenance staff regarding Charlton Rise and key holiday areas. Members commented on the work of the team and noted the improvements and work undertaken

S12/9 CEMETERY

It was **RESOLVED** to delegate authority to the Clerk to arrange for the works identified in items 10 a and b to be undertaken as considered appropriate after competitive quotes had been obtained in compliance with Financial Standing Orders.

S13/09 CHRISTMAS LIGHTS

It was **RESOLVED** that this item be deferred to the next meeting

S14 REPORTS FROM OUTSIDE ORGANISATIONS

- a) **Friends of Whitcliffe Common**
- b) **Town Walls Trust**
- c) **Pride of Place.**

It was **RESOLVED** that this item be deferred to the next meeting

NO confidential minutes will be issued although the tabled report from NMS on The Markets is to remain Confidential

The meeting closed at 8.00pm.

Chairman

Date



CONFIDENTIAL MINUTES

S8/09 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – It was **RESOLVED** that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was **RESOLVED** to Exclude the public to discuss the following item in Private Session.

S9/09 LUDLOW MARKET

Members noted the Holiday allowance issues as presented on the agenda and read and noted the report from the Consultant Chris New and considered the tender specification for the new market stalls. They expressed concerns that the report had been tabled and that they had not had sufficient time to take in the issues. The Clerk went through the papers and the Projects Consultant offered to become involved with this to assist with the project.

Members raised issues concerning the amount of consultation and whether there had been sufficient consultation in this regard prior to going to Tender. Members asked if perhaps the Market Stall providers could give a presentation as to the types of stall/configuration available in order to assist and reduce costs.

It was **RESOLVED** to delegate authority to the Town Clerk to speak with the Market Consultant and arrange a further consultation meeting and provide a further copy of the Report from NMS (New Market Solutions) to their next meeting.

Chairman

Date