

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 17th JULY 2017** at **7.00PM**.

S/16 PRESENT

Chairman: Councillor M Clarke

Councillors: Cobley, Garner, Ginger, Jones, Lyle and Parry.

Officers: Gina Wilding, Town Clerk
 Sean Turgoose, DLF & Market Supervisor
 Sarah Hughes, Finance Assistant
 Tony Caton, Market Officer

Also Attending: Councillor Sheward

S/17 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/18 APOLOGIES

Apologies were received from Councillors Gill, Paton, Perks and Smithers.

S/19 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
None.		

Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Parry	11	Chair of Ludlow in Bloom
	10	Member of Access Group

Personal Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Cobley	12	Relatives use Skate park
Councillor Ginger	9	Shopkeeper in town centre

S/20 PUBLIC OPEN SESSION

Mr Paul Dazemoor, Chair of Ludlow Market Traders Committee, introduced himself as the new chair of the Market Traders Committee who will be representing Market Traders as one single voice. He thanked Councillor Clarke for his attendance at the last meeting, and added that he would like the Services Committee and Market Traders to work together in a positive way. He would like a proactive and regular dialogue to continue and encouraged members to attend their meetings and visit the market and consult with traders.

Members thanked Mr Dazemoor for attending the meeting and agreed that a constructive and open relationship between the Services Committee and Market Traders Committee would be positive.

Mr Colin Sheward, Lime Close, expressed his concerns regarding Item 10 (Representatives on Outside Bodies). He felt that the role of a Council Representative could be an ambiguous and potentially complex role, and using minutes as the primary communication tool may not be the effective and lead to further ambiguity. Furthermore he raised the concern that minutes of voluntary bodies may not be suitable for 3rd party use because of confidentiality issues, and he felt that this issue should be further discussed by Full Council.

S/21 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

Councillor V Parry, Ludlow South informed members that Ludlow in Bloom judging day was taking place this Wednesday 19th July. Judging will begin in the Buttercross Museum at 9am. She invited members to attend the Buttercross and also the lunch at the Women's Centre at 11.30am. The Town Clerk requested an itinerary for the day, and also to be informed of numbers attending the Buttercross so she can ensure ample seating provision.

S/22 MINUTES**RESOLVED (Unanimous) MC/RJ**

That the minutes of the Services Committee meeting held on the 5th June 2017, be approved as a correct record and signed by the Chairman.

S/23 ITEMS TO ACTION**RESOLVED (Unanimous) MC/RJ**

To note the Items to Action.

S/24 **MARKET TRADER MEETING**

RESOLVED (6:0:1) MC/RJ

That:-

- i) The minutes of the Market Trader meeting held on 16th June 2017 be noted, and
- ii) The date of the next meeting to be held on 7th August 2017 be noted

S/25 **STREET LIGHTING**

RESOLVED (Unanimous) GG/MC

That the decision made by Full Council on 19th June 2017 remains unchanged:

- i) Due to recent break in attempts and thefts from town centre businesses, the Town Council 's Street Lighting is left as it is for reasons of security, crime prevention, provision of adequate lighting for CCTV images and reassurance for all residents and businesses.*
- ii) Shropshire Council are approached regarding the reported countywide review of lighting due to take place over a five year period, and asked to officers to clarify the nature and timetable for reviewing street lighting in Ludlow.*

S/26 **REPRESENTATIVES ON OUTSIDE BODIES**

Councillor Garner agreed with Councillor Sheward's previous comments during Public Session, regarding the validity of minutes and what purpose they would serve to the running of the Town Council.

Councillor Ginger expressed his concerns with using minutes from non-elected bodies, some of whom may have a pre-set agenda to what is being discussed, therefore posing the risk of them being bias or imbalanced.

Councillor Jones suggested the idea of an annual report from Representatives.

The Chair concluded by stating that no organisations would be pressured to submit minutes, rather that the agenda item would serve as a forum at which organisations can update Ludlow Town Council if they would like.

RESOLVED (6:1:0) MC/RJ

To adopt the list of outside organisations to report to Services.

S/27 **LOWER CORVE STREET BENCH**

The Town Clerk informed the Committee that as the bench was on Town Council land, it would therefore fall under our remit of maintenance responsibility, and as such should be added to the DLF's schedule of regular checks so we can ensure safety standards are adhered to.

RESOLVED (5:0:2) MC/DL

To adopt the ongoing maintenance of Ludlow in Bloom's new bench on Council land on Lower Corve Street.

S/28 **WHEELER ROAD SKATE PARK**

Councillor Jones informed the Committee that the residents putting together the proposal for the park will not have complete information until next week. It was therefore suggested that the item is deferred until the next meeting if the information is available then.

RESOLVED (Unanimous) MC/RJ

That the item is deferred until the next meeting, providing the information is made available in time.

S/29 **LUDLOW MUSEUM AT THE BUTTERCROSS**

RESOLVED (Unanimous) AC/MC

That the update be noted.

S/30 **MEMORIAL CROSS**

The Chair informed the Committee that he had been to visit the Memorial Cross at Henley Road Cemetery on the morning of the meeting, and confirmed that it was as pictured in the report.

Councillor Ginger expressed his concerns regarding committing expenditure that was not agreed during the budgeting process, and therefore the task should remain under the DLF remit, to be carried out when time permits.

RESOLVED (Unanimous) GG/RJ

That the landscaping works to the Memorial cross are undertaken by the Direct Labour Force when their workload permits, following standard procedure for costing appropriately.

S/31 **BENCH UPDATE**

RESOLVED (Unanimous) GG/MC

That the report be noted.

The meeting closed at 7.55pm

Chairman

Date

N.B. No Closed Session Minutes will be issued.