



## SERVICES COMMITTEE

Minutes of the Services Committee meeting held at Bishop Mascall Centre, Ludlow, on Monday 16<sup>th</sup> February 2009 at 7.00 pm.

**MEMBERS PRESENT:** Councillors Pound (Chairman), Bradley (Vice-Chairman), Callender, Glaze, Kidd (7.30pm), Mitchell, Newbold, Pope, Smithers and Taylor-Smith

**OFFICER PRESENT:** Hannah Coleman, Assistant Clerk

**S101/08 APOLOGIES FOR ABSENCE** – There were no apologies for absence received.

**S102/08 PERSONAL AND PREJUDICIAL INTERESTS** – The following declarations of interest were made:

Agenda No.	Councillor's Name	Personal	Prejudicial	Reason
7. c)	J. Smithers	✓		Chairman of Ludlow in Bloom
11. c)	M. Taylor-Smith	✓		Relative to Chairman of Pride of Place

**S103/08 PUBLIC OPEN SESSION** – There were 3 members of the public present.

Ewart Carson, Linney, spoke in relation to the proposed removal of the hornbeams in the Garden of Rest. He reminded the Committee, as a Church Warden, that the land belonged to St Laurence's Church and that any change would require a resolution from the PCC. The Church believed that the trees posed no current threat to the Town Walls or environment.

Rosanna Taylor-Smith, Mill Street, referred Members to her email regarding the untidy Biffa Bins. She also informed those present that there was a litter pick scheduled for Saturday 28<sup>th</sup> February at 10.30am.

Viv Parry, Temeside, requested information and details regarding the loan taken out by the Town Council. She was also questioned whether burials of any denomination could be buried in the Catholic Plot in the Cemetery.

**S104/08 MINUTES** – It was **RESOLVED** that the minutes of the Services Committee meeting held on 12<sup>th</sup> January 2009 be accepted as a correct record.

**S105/08 ITEMS TO ACTION UPDATE** – The update was **NOTED**. The following was **RESOLVED**:

- (i) That the tariff for parking at the Linney car park would be £1 per day
- (ii) To advertise the post to lock and unlock the Cemetery gates at the Job Centre
- (iii) To look into other tree sponsors or schemes

**S106/08 LUDLOW MARKET**

- a) **Performance Report** – It was **NOTED** that New Markets Solutions would recommend a procedure for reporting within the Market Business Plan.
- b) **Markets Sub-Committee** – The notes of the meeting held on 19<sup>th</sup> January 2009 were **APPROVED**.
- (i) **Additional Markets** – It was **RESOLVED** to defer the decision on the proposals received from Mr M. Woodward, Chairman of Ludlow Branch NMTF and refer to New Markets Solutions. It was further **RESOLVED** to allow the Market Traders use of the Square free of charge on Sunday 22<sup>nd</sup> March 2009 for their own market
- (ii) **Monday & Wednesday Markets** – It was **RESOLVED** to defer the decision of holding only casual markets on these days during the winter months until the Market Business Plan had been received
- c) **Market Waste** – It was **RESOLVED** to consider this issue further once the Market Business Plan had been received.

**S107/08 AMENITIES**

- a) **DLF Work Schedule** – The list of completed and on-going works was **NOTED**.
- b) **Garden of Rest Trees** – It was **RESOLVED** to seek the advice of Colin Richards, Conservation Officer, on the existing condition of that part of the Town Wall and any specific current threat from the hornbeams. It was further **RESOLVED** to clarify who was liable for any damage caused by the trees or Town Wall.

Councillor Smithers declared a personal interest in the following item.

- c) **Ludlow in Bloom** – The report of the meeting held on 20<sup>th</sup> January 2009 was **RECEIVED**.

**S108/08 CEMETERY**

- a) **Cemetery Bollard** – It was **RESOLVED** that a drop down bollard should be installed to prevent vehicular access from the car park onto the cemetery paths. It was further **RESOLVED** that keys would be issued to the three regular stone masons for a trial period to be reviewed after three months.

**S109/08 EVENTS SQUARE**

- a) **Street Trading** – It was **RESOLVED** to approve the recommendation to the SSDC Licensing & Appeals Committee that they reviewed and amended the current policy and enabled Ludlow Town Council to continue to manage the use of the Entertainment Square, Castle Square, Ludlow for purposes relating to cultural or entertainment or activities associated thereto.



Councillor Mitchell left the meeting at 8.40pm.

**b) Committee Meeting** – It was **RESOLVED** to nominate Councillor Kidd to attend the SSDC Licensing & Appeals Committee meeting on Thursday 26<sup>th</sup> February 2009 at 5.00pm at Stone House.

**S110/08 SCHEDULE OF FEES** – It was **RESOLVED** to approve the proposed fees for 2009/10 subject to any recommendations made by New Markets Solutions.

**S111/08 REPORTS FROM OUTSIDE ORGANISATIONS**

**a) Friends of Whitcliffe Common** – Councillor Kidd. The minutes of the meeting held on 15<sup>th</sup> January 2009 were **NOTED**.

**b) Town Walls Trust** – Councillor Davies

It was **RESOLVED** to suspend Standing Orders to allow Rosanna Taylor-Smith to speak for the following item in the absence of Councillor Mitchell.

Councillor Taylor-Smith declared a personal interest in the following item.

**c) Pride of Place** – An increasing number of volunteers had joined the group and socials were arranged for after the litterpicks.

It was **RESOLVED** to reinstate Standing Orders.

The meeting closed at 8.53pm.

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Chairman

\_\_\_\_\_  
Date