



SERVICES COMMITTEE

Minutes of the Services Committee meeting held at Bishop Mascall Centre, Ludlow, on Monday 14th July 2008 at 7.00 pm.

MEMBERS PRESENT: Councillors Pound (Chairman), Newbold (Vice-Chairman), Bradley, Callender, Glaze and Pope

IN ATTENDANCE: Councillors Aitken, Galtress (left 8.55pm) and Wilcox (left 8.15pm)

OFFICERS PRESENT: Hannah Coleman, Assistant Clerk and Roy Guestford, Market Manager

S45/08 APOLOGIES FOR ABSENCE – Councillors Kidd, Perks and Smithers.

S46/08 PERSONAL AND PREJUDICIAL INTERESTS – There were no declarations of interest made.

S47/08 PUBLIC OPEN SESSION – There were 4 members of the public present.

Councillor Rosanna Taylor-Smith, Mill Street, thanked members of the Council and the Direct Labour Force for their support and help with the Ludlow in Bloom Judging Day. Heart of England would be announcing the results on 4th September. She also updated the Committee on the Somerfield Toilets issue.

Adrian Kibbler, Ludlow Advertiser, introduced himself to the Committee and supplied contact details.

Mark Lavers, Market Trader, asked if the market layout plan 08/50-07b was the latest design. It was confirmed that it was the proposal put forward by Council for the funding application to AWM. He reiterated his concerns that stalls were placed too close together while the space on the south side was left free. He distributed a petition to Members present illustrating the want of the public to keep the market unchanged.

S48/08 MINUTES – It was **RESOLVED** that the minutes of the Services Committee meeting held on 9th June 2008 be accepted as a correct record.

S49/08 ITEMS TO ACTION UPDATE – Following general discussion, the update was **NOTED**.

S50/08 AMENITY AREAS

(a) **Amenity Area & Property Report** – The report of the Community Services Officer was **NOTED**.

(b) **Members Survey Forms** – It was **AGREED** that the Town Council areas should be redistributed to Members according to their parish ward.



(c) **Ludlow in Bloom** – The report of the meeting held on 9th June 2008 was **RECEIVED**.

S51/08 CEMETERY

a) **Cemetery Drainage** – It was **NOTED** that three different consultants had been approached to obtain professional opinions on the works required for the drainage issues in Plots E and F, and to consider the requirements for managing drainage issues in the future.

b) **Rules and Regulations** – After comments had been made, it was **AGREED** to amend the draft review of the Cemetery Rules and Regulations.

c) **Thefts from Graves** – It was **AGREED** to seek advice from and work with the Police in order to tackle the recent incidents of crime and defend property in the Cemetery.

d) **Cemetery Toilets** – It was **NOTED** that the feasibility of moving the basin in the gent's toilets was being investigated.

e) **Chapel Porch** – It was **NOTED** that a consultation was underway with the funeral directors and clergy who use the Chapel in order to seek their views on the moving of the exiting internal door to the entrance of the porch.

S52/08 LUDLOW MARKET

a) **Performance Report** – The Market Manager provided a verbal report on the performance of the Market.

b) **Market Enhancement** – It was **NOTED** that a response was awaited from SSDC regarding the grant submission to AWM. It was **RESOLVED** that:

- An update on the funding submission should be obtained and reported to Council accordingly
- Technical discussions should continue with the architect
- A Markets Sub-committee should be called in order to update those concerned

c) **Cardboard Recycling** – It was **NOTED** that ongoing enquiries were being made regarding alternative collection services.

S53/08 THE BUTTERCROSS – It was **NOTED** that, following a recent inspection, emergency repairs had been identified as being necessary to the Clock Tower and Cupola. It was anticipated that repairs would commence before the end of the month.

S54/08 REPORTS FROM OUTSIDE ORGANISATIONS

a) **Friends of Whitcliffe Common** – There was no report available.

b) **Town Walls Trust** – There was no report available.

c) **Pride of Place** – There was no report available.



S55/08 CHRISTMAS LIGHTS – The report of the Christmas Lights Working Group meeting held on 11th June 2008 was **RECEIVED**. It was **RESOLVED** to:

- Agree to the proposed streetlight Christmas Lights decorations
- Agree to the proposed budget

The meeting closed at 8.57pm.

Chairman

Date