



MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Ludlow Mascall Centre, Lower Galdeford, Ludlow, on **MONDAY 8th APRIL 2013** at **7.00PM**.

S/113 PRESENT

Chairman: Councillor Pound

Councillors: Davies; Newbold; Perks; Parry; Phillips; Smithers; Toop

Officers: Gina Wilding, Acting Town Clerk
Naomi Brotherton, Secretary/Admin Assistant
Sean Turgoose, DLF Supervisor

Also in attendance: Cllr Rosanna Taylor-Smith, Shropshire Council

S/114 APOLOGIES

Apologies for absence were received from Councillor Hunt.

S/115 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Toop	9c	Market Trader

Conflicts of Interest

None.

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Smithers	8	Involved with restoration of the boards with the Royal British Legion.
Councillor Perks	7&10	Involved with the Youth Forum and youth projects.
Councillor Parry	15	Ludlow in Bloom
Councillor Phillips	9c&11	Owns a shop in the Town.

S/116 PUBLIC OPEN SESSIONGlen Ginger – 5 Corve Street – Item 11

Mr Ginger explained that he was dismayed that the Committee was reconsidering a bus shelter on Corve Street after 18 months when it previously decided that a shelter in the same position was unsuitable.

He stated that he was totally opposed to the proposed shelter as he felt that nothing had altered, and that anti-social problems could be compounded as there was a possibility that a takeaway service could be operating from an adjacent pub. Mr Ginger added that Corve Street was also in a conservation area a bus shelter and in his opinion a shelter would be wholly inappropriate.

He raised the issue that the first stop on the route had been relocated from Mill Street to Corve Street which he stated he felt that this had contributed to congestion and some of the problems.

S/117 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSIONCouncillor Rosanna Taylor-Smith, Unitary Councillor, Ludlow North

Councillor Taylor-Smith stated that she was looking forward to the presentations and also item 11 regarding the Bus shelter. She asked if the Town Clerk could clarify if any consultations had been undertaken. She voiced Mr Ginger's sentiments that the Committee had decided not to proceed with a shelter 18 months ago.

Turning to the item on the WWI memorial boards, Councillor Taylor-Smith declared that it was a worthy project, although she had not realised the quantity of the boards. Given that the Town Council may wish to display other items she suggested that not all the boards were displayed or either the boards were a temporary display.

S/118 MINUTES**RESOLVED (unanimous)**
MP/GP

That the open Minutes of the Services Committee meeting held on the 25th February 2013, be approved as a correct record and signed by the Chairman.

S/119 CLOSED SESSION MINUTES 25TH FEBRUARY 2013**RESOLVED (unanimous)**
JS/PT

That the closed session minutes of the Services Committee meeting held on the 25th February 2013 be approved as a correct record and signed by the Chairman.

S/120 **FRIENDS OF THE LINNEY RIVERSIDE PARK**

Neil Hadfield, Chair of the Friends of the Linney Riverside Park

Mr Hadfield explained that the Friends of the Linney Riverside Park had been awarded £3.5k from Groundworks to create a series of events with young people and parents. He stated that the aim was to promote activity and use of the Linney Riverside Park and during Easter games an event had been organised which had been successful.

He asked the Committee to consider granting permission for a living willow structure which would provide an additional piece of play equipment and an area for story telling. Mr Hadfield explained that youngsters, under the supervision of Richard Morely, from the Youth Forum, would construct the sculpture and for smaller children to enjoy the use. He suggested that the next window for planting the willow would be in the Autumn and that the ideal location would be between the zip-wire and the river. It had been suggested that the sculpture could be a Viking long boat.

Councillor Perks commented that this showed positive community engagement with funds gained in partnership with the Friends and the Town Council. He stated he supported the project whole heartedly.

Councillor Smithers and Parry also voiced their support adding that the project would give young people responsibility and ownership.

Councillor Pound stated that whilst he was in support of the project he felt that the focus on the river may not be ideal and alternative ideas such as a Welsh dragon should be explored.

RESOLVED (unanimous)**JS/GP**

That subject to a suitable design being agreed, the Friends of the Linney Riverside Park be granted authority to install a living willow structure at the Linney Riverside Park between the zip-wire and the River.

S/121 **LUDLOW ARTS FESTIVAL 2013**

Diane Lyle, Chair of the Friends of the Ludlow Arts Festival

Chris Stevens, Chair of the Awards Committee, Friends of the Ludlow Arts Festival

Ms Lyle explained that she had come to introduce herself and her colleague Mr Stevens, to outline to the Committee how the new Friends of the Ludlow Arts Festival were operating. She explained that the Friends were being registered as a charity and would raise funds for Community Arts projects available through application. It was intended that the awards would enable groups to perform in and around the festival period.

Mr Stevens advised the Committee that awards would be granted periodically, if funds were available.

Following a question from Councillor Perks, Mr Stevens confirmed that the Fringe Festival was a separate organisation although it was incorporated along with the Ludlow Arts Festival. He explained that the Fringe also awarded grants but these were not limited to Ludlow.

S/122 **CHAMBER OF COMMERCE AND LUDLOW MARKET TRADERS PRESENTATIONS**

Muff Murfin, Chamber of Trade and Commerce

Mr Murfin thanked the Committee for the opportunity to trial the Tinsel Tuesday Markets in December 2012. He reported that the initiative had been a success with the help of free parking given by Shropshire Council and despite a slow start due to the weather shop keepers reported an increase in trade compared to 2011.

He asked that if the Committee was so minded to allow the Chamber of Trade to repeat the experience for 2013.

The Town Clerk distributed a letter from the Chair of the Ludlow Market Traders Federation with his apologies for being unable to attend with a request to participate in Tinsel Tuesdays.

The Committee had a discussion regarding a joint venture between the Chamber of Commerce and the Ludlow Market Traders Federation for Tuesday Markets in December.

RESOLVED (unanimous)
GP/JS

That Councillor Smithers as the Town Council Representative on the Chamber of Commerce request that for the next meeting of the Chamber the Chair of the Ludlow Market Traders Federation be invited to discuss joint working for Tuesday Markets in December 2013.

S/123 **MARKET LICENCE**

The Town Clerk drew the Committee's attention to the small changes in the proposed Market Licence which she explained would reduce some of the queries received from traders.

RESOLVED (unanimous)
GP/JS

That following consultation with the Market Traders the Licence is reviewed at a following Services Committee Meeting.

S/124 **WHEELER ROAD PLAY AREA**

The Town Clerk drew Members attention to the photographs of the recently repaired and resited bins following vandalism. She explained that she had had a meeting with Richard Morely of the Youth Forum, along with Councillor Perks. Richard Morely had suggested a meeting with young people to hear their concerns and she felt that Councillors too should be involved.

Councillor Perks agreed and stated that it would be a positive step for the new Council and also it would start the process of youth engagement.

Councillor Parry explained that she and other Councillors had attended the Litter Awareness Day at Clee View School, organised by Shropshire Council and that it had all been very positive.

RESOLVED (unanimous)
GP/JS

That the Town Clerk continues to explore ways of working with the youth in Ludlow.

S/125 **BUS SHELTER/BUS STOPS**

The Town Clerk informed the Committee that she had met with the Transport Officer of Shropshire Council to discuss the proposed bus shelter and alternative bus stops. She explained that the Transport Officer had explained that alternative sites for bus stops were currently not feasible. Shropshire Council were in the process of producing a virtual image to show the impact that a shelter would have on Corve Street.

There was a discussion by the Committee about the advantages and disadvantages of a bus shelter in the proposed location. One Member pointed out that a shelter had been there historically years ago but had been removed after it fell into a bad state of repair.

RESOLVED (unanimous)

That the Town Clerk provides a full report to the next Services Committee meeting outlining the options available.

S/126 **WWI MEMORIAL BOARDS**

The Chairman invited Councillor Smithers to speak on this matter. Councillor Smithers informed the Committee that 2014 would mark the centenary year for the commencement of WWI. He highlighted that the Royal British Legion had been storing 25 boards, belonging to the Town Council, naming those who had joined up and those who had fallen in action. He explained that there had been no objections from the Local Conservation Area Advisory Committee to the

boards being displayed in the Guildhall and he was seeking permission from the Town Council to do this. Councillor Smithers stated that the boards needed restoration and that he was seeking funding from the Imperial War Museum and various other sources to enable this to go ahead, making the project cost neutral to the Town Council.

RECOMMENDED (unanimous)

That the project is supported and that the Boards are restored and displayed in the Guildhall for 2014 with temporary fixtures to allow the Town Council to display other items when required.

S/127 CCTV

The Town Clerk introduced her report which listed instances in the last twelve months and also highlighted the additional one-off costs.

RESOLVED (unanimous)
GP/MP

That the Town Clerk is authorised to explore other options for CCTV.

S/128 CEMETERY MATTERS

RESOLVED (unanimous)

That the report be noted.

S/1129 PLANTING

The Town Clerk drew Members attention to the suggested planting scheme for 2013.

RESOLVED (unanimous)

That the Town Clerk arranges a meeting with Councillors Pound, Phillips and Toop, along with the DLF Supervisor to discuss the bed planting scheme for 2013.

The meeting closed at 8.40 pm.

Chairman

Date

N.B. Closed Session Minutes will not be issued.