

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 3rd SEPTEMBER 2018** at **7.00PM**.

S/30 **PRESENT**

Chairman: Councillor M Clarke

Councillors: Garner, Ginger, Lyle, Parry, Perks, Pote and Smithers

Officers: Gina Wilding, Town Clerk
 Kate Adams Deputy Town Clerk
 Sean Turgoose, DLF & Market Supervisor
 Tony Caton, Market Officer
 Charlotte Ambrazas, Admin Assistant

S/31 **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/32 **APOLOGIES**

Apologies were received from Councillors Coble, Gill O'Neill and Paton.

S/33 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
None		

Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Lyle	Item 10	Boxing Club – Knows secretary and treasurer
Councillor Parry	Item	Ludlow In Bloom
Councillor Perks	Item 8	Repairs Town Council benches

Personal Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Ginger	Item 12	Play Areas – relatives use the play area
Councillor Lyle	Item 10	Boxing Club – Knows secretary and treasurer
Councillor Perks	Item 9 Item 12	Plaque in Castle Gardens Memorial Committee Trustee Play Areas – Youth Project Volunteer
Councillor Pote	Item 12	Play Areas –grandchildren use the play area

S/34 PUBLIC OPEN SESSION (15 minutes)

There were one member of the public present.

S/35 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

Councillor Parry made a statement about a situation concerning an individual member of Shropshire Council staff.

S/36 MINUTES**RESOLVED MC/GP (7:0:1)**

That the minutes of the Services Committee meeting held on the 16th June 2018 be approved as a correct record and signed by the Chairman.

S/37 ITEMS TO ACTION

The Chairman thanked the staff for completing the items to action.

RESOLVED MC/GP (7:0:1)

To note the Items to Action.

S/38 BENCHES

The Chairman thanked Councillor Perks for the presentation.

S/39 PLAQUE IN CASTLE GARDENS

RESOLVED MC/DL (Unanimous)

To approve the installation of a plaque on a stake in the ground as approved by Historic Engalnd (sketch drawing attached)

S/40 LUDLOW BOXING CLUB

RECOMMENDED GP/GG (Unanimous)

- i) Ludlow Town Council believe that the Boxing Club is a valued community asset, and their activities are of benefit to the local community.
- ii) Ludlow Town Council must abide by the terms of the lease and is unwilling to set any precedent that might vary the terms of the lease.
- iii) To accept the offer of immediate payment of £500.
- iv) To require payment of the final outstanding £500 by the end of this finaical year.
- v) Invite the Boxing Club to provide information or make a presentation to update Ludlow Town Council on its journey over the last four years and also to give an insight into their future aspritations.

S/41 WHEELER ROAD SKATE PARK

RESOLVED MC/GG (Unanimous)

To note the update that a meeting had taken place between Town Council and South Shropshire Youth Forum staff and as a result the path project was on track for completion in October.

S/42 ROSPA PLAY AREA ANNUAL REPORTS

RESOLVED MC /JS (7:0:1)

To note the ROSPA reports for the Skate park, The Linney, Wheeler Road Recreation Area and Houseman Crescent, and a sepeate list of works being scoped for each site.

S/43 REVALUING PARKS AND GREEN SPACES

RESOLVED MC/GP (7:1:0)

To note the report from Fields in Trust

S/44 BUDGET SETTING

RESOLVED MC/GP (Unanimous)

That the budget setting timetable and income reporting parameters be adopted, and also include actual spend comparison figures.

S/45 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (7:0:1) MC/GG

That the public be excluded and the meeting continue in closed session.

The meeting closed at 7:58pm

Chairman

N.B. Closed Session Minutes will be issued.

Date