



## MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 3<sup>rd</sup> JUNE 2013** at **7.00PM**.

### S/01 PRESENT

Chairman: Councillor Parry

Councillors: Ginger; Newbold; Perks; Smithers.

Officers: Gina Wilding, Town Clerk  
Naomi Brotherton, Secretary/Admin Assistant  
Sean Turgoose, DLF Supervisor

Also in attendance: Cllr Rosanna Taylor-Smith, Shropshire Council

### S/02 HEALTH & SAFETY

The Chair informed Councillors and the Unitary Councillor of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### S/03 APOLOGIES

No apologies for absence were received.

### S/04 DECLARATIONS OF INTEREST

#### Disclosable Pecuniary Interests

None

#### Conflicts of Interest

None

#### Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Ginger	8a	Had spoken on this item as a member of the public.
	9	Has a business in town.
Councillor Perks	10	Recently restored two benches outside the Ludlow Mascall Centre.
Councillor Parry		Ludlow in Bloom

**S/05 PUBLIC OPEN SESSION**

No members of the public were present at the meeting.

**S/06 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Councillor Rosanna Taylor-Smith, Unitary Councillor, Ludlow North

Councillor Taylor-Smith stated that she was interested to hear the Committee's views on the proposed bus shelter on Corve Street and reminded members that Shropshire Council would fund up to 75% of the cost, although repairs and maintenance would be the responsibility of the Town Council.

She went on to say that Shropshire Council were keen on working in collaboration with the Town Council to provide value for money CCTV.

**S/07 MINUTES**

**RESOLVED (unanimous)**  
**JS/GP**

That the open Minutes of the Services Committee meeting held on the 8<sup>th</sup> April 2013, be received.

Councillor Perks asked that at the next Services meeting the December Tinsel Tuesday markets for 2013 was an item on the Agenda and that he would bring feedback from the Chamber of Trade.

**S/08 COMPLIMENTS**

**RESOLVED (unanimous)**

That the compliment letters be noted.

Councillor Perks' requested that the Town Council issue a press release to highlight that subject to availability Events Square may be used for Community use with permission from the Town Council and also that charities can apply for a market stall, again subject to availability and free of charge.

**S/09 BUS SHELTERS**

The Chair read the recommendations in the report and the Committee discussed the issues surrounding the location of the bus stop and the requested bus shelter.

It was noted that the service under discussion was now a commercially route and the original pick up point had been changed from Mill Street to Corve Street.

**RESOLVED (unanimous)**  
**GP/GG**

That:-

- i) the decision of a bus shelter be deferred;
- ii) the Town Clerk be authorised to write to Shropshire Council and the bus company to request that the pick up point be altered back to Mill Street.

**S/10**      **RE-INSTATEMENT OF SEAT IN BUS SHELTER, MILL STREET**

Councillor Smithers declared that he was in total support of the seat being re-instated in the bus shelter.

VP also voiced her support and asked for the shelter to be cleaned when the seat was installed.

**RECOMMENDED (unanimous)**  
**GP/JS**

That:-

- i) the seat in the bus shelter on Mill Street be re-instated;
- ii) that the Town Clerk is authorised to issue a press release once the seat has been fitted.

**S/11**      **CCTV**

The Committee discussed the issues surrounding CCTV which included the potential closure of the Ludlow Police Station, the previously proposed move of the equipment to Shrewsbury, the quality of the pictures, coverage, cost and the stakeholders that are Ludlow Town Council, Shropshire Council and West Mercia Police.

Members agreed that a meeting between the stakeholders should be arranged and Councillors Parry, Newbold and Ginger expressed a wish to be included as well, schedules permitting.

Councillor Perks stated that he would also raise the issue of CCTV coverage at the next Chamber of Trade meeting.

**RESOLVED (unanimous)**  
**JS/GP**

That:-

- i) a meeting between the CCTV stakeholders be arranged and if schedules permit, Councillors Parry, Newbold and Ginger;
- ii) that Councillor Perks raise the issue of CCTV generally at the next Chamber of Trade meeting;

S/12 **CEMETERY MAP**

**RECOMMENDED** (unanimous)  
GP/JS

That subject to the alteration of the image of the bench to the specified bench in the Memorial Bench Policy, the cemetery map be adopted and printed.

S/13 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED** (unanimous)  
VP/JS

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8.40 pm.

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Chairman

\_\_\_\_\_  
Date

N.B. Closed Session Minutes will be issued.