



MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 24th FEBRUARY 2014** at **7.00PM**.

S/102 PRESENT

Chairman: Councillor Parry

Councillors: Cobleby; Ginger; Kemp; Perks; and Smithers;

Officers: Gina Wilding, Town Clerk
 Naomi Brotherton, Secretary/Admin Assistant
 Sean Turgoose, DLF Supervisor
 Tony Caton, Market Officer

S/103 ELECTION OF VICE-CHAIR

RESOLVED (unanimous) GP/GG

That Councillor Smithers be elected as Vice-Chair for Services Committee for the remainder of 2013-14.

S/104 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/105 APOLOGIES

Apologies for absence were received from Councillors Jones, Mold, J Newbold and S Newbold.

S/106 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None

Conflicts of Interest
None

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Kemp	8	Member of the L-Cap Committee
Councillor Parry	8	Member of the L-Cap Committee
Councillor Ginger	12	Knows the applicant.
All Councillors	15	Lives in the ward where the amenity areas are.

S/107 **PUBLIC OPEN SESSION**Mr Nash – 46 Quarry Gardens

Mr Nash stated that he was attending the meeting to hear the report about the Buttercross Clock due to the fact that it's timekeeping was often erratic. He asked the following questions;

- The cost of the automatic winder which was installed in 2011
- Who serviced/maintained the clock
- The cost of maintenance over the past four year

7.20 pm – Mr Nash left the meeting.

Councillor Ginger verified that turret clocks were complicated and many were being removed due to the issues of maintenance and correct time keeping. He added that since the Town Council had a contract with Smith of Derby who are a world renowned clock company then in his opinion any issues should be resolved by them, as they are the experts and have the expertise to do so.

The Town Clerk confirmed that she would write to Mr Nash and reply to his questions.

S/108 **LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**Councillor V Parry – Unitary Councillor, Ludlow South

Councillor Parry informed the Committee that Shropshire Council had issued information relating to income from car parks for 2012-13 and she would pass this onto the Town Council for information.

S/109 **OPEN SESSION MINUTES****RESOLVED (unanimous)**

GG/JS

That the open session minutes of the Services Committee meeting held on the 13th January 2014, be approved as a correct record and signed by the Chairman.

S/110 **CLOSED SESSION MINUTES**

RESOLVED (unanimous)
JS/GG

That the closed session minutes of the Services Committee meeting held on the 13th January 2014, be approved as a correct record and signed by the Chairman.

S/111 **LUDLOW COMMUNITY ALCOHOL PARTNERSHIP (L-CAP)**

RESOLVED (unanimous)
JS/PK

That the newsletter and minutes be noted.

S/112 **BUS SERVICES IN LUDLOW**

Councillor Parry reported that the new bus service was an improvement with cleaner and easier access. She added that she had had a couple of complaints as there was no service covering Old Street or Bromfield Road and that she had reported this to Shropshire Council. In addition she had also received a lot of thanks from residents since the new bus service had been in operation.

Councillor Perks acknowledged that he and Councillor Parry had attended a public meeting organised by Shropshire Council, however the feedback from the public was more concentrated on a regular, reliable bus service rather than bus shelters which had been discussed recently by the Town Council. He went on to say that the bus shelter on Mill Street had a damaged roof and needed attention.

S/113 **292 BUS SERVICE FROM KIDDERMINSTER TO LUDLOW**

Councillor Parry informed the Committee that Shropshire Council were already subsidising the route and were reviewing the situation, and that she would report back to the Town Council on the issue.

RESOLVED (unanimous)
GG/VP

That the update be noted.

S/114 **MARKETS**

The Committee discussed the report and thanked the Market Officer for his continued work in keeping the market trading to a high standard and agreed it was an asset for the Town Council.

Following a question, the Town Clerk confirmed that the 2012/13 fees had not been increased from the previous year.

The Market Officer added that when Specialist Markets were not trading at full capacity, stalls were offered to regular traders, which ensured a good relationship with regular traders and a full vibrant market for Ludlow shoppers.

RESOLVED (unanimous)

GG/PK

That:-

- i) the report be noted;
- ii) that a further report be brought to the Services Committee with fee comparisons of similar markets.

7.45 pm – The Market Officer left the meeting.

S/115 CEMETERY

RECOMMENDED (unanimous)

GG/JS

That:-

- i) the revised fees be adopted;
- ii) the Exclusive Rights of Burial is increased from 60 years to 80 years;
- iii) the new process for extension of Exclusive Rights of Burial be adopted.

S/116 WEeping CROSS LANE

The Committee discussed the proposal for Mr Doyle to investigate the possibility of having a cross re-instated on Weeping Cross Lane, or a suitably engraved plaque to commemorate the site and had no objections. The Committee also agreed that Mr Doyle could if he so wished apply for a project support grant which would help him towards the cost of the project.

RESOLVED (unanimous)

GP/GG

That the Town Clerk be authorised to respond to Mr Doyle stating that, although Ludlow Town Council did not have allocated funds available, the Town Council supported his further investigation into the possibility of having a cross re-instated or a commemorative plaque being instated on Weeping Cross Lane.

S/117 BUTTERCROSS CLOCK

The Town Clerk updated Members on the situation of the Buttercross clock stating that the situation had improved over the last 6 months, although Smith of Derby were due to make another adjustment. She added that the company

monitors the clock regularly and had stated that because it was an old timepiece, maintaining the correct time would be a challenge but was not impossible.

Councillor Perks suggested that perhaps a written report could be completed by Smith of Derby regarding the condition and maintenance of the clock, which could be put onto the Town Council website and a copy sent to Mr Nash.

RESOLVED (unanimous)
GP/JS

That:-

- i) a written report regarding the condition and maintenance of the Buttercross Clock is requested from Smith of Derby;
- ii) a copy of the report is placed on the website and also forwarded to Mr Nash.

S/118 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)
VP/JS

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8.15 pm.

Chairman

Date

N.B. Closed Session Minutes will be issued.