



## MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Stable Block Meeting Room, Stone House, Corve Street, Ludlow on **MONDAY 23<sup>rd</sup> JULY** at **7.00PM**.

### S/18 PRESENT

Chairman: Councillor Pound

Vice-Chairman: Councillor Newbold

Councillors: Perks; Phillips; Parry; Smithers; Toop

Officers: Veronica Calderbank, Town Clerk  
Stephanie Williams, Admin Assistant  
Sean Turgoose, DLF Supervisor

### S/19 APOLOGIES

Apologies for absence were received from Councillor Hunt.

### S/20 DECLARATIONS OF INTEREST

#### Disclosable Pecuniary Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Perks	7	Marches Youth Festival (Skillbuilders)

### S/21 PUBLIC OPEN SESSION

There was one member of the public present.

Tish Dockerty of 24 Castle View Terrace, Ludlow, Shropshire. Asked the Council for permission to site a cookery trailer on Saturday 8<sup>th</sup> and Sunday 9<sup>th</sup> September 2012 in Castle Gardens. The trailer is used to teach children basic cookery skills. The trailer is 5m x 3m in size plus a small area for washing up.

### S/22 MINUTES

#### RESOLVED (6:0:2)

That the Minutes of the Services Committee meeting held on the 11<sup>th</sup> June 2012, be approved as a correct record and signed by the Chairman.

**S/23**      **COMPLIMENTS**

Members considered the compliments received.

**RESOLVED (unanimous)**

That the compliments be noted.

**S/24**      **MARCHES YOUTH FESTIVAL**

The Town Clerk informed the Members that complaints had been made about litter left on the Wheeler Road playing field following the Youth Festival and the situation with erecting the gazebo on the trailer. Councillors agreed that the festival was a great success, and thanked the DLF Supervisor and the staff for their hard work.

The Town Clerk added that comments had been made that the food provided by Rosie's Tea Tent could have been more affordable for the children. The Town Clerk and Councillor Perks were pleased with the attendance. Councillor Perks stated that the litter left on the field was not from the public as a litter pick was carried out it was more likely to be trade waste, the Town Clerk agreed. Councillor Perks stated that the Festival had been more successful in previous years when held on a Saturday.

Councillor Parry thanked the staff for the hard work, the Festival was very enjoyable.

**S/25**      **BUTTERCROSS/GUILDHALL UPDATE**

The Town Clerk advised members not to believe what has been reported in the press.

She explained how the damage was caused and that the Police are in possession of the CCTV recordings from Broad Street. She is awaiting a report from English Heritage, this week, as to what action is to be taken concerning the repairs.

Councillor Pound thanked the DLF Supervisor and Councillor Perks for informing him so quickly that the Buttercross had been damaged. The Town Clerk and The Deputy Town Clerk were also thanked for putting an emergency plan into action so promptly.

Councillor Perks enquired whether the scaffolding could be reduced to allow vehicular access to College Street, The Town Clerk stated that this could not be done due to Public Health and Safety and the risk of further damage to the building.

Councillor Perks suggested that the local residents and businesses needed to be informed of the plan of action for the building, out of respect for them. The Town Clerk replied that as soon as she receives the report from English Heritage she will do this.

**RESOLVED (unanimous)**

That once the English Heritage report on the Buttercross is received the Town Clerk contact local businesses in the immediate vicinity to inform them as how repairs will progress.

S/26

**THE GUILDHALL**

The Town Clerk informed the Committee of the current situation including the telephone and the ICT situation and that Shropshire Council ICT consultants had visited the Guildhall that day. Part of the Stable Block contents had already been moved and staff were hoping to move in the next 7-10 days. The current working situation is very difficult.

A Listed Building application had been made to move the Dock to the back wall of the court room. A new junction box is required and as soon as this is linked up there will be network connection and the Guildhall can be occupied.

Councillor Parry asked if Councillors would be eligible for parking permits to attend the Guildhall and meetings, as parking is expensive and the town is very busy. She stated that she would have to attend fewer meetings if this was not possible.

The Town Clerk informed Councillors that the parking in town after 6.00pm is free of charge. She added that Members could resolve to have all meetings after 6.00pm.

The Committee discussed parking options in the area. Councillor Perks stated that it would give the wrong impression to the public if Councillors were given preferential treatment in relation to parking. Councillor agreed due to current parking issues in Mill Street it would not be appropriate for Councillors to have parking permits.

**RECOMMENDED (unanimous)**

That once Castle Square has been registered with the land registry in Ludlow Town Council's name, that parking be allowed there for Councillors.

S/27

**EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies

(Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (unanimous)**

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8.50 pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

N.B. Confidential Minutes will be issued.