



MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Ludlow Mascall Centre, Lower Galdeford, Ludlow, on **MONDAY 14th JANUARY 2013** at **7.00PM**.

S/64 PRESENT

Chairman: Councillor Pound

Councillors: Hunt; Perks; Parry; Smithers; Toop

Officers: Gina Wilding, Acting Town Clerk
Naomi Brotherton, Secretary/Admin Assistant
Sean Turgoose, DLF Supervisor

Also in attendance Councillor Rosanna Taylor-Smith (Unitary)
Alan Stewart – Pride of Place

S/65 APOLOGIES

Apologies for absence were received from Councillors Newbold and Phillips.

S/66 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

<u>Member</u>	<u>Interest</u>	<u>Reason</u>
Councillor Parry	Ludlow in Bloom	Chairman
Councillor Smithers	Ludlow in Bloom	Treasurer

Conflicts of Interest

None.

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Perks	8	Involved with Wheeler Road – Pride of Place
	9	Working on the benches – skillbuilders (no financial interest)
Councillor Parry	13	Ludlow in Bloom

S/67 PUBLIC OPEN SESSION

Alan Stewart – Pride of Place

Mr Stewart informed the Committee that as a member of Pride of Place he had been responsible for organising a post-Christmas cardboard collection. Through publicity a large quantity had been collected.

Following a question from Councillor Parry, Mr Stewart confirmed that if it was financially viable a collection may be organised on a more regular basis as opposed to annually.

Councillor Rosanna Taylor-Smith, Unitary Councillor

Councillor Taylor-Smith stated that she was happy to talk the Committee through item 7, Cycle Parking. She added that the Officer at Shropshire Council would be happy if the Town Council wanted to start with 2 cycle stands and increase the amount at a later date.

Regarding item 9a and 9b, Councillor Taylor-Smith stated that she foresaw no problems with the benches being replaced outside the Ludlow Mascall Centre. She reminded the Committee that in relation to item 9b, Shropshire Council would be able to fund up to 75% for a new bus shelter, although the Town Council would be responsible for consultation with the residents and travellers. Councillor Taylor-Smith also informed the Committee that the 435 bus which was the subject of 9b, was no longer operated by Shropshire Council and had become a commercial route operated by Minsterley Motors.

Lastly she stated that she had not seen the way leave marking from the railway into the Town being discussed on the Agenda, although she suspected that this would be the Representational Committee. The Town Clerk confirmed that this would be discussed at the Representational Committee.

S/68 MINUTES

Other than a change on page 9 – ‘Parking and Bus Rates’ to ‘Parking and Business Rates’, there were no changes to the open and closed minutes of the 29th October 2012. However, the following comments and queries were raised.

Following a question from Councillor Perks, the Town Clerk confirmed that the new sign for the Town Council was still awaiting listed building consent.

Councillor Parry thanked the DLF Supervisor for adding the signs to the flower beds indicating that they had been left fallow.

Councillor Perks informed the Committee that the glass bottles and cans collected from Wheeler Road had been taken from the site to be recycled rather than going to landfill.

Regarding the defibrillator Councillor Perks stated that North Shropshire had approached the Town Council regarding the scheme but that the defibrillator had come from the West Midlands Ambulance Service.

RESOLVED (unanimous)

That the open Minutes of the Services Committee meeting held on the 29th October 2012, be approved as a correct record and signed by the Chairman.

S/69 RESOLVED (unanimous)

That the closed session Minutes of the Services Committee meeting held on the 29th October 2012, be approved as a correct record and signed by the Chairman.

S/70 COMPLIMENTS

The Town Clerk confirmed that the comments regarding the Medieval weekend had been passed onto the organisers.

RESOLVED (unanimous)

That the compliments be noted.

S/71 LUDLOW IN BLOOM

Councillor Smithers confirmed that the deficit of £589.11 shown on the accounts had been taken from reserves as expenditure had exceeded income.

RESOLVED (unanimous)

That the Ludlow in Bloom accounts for 2011-2012 be noted.

S/72 LUDLOW CYCLE PARKING

The Town Clerk introduced the proposed cycle parking scheme from Shropshire Council and the Committee discussed the practicalities.

RESOLVED (unanimous)

That:-

- i) the following sites be considered for cycle stands:-
 - The cemetery car park
 - Boxing Club (when the building has been completed)
 - The Linney (by the toilets)
 - Corve Street triangle (opposite the Unicorn)
- ii) a public consultation be carried out via the following medium:-
 - Leaflet drop to residents in the individual localities
 - The Buttercross Bulletin (time permitting)
 - Website

- Press Release
- iii) the closing date for the consultation is the 20th February to allow the feedback to be on the next Services Agenda.

S/73 WHEELER ROAD

Update on School Litter Awareness Days

The Town Clerk informed the Committee that she had received a date from Shropshire Council for a School Litter Awareness talk at Ludlow Junior School on Friday 8th March at 2.30 pm and that any Councillors were welcome to attend.

Councillors Smithers, Perks and Parry stated that they would like to attend.

Councillor Pound asked whether these talks would be extended to all schools. The Town Clerk replied she would confirm this with Shropshire Council.

S/74 Litterbins at Wheeler Road Play Area

The DLF Supervisor confirmed that daily litter picks were being carried out at Wheeler Road, Monday to Friday and that the heaviest collection day was Monday.

7.44pm Councillor Perks left the meeting.

7.46pm Councillor Perks re-entered the meeting.

RESOLVED (unanimous)

That:-

- i) the Town Clerk continues to liaise with the Youth Forum;
- ii) the Town Clerk in liaison with the Youth Forum suggests the siting of 2 additional closed top litter bins by the skate park;
- iii) segregated waste bins are not pursued at this point;

S/75 BENCHES OUTSIDE THE LUDLOW MASCALL CENTRE

The Town Clerk confirmed that she had received a letter from Shropshire Council stating that they had no objection if benches were placed outside the Ludlow Mascall Centre. However, Highways needed to be consulted.

RESOLVED (unanimous)

That: -

- i) the following confirmation from the Highways Department the benches are installed outside the Ludlow Mascall Centre;
- ii) that the cost of £50 as material repair costs be paid to Skillbuilders;
- iii) the DLF assist Councillor Perks to install the benches;

S/76 BUS SHELTER ON CORVE STREET

The Town Clerk highlighted that a similar request had been considered at Services in 2011, however due to representations from a resident and business owner the Town Council decided not to proceed with the shelter.

There was a discussion regarding issues surrounding bus and coach parking in the Town.

RESOLVED (unanimous)

That:-

- i) Mrs Nightingale's email is responded to;
- ii) the Town Clerk works with Shropshire Council to identify more practical bus and coach drop off points and a public consultation is carried out in regard to the bus shelter.

S/77 PARKING

Councillor Smithers confirmed that he had no additional feedback from the Chamber of Trade and that he would report back to Services after the Chamber's next meeting on the 15th January 2013.

The Town Clerk reported that she had also met with the Parking Officer from Shropshire Council to identify parking for market traders. The meeting was very positive. She added she was expecting a report from Shropshire Council which would go onto the next Policy & Finance Agenda.

8.07pm Councillors Smithers and Pound left the meeting.

8.09pm Councillor Pound re-entered the meeting.

S/78 ORAL UPDATES

Councillor Perks was invited by the Chairman to update the Committee.

Walkers Welcome Initiative

Councillors Perks explained that The Town Council could not take the lead on this project as it contravened the constitution of the Initiative. He asked the Committee to consider a letter of support and to also pay the registration fee of £50. He indicated that a business plan was being drawn up by the Chamber of Trade who were hosting the project.

RECOMMENDED (unanimous)

That:-

- i) the Town Council writes a letter of support for the Initiative;
- ii) the Town Council pays the £50 registration fee for the project.

S/79 Defibrillator

Councillor Perks stated that working alongside Councillor Toop the defibrillator was now in operation and located on the wall outside the Assembly Rooms. He stated that there was an annual fee in connection with the cascade phone call system of £99.

Councillor Toop confirmed that there were 12 volunteers and explained that the cascade system would call each number on the list until a volunteer answered the call. She added that the nurses at the GP surgeries would be trained in the near future.

Councillor Perks outlined that further defibrillators could be installed around the Town and that he was seeking funding from the Local Joint Committee for this, as well as liaising with the Castle and Ludlow Assembly Rooms to form a Business Plan to be brought to a future Services Committee.

RECOMMENDED (unanimous)

That the Town Council pays a contribution of £50 for the cascade telephone system.

S/80 Boxing Day Information Stall

Councillor Perks confirmed that this event had been successful and thanked all those who were involved.

S/81 **CEMETERY MATTERS**

The Town Clerk introduced her report and explained that this was the second time the height restriction barrier had been damaged by a vehicle in just over 12 months. She confirmed that the Police and insurers had been informed.

There was discussion on whether the bar should be replaced, alternatives and signage.

RESOLVED (Unanimous)

That:-

- i) the height restriction barrier is replaced;
- ii) the Town Clerk liaises with the Unitary Councillor to discuss signage on the verge outside the Cemetery.

S/82 **PLANTING SCHEME FOR 2013**

The Town Clerk introduced her report.

There was discussion over the proposed trial with mixed objections and support.

Councillor Pound felt that the beds should remain traditional and outlined in his view, the pitfalls that he felt would occur with this type of planting. This was echoed by Councillor Toop.

Councillor Parry stated that these types of planting schemes were being carried out by Council's across the country. Many Councils had adopted these types of planting schemes as they were more cost effective than annual bedding and they also corresponded to the Heart of England 'in bloom' criteria.

RESOLVED (4:0:1)

That:-

- i) the Plantsman/Nurseryman be thanked for his report;
- ii) that traditional bedding be used in the beds for summer 2013;
- iii) a public consultation be put in the Buttercross Bulletin asking for views on future planting schemes;
- iv) local schools also be included in the consultation for their input.

8.45pm Councillor Rosanna Taylor-Smith and Alan Stewart left the meeting.

S/83 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8.55 pm.

Chairman

Date

N.B. Closed Session Minutes will be issued.