

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 8th OCTOBER 2018** at **7.00PM**.

S/47 PRESENT

Chairman: Councillor M Clarke

Councillors: Cobley, Gill, Ginger, O' Neill, Perks, Pote and Smithers

Officers: Gina Wilding, Town Clerk
Kate Adams Deputy Town Clerk
Tony Caton, Market Officer
Charlotte Ambrazas, Admin Assistant

S/48 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/49 APOLOGIES

Apologies were received from Councillors Cobley, Garner, Lyle, and Paton.

S/50 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
None		

Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
None		

Personal Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Ginger	Item 10	Shopkeeper in Ludlow
Councillor Perks	Item 9	Bench repairs
	Item 10	Family member has a market stall
	Item 11	Maker of the wooden 'Silent Soldier'

S/51 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

S/52 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

There were no Unitary Councillors present

S/53 MINUTES

RESOLVED (unanimous) MC/GP

That the open and closed session minutes of the Services Committee meeting held on the 3rd September 2018 be approved as a correct record and signed by the Chairman.

S/54 ITEMS TO ACTION

The Chairman thanked the staff for completing the items to action.

RESOLVED (unanimous) MC/GP

To note the Items to Action.

S/55 THE LINNEY RIVERSIDE PARK

RESOLVED GG/GP unanimous

- i) To note the update
- ii) To confirm the amount ring fenced in the budget for the Linney
- iii) That staff draft a specification for a two part quotation. The first part to refurbish the toilets for immediate action; the second part to convert part of the existing store room into a refreshments kiosk is for actioning at a later date.

S/56 STANDING ORDERS

RESOLVED MC/GP unanimous

To suspend standing orders

S/57 **MARKET VAT**

RECOMMENDATION (unanimous) GG/MC

To acknowledge that Ludlow Town Council would be bound by legislation should VAT be imposed; and to advise that VAT, if applicable in 2019, would most likely apply to specialist markets and whole market lets.

S/58 **STANDING ORDERS**

RESOLVED MC/GP unanimous

To reinstate standing orders

S/59 **FEES**

RECOMMENDATION (4:3:1) JS/TG

To retain fees at the same level to support stability for regular markets, specialist markets and whole market lets.

RECOMMENDATION (unanimous) GG/MC

To retain the same level for all fees in 2019 / 20

S/60 **SILENT SOLDIER**

RESOLVED (unanimous) MC/GP

To approve a request to put a Silent Soldier in Castle Gardens

S/61 **LUDLOW MUSEUM AT THE BUTTERCROSS**

RECOMMENDATION (unanimous) GG/GP

To accept the proposal from the Friends of Ludlow Museum to reimburse the Town Council for the admission price of children (children would enter the museum free of charge) and send a letter of appreciation for their generous offer.

S/62 **WHEELER ROAD SKATE PARK**

RESOLVED (unanimous) MC/GP

- i) To approve material costs for installation of wooden post and rail fence by the Direct Labour Force.
- ii) To note the update on Wheeler Road Skate Park path project.

The meeting closed at 7:55 pm

Chairman
N.B. No Closed Session Minutes will be issued.

Date