



## MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 1<sup>ST</sup> SEPTEMBER 2014** at **7.00PM**.

### S/29 PRESENT

Chairman: Councillor Draper

Councillors: Copley; Gill; Ginger; Kemp; Lyle(from 7.10); J Newbold; S Newbold; Parry; Perks (from 7.40); Sheward (ex-officio); Smithers;

Officers: Gina Wilding, Town Clerk  
Naomi Brotherton, Senior Secretary/Admin Assistant  
Sean Turgoose, DLF/Market Supervisor

### S/30 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### S/31 APOLOGIES

Apologies for absence were received from Councillor Jones.

### S/32 DECLARATIONS OF INTEREST

#### Disclosable Pecuniary Interests

| Councillor       | item | reason          |
|------------------|------|-----------------|
| Councillor Parry | 8a   | Ludlow in Bloom |

#### Conflicts of Interest

None

#### Personal Interests

| Councillor          | item | reason                         |
|---------------------|------|--------------------------------|
| Councillor Smithers | 10   | Member of RBL                  |
|                     | 11b  | Presenting market presentation |
| Councillor Draper   | 10   | Member of the RBL              |

**S/33**      **PUBLIC OPEN SESSION**

Mr David Thompson, Julian Road, Ludlow

Mr Thompson explained that he his late wife had left a bequest in her will that a memorial was erected in the Town for Ludlow soldiers. He outlined that the proposal (as detailed in the report), was a fully inscribed memorial stone cross and added that there was no cost to the Town Council.

**S/34**      **LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

The Unitary Councillor present made no comments.

**S/35**      **OPEN SESSION MINUTES**

**RESOLVED** (7:0:1)  
**JS/PK**

That the open session minutes of the Services Committee meeting held on the 7<sup>th</sup> July 2014, be approved as a correct record and signed by the Chairman.

**S/36**      **ITEMS TO ACTION**

The Chair asked that the thanks be passed onto staff for completing the items to action.

Following a question from Councillor Parry the Town Clerk confirmed that the Welcome to Ludlow signs had been approved at Full Council and the process was in its final stage.

**RESOLVED** (unanimous)  
**PD/AC**

That the Items to Action be noted.

**S/37**      **COMPLIMENTS**

Councillor Parry stated that in relation to the flower beds on Old Street visitors had complimented the change from bedding to perennial planting, especially in relation to wastage.

**RESOLVED** (unanimous)  
**JS/GG**

That:-

- i) the compliments be passed onto the DLF;
- ii) the compliments be noted.

7.10pm Councillor Lyle entered the meeting.

**S/38 PROPOSED MEMORIAL CROSS**

Members considered the report from the Town Clerk and proposal from Mr Thompson.

One Member voiced his concerns, stating although he had nothing against memorials, there seemed to be a wave of commemorations being proposed currently and the Town could be in danger of being swamped in memorials. Therefore he felt he could not support the proposal.

Councillor Parry disagreed and stated that she was in support, along with Councillor Smithers who added that those currently not honoured on a memorial who served should be included.

**RECOMMENDED (8:0:2)**  
**JS/VP**

That:-

- i) the request from Mr Thompson is accepted;
- ii) the cross is situated at Henley Road Cemetery, plot M;
- iii) the proposed inscriptions provided are approved;
- iv) that the additional time capsule is approved.

**S/39 MEMORIAL BENCH, CASTLE GARDENS**

Councillor Draper voiced his thanks to Councillor Perks for repairing the memorial bench in Castle Gardens. Members agreed that a card of thanks should be given to Councillor Perks in recognition.

**RESOLVED (unanimous)**  
**PD/JS**

That:-

- i) it is noted that the bench requires repair;
- ii) Councillor Perks is thanked in writing and his offer to repair the bench free of charge is accepted;
- iii) The material costs to the Town Council to repair the bench are noted.

**S/40 REPLACEMENT OF MEMORIAL TREE, CASTLE GARDENS**

The Chair explained that a tree had been planted in Castle Gardens to mark the end of WW1. However, this tree had not survived and two residents had requested replacement and were currently raising funds for this.

Councillor Kemp confirmed that the tree had originally been a cherry tree and there was a plaque in the castle walls but this was very worn. The tree had originally been planted by Councillor Sheldon as Mayor in 1918.

Councillor Cobley commented that any replacement would need protection, given the recent reports of trees being vandalised on Castle Walk.

**RECOMMENDED (unanimous)**  
**PD/PK**

That:

- i) permission is given for a replacement tree to be planted in Castle Gardens;
- ii) English Heritage are approached for permission, if required;
- iii) advice of the location, size and suitable types of trees are sought from the Tree Warden;

**S/41**      **POSTS AND CHAINS AROUND CASTLE GARDENS**

Members discussed the aspects of safety, aesthetics and costs of replacing of the posts and chains around Castle Gardens.

The Town Clerk suggested that an application to English Heritage for funding could be made.

**RECOMMENDED (unanimous)**  
**GG/JS**

That:-

- i) the Town Clerk is authorised to update Ludlow Town Centre Residents Association;
- ii) Quotations are sought;
- iii) advice and funding are sought from English Heritage.

**S/42**      **WAR MEMORIAL**

The Chair informed members that the planning application was different to the original suggestion. A granite plinth was proposed around the base of the memorial rather than engraving slabs. He commented that the two residents making the request had already raised some funds towards the project.

Councillor Smithers commented that the war memorial was originally purchased by the Royal British Legion (RBL) with a grant from the former District Council and it was intended to be in perpetuity for all wars with the simple inscription 'Lest we Forget'. It was agreed that there would be no further inscriptions.

Councillor Sheward reminded members that the names of the fallen were recorded in other areas of the Town and the proposal would change the War Memorials appearance completely.

**RESOLVED (7:0:3)****GG/JS**

That:-

- i) the Town Council does not support the request from the two residents for an inscribed granite plinth to be placed around the base of the War Memorial.
- ii) the War Memorial should remain as a commemoration of all wars as originally intended.

7.40pm Councillor Perks entered the meeting. Councillor Sheward left the meeting.

**S/43 PROPOSED LUDLOW YOUTH MARKET**

Councillor Smithers gave a presentation to the Committee on a proposed Youth Market in Ludlow. He described the proposed market as being aimed at unemployed 18-26 year olds. Councillor Smithers highlighted other areas in the UK where Youth Markets had been trialled and had been a success.

Councillor Ginger stated that in his opinion although the Youth Market in principal was a good idea the examples given were in more densely populated areas and the danger could be that only a few youngsters participated in Ludlow. This would then be viewed as a failure for the Town Council, which could damage the reputation of the Market and he urged Councillors to be wary.

**RECOMMENDED (unanimous)****JS/GP**

That a Youth Market Working Group is formed to investigate the proposed Youth Market and its findings the viability of the proposal are reported to Full Council.

**S/44 SKATEPARK PATH AT WHEELER ROAD**

The Chair explained that mud was being tracked onto the skatepark from bicycles and skateboards and the skatepark users had requested a path across the grass to prevent this from happening.

Councillor Ginger voiced his concerns about the creation of a path given that problems of vandalism that had occurred in more recent months to the Teen Shelter, rubber matting in the play area and anti-social behaviour.

Councillor Perks commented that when the skatepark was originally built a path had been proposed but given that the skatepark was moved away from the children's area at the 11<sup>th</sup> hour the path had not featured in the final build. He added that this was not the first time that the skatepark users had requested a path and that he was in favour of one.

Following a question from the Chair, the DLF Supervisor confirmed that mud was an issue at the skatepark and that currently bicycles were riding through the children's play area to reach the skatepark.

**RESOLVED (unanimous)**  
**PD/RJ**

That:-

- i) quotations are sought for a path across the grass to the skatepark;
- ii) the Town Clerk is authorised to write to Youth organisations to request support in fundraising for the path.

**S/45**      **BIN PROVISION IN LUDLOW**

**RESOLVED (unanimous)**  
**GP/JS**

That:-

- i) Shropshire Council be thanked for the consistently high level of service provided emptying the bins across the Town;
- ii) to consider that bins for dog waste is not located adjacent to public benches and existing bins are re-located;
- iii) Mindful of the high usage and levels of revenue generated by the car park in Galdeford, Members requested additional bins are provided in the car park and especially on the lower level.

**S/46**      **VISIT LUDLOW MARKET SIGNS**

Following a question from Councillor Perks, the Town Clerk confirmed that signage for twinning had been approved at Full Council and the signs were in the process of being ordered.

Following a question from Councillor Parry the Town Clerk confirmed that all quotations provided were like-for-like.

**RECOMMENDED (10:0:1)**  
**GG/GP**

That quotation 2 is accepted with the thicker margin around perimeter of the sign.

**S/47**      **LUDLOW ALCOHOL PARTNERSHIP (L-CAP)**

There was considerable discussion regarding enforcement measures in Ludlow. The Committee agreed that exemplary youth work took place in Ludlow.

Councillor Smithers informed the Committee that he attended most of the L-CAP meetings and would circulate copies of the minutes to all Members via email.

**RESOLVED (8:3:1)**  
**JS/GP**

That:-

- i) the exemplary work of youth organisations and engagement with young people is acknowledged;
- ii) the Committee felt that a greater degree of enforcement and police intervention was required;
- iii) the minutes and presentation are noted.

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The meeting closed at 8.15 pm.

\_\_\_\_\_  
Chairman

N.B. Closed Session Minutes will NOT be issued.

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Date

