



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 19<sup>th</sup> February 2020**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
at The Guildhall, Mill Street, Ludlow on  
Monday 24<sup>th</sup> February 2020 on the rising of Full Council

*Gina Wilding*

Gina Wilding  
Town Clerk

#### Key Agenda Items:

- The Linney Riverside Park
- Henley Road Cemetery
- The Buttercross
- VE / VJ Day Poppies
- Ludlow in Bloom

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



**1. Health and Safety**

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

**2. Recording of Meetings**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

**3. Apologies**

To receive committee councillors' apologies.

**4. Declarations of Interests**

To receive declarations of councillors':

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. Public Open Session (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

**6. Ludlow's Unitary Councillors Session**

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

**7. Minutes**

To approve as a correct record and sign the open minutes of the **SERVICES COMMITTEE** meeting held on **Monday 13<sup>th</sup> January 2020**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

***Members are reminded:***

*All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

*All Committee minutes must be received without discussion or debate.*



## 8. Items to Action

To note the items to action sheet from the previous Services Committee Meeting held on **Monday 13<sup>th</sup> January 2020**.

	<b>ITEM</b>	<b>Attachment</b>
<b>9.</b>	<b>THE BUTTERCROSS</b>	<b>No papers</b>
a)	To note that the dislodged stone step has been reinstated by a professional stone mason.	
b)	To consider a report on stonework damage to the Buttercross	<b>9b</b>
<b>10.</b>	<b>HENLEY ROAD CEMETERY</b>	
a)	To note a report on the storm damage to the tiles on cemetery house and the chapel.	<b>10a</b>
b)	To note a report on the chapel electrics	<b>10b</b>
c)	To note the use of anti-slip mats at Henley Road Cemetery	<b>10c</b>
<b>11.</b>	<b>THE LINNEY</b>	
	To note a report on the flood damage.	<b>11</b>
<b>12.</b>	<b>VE VJ Day POPPIES</b>	<b>12</b>
	To consider the proposal	
<b>13.</b>	<b>CASTLE GARDENS UPDATE</b>	<b>13</b>
	To note the report	
<p><b>M e m b e r s h i p</b></p> <p>Councillors Clarke (Chairman); Cobley, Garner; Gill; Ginger, Jones, Lyle; O'Neill; Parry; Perks; Pote and Smithers.</p>		
<p><b>Notes</b></p> <p>The next Services Committee meeting will be held on <b>Monday 6<sup>th</sup> April 2020</b></p>		