



## **LUDLOW TOWN COUNCIL A G E N D A**

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
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townclerk@ludlow.gov.uk  
**Despatch date: 10<sup>th</sup> July 2019**

### **SERVICES COMMITTEE**

You are summoned to attend a meeting of the Services Committee to be held  
at The Guildhall, Mill Street, Ludlow on  
Monday 15<sup>th</sup> July 2019 at 7.00pm

Gina Wilding  
Town Clerk

### **Key Agenda Items:**

- **Waste Management Contracts**
- **The Linney Riverside Park**
- **Ludlow Market**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Recording of Meetings

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

## 3. Apologies

To receive committee councillors' apologies.

## 4. Declarations of Interests

To receive councillors':

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

## 5. Public Open Session (15 minutes)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

## 6. Ludlow's Unitary Councillors Session

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

## 7. Minutes

To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 3<sup>rd</sup> June 2019**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

### **Members are reminded:**

*All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but*



*not necessarily at the meeting.*

*All Committee minutes must be received without discussion or debate.*

## 8. Items to Action

To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 3<sup>rd</sup> June 2019**.

|            | <b>ITEM</b>   | <b>Attach<br/>ment</b> |
|------------|---|------------------------|
| <b>9.</b>  | <b>LOWER CORVE STREET</b>   | <b>9.</b>              |
| <b>a)</b>  | To consider the reply from the resident regarding the tree  | <b>a</b>               |
| <b>b)</b>  | To note action taken to remove a picnic bench from the Town Council's land at Lower Corve Street  | <b>b</b>               |
| <b>10.</b> | <b>LUDLOW MARKET</b>  | <b>10.</b>             |
| <b>a)</b>  | To consider VAT advice and actions from NABMA   | <b>a</b>               |
| <b>b)</b>  | To consider a report on the NAMBA licence and Ludlow Market Licence   | <b>b</b>               |
| <b>c)</b>  | To consider the information on Night Markets  | <b>c</b>               |
| <b>11.</b> | <b>ST JOHNS GARDEN</b>  | <b>11.</b>             |
|            | To consider a report regarding ownership of the town wall   |                        |
| <b>12.</b> | <b>THE LINNEY RIVERSIDE PARK</b>  | <b>12</b>              |
| <b>a)</b>  | To consider a report on the refurbished Linney Public Conveniences  | <b>a</b>               |
| <b>b)</b>  | To note the audit of the rowing boats   | <b>b</b>               |
| <b>13.</b> | <b>VISUAL AMENITY OF LUDLOW</b>   | <b>13</b>              |
|            | To consider a report regarding Street Scene in Ludlow   |                        |
| <b>14.</b> | <b>HENELY ROAD CEMETERY</b>   | <b>14</b>              |
|            | To adopt the statutory Children's Funeral Fund for England (CFF)  |                        |
| <b>15.</b> | <b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>  | <b>15</b>              |
|            | The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. |                        |
| <b>16.</b> | <b>WASTE MANAGEMENT QUOTATIONS</b>  | <b>16</b>              |
|            | To approve quotations for Waste Management  |                        |
| <b>17.</b> | <b>SANITARY SERVICES QUOTATIONS</b>   | <b>17</b>              |
|            | To approve quotations for sanitary services   |                        |



### **M e m b e r s h i p**

Councillors Clarke (Chairman); Copley, Garner; Gill; Ginger, Jones, Lyle; Mahalski, O'Neill; Parry; Paton; Perks; Pote and Smithers.

### **Notes**

The next Services Committee meeting will be held on **2<sup>nd</sup> September 2019**