



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 11<sup>th</sup> July 2018**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
at The Guildhall, Mill Street, Ludlow on  
16<sup>th</sup> July 2018 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- ***Wheeler Road Skate Park***
- ***Ludlow Museum at the Buttercross***
- ***The Linney Riverside Park***
- ***Fairtrade***

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Apologies

To note committee members' apologies receive by the Town Clerk

## 3. Declarations of Interests

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

## 4. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

## 5. Ludlow's Unitary Councillors Question and Answer Session – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

## 6. Minutes – To approve as a correct record and sign the open minutes of the SERVICES COMMITTEE meeting held on **MONDAY 4<sup>th</sup> June 2018**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

### **Members are reminded:**

*All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

*All Committee minutes must be received without discussion or debate.*

## 7. Items to Action - To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 4<sup>th</sup> June 2018**.

	<b>ITEM</b>	<b>Attachment</b>
8.	<b>MARKET RENT VAT UPDATE</b> To note an update following a meeting between NABMA and Government Treasury and HMRC officials.	<b>8</b>



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|---|-----------|
| <b>9. LUDLOW MUSEUM AT THE BUTTERCROSS</b>  |           |
| a) To consider a report on merchandising and 2 <sup>nd</sup> Anniversary event  | <b>9a</b> |
| b) To consider a policy on dogs   | <b>9b</b> |
| <b>10. THE LINNEY RIVERSIDE PARK</b>  | <b>10</b> |
| To note an update   |           |
| <b>11. FAIRTRADE</b>  |           |
| To consider an update following the request from the Services Committee on 5 March 2018: That the Ludlow Fairtrade Group liaise with Shropshire Council and other organisations to develop a workable proposal for uncluttered, easy to read signage, and report back to Services Committee with the detailed proposal including a list of signage and locations with relevant permissions from the Highways Authority. | <b>11</b> |
| <b>12. LUDLOW CONTINGENCY PLAN WORKING GROUP</b>  | <b>12</b> |
| To consider the terms of reference  |           |
| <b>13. WHEELER ROAD SKATE PARK</b>  | <b>13</b> |
| To note an update on the skate park footpath  |           |

### M e m b e r s h i p

Councillors Clarke (Chairman); Copley, Garner; Gill; Ginger, Lyle; O'Neill; Parry; Paton; Perks; Pote and Smithers.

### Notes

The next Services Committee meeting will be held on **3<sup>rd</sup> September 2018**