



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
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Despatch date: 2nd January 2019

SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held
at The Guildhall, Mill Street, Ludlow on
7th January 2019 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- **LUDLOW MARKET**
- **LINNEY RIVERSIDE PARK**
- **LUDLOW MUSEUM AT THE BUTTERCROSS**
- **BENCH SURVEY**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Apologies

To note committee members' apologies receive by the Town Clerk

3. Declarations of Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. Ludlow's Unitary Councillors Question and Answer Session – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. Minutes – To approve as a correct record and sign the open minutes of the SERVICES COMMITTEE meeting held on **MONDAY 19th November 2018**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.

7. Items to Action - To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 19th November 2018**.

	ITEM	Attachment
8.	LUDLOW MUSEUM AT THE BUTTERCROSS a) To review the Service level Agreement with Shropshire Council b) To consider suggestions from the Friends of the Museum	8.



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| 9 | BENCH SURVEY
To note the update from Councillor Perks | 9. |
| 10. | LINNEY RIVERSIDE PARK
To consider the specification for works to the toilet block
To note the budget ring-fenced for the Linney | 10. |
| 11. | LUDLOW MARKET
a) To note the update from National Association of British Markets Authorities (NABMA)
b) To note the letter from HM Treasury regarding Rateable Value
c) To consider the Market Matters Report from The Institute of Place Management | 11. |
| 12. | AMENITY AREAS
To consider ROSPA works to Wheeler Road and Houseman Crescent | 12. |
| 13. | REQUEST FROM LUDLOW WAR MEMORIAL COMMITTEE
To consider a request from Ludlow War Memorial Committee | 13. |

M e m b e r s h i p

Councillors Clarke (Chairman); Copley, Garner; Gill; Ginger, Lyle; O'Neill; Parry; Paton; Perks; Pote and Smithers.

Notes

The next Services Committee meeting will be held on **4th February 2019**