



LUDLOW TOWN COUNCIL

AGENDA

To: All Members of the Council, Town Clerk
Contact: Gina Wilding
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1DG
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Despatch date: 23RD November 2018

STAFFING & APPEALS COMMITTEE

You are summoned to attend a meeting of the
Staffing & Appeals Committee
at the Guildhall, Mill Street, Ludlow
on **THURSDAY 29TH NOVEMBER 2018 at 10.00am**

Gina Wilding
Town Clerk

Key Agenda Items:

- *NJC Payscales*
- *Staffing Matters*
- *Health & Safety*

The public may not be present at this meeting because confidential matters will be considered in closed session



1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Vice-Chair

To elect a Vice-Chair for Staffing & Appeals Committee for 2018-19.

3. Apologies

4. Declarations of Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

5. Minutes - To approve the closed minutes of the STAFFING & APPEALS COMMITTEE meeting held on the 13th JUNE 2018.

ITEM	ATTACHMENT
<p>6. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	<p>No papers</p>
<p>7. NJC PAYSACLE To note the new NJC payscales and approve the staff notifications.</p>	<p>7</p>
<p>8. STAFFING MATTERS To receive a report regarding staffing matters.</p>	<p>8</p>
<p>9. HEALTH AND SAFETY AT WORK To note an update.</p>	<p>9</p>



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| 10. STAFF TRAINING
To receive a report on staff training. | 10 |
| 11. QUOTATION FROM SHROPSHIRE COUNCIL
To consider a quotation from Shropshire Council. | 11 |

M e m b e r s h i p

Councillors: Jones (Chair); Copley; Garner, Gill, Ginger; Lyle, Pote, Sheward and Smithers

**Date of the next Staffing & Appeals Committee meeting:
TBC**