

# LUDLOW TOWN COUNCIL

## A G E N D A

### REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

**Contact: Gina Wilding, Town Clerk**  
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**Dispatch date: - 19<sup>th</sup> April 2021**

You are summoned to attend a meeting of the  
Representational Committee on  
**Friday 23<sup>rd</sup> April 2021 at 7pm**  
**Via Zoom**

**Link: <https://us02web.zoom.us/j/86138951591>**  
**Meeting ID: 861 3895 1591**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- PLANNING APPLICATIONS
- TRAFFIC MANAGEMENT & ROAD CLOSURES

**Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

## **1. WELCOME**

To receive a welcome from Chairman of the Committee Councillor Glenn Ginger.

Welcome to the Representational Committee virtual meeting.

There are a few housekeeping things to note.

This is a formal Town Council meeting. We have now entered the pre-election period and during the period between the notice of an election and the election itself, local authorities should not publish any publicity on controversial issues or report views or proposals in such a way that identifies them with any individual members or groups of members.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

## **2. RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

## **3. APOLOGIES**

To receive apologies from committee members.

## **4. DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

**6. MINUTES**

To approve the minutes of 14<sup>th</sup> March 2021 to be signed as a correct record by the Chairman.

**7. ITEMS TO ACTION**

To note the items to action for Representational Committee from 14<sup>th</sup> March 2021

**8. LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**

To note the LCAAC agenda of the meeting held on 31<sup>st</sup> March 2021.

**9. DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT**

To note there are no discharge of conditions and permitted developments.

**10. SHROPSHIRE COUNCIL DECISIONS PENDING**

To note pending decisions.

<b>21/00453/FUL</b>	<b>The Railway Shed , Station Drive, Ludlow, SY8 2PQ</b> Erection of extension to existing cold store building
<b>19/05380/FUL</b>	<b>Supermarket , Upper Galdeford, Ludlow, SY8 1QF,</b> Reconsultation due to Amendment on application 19/05380/FUL – Supermarket. end date 23/03/2021 Mixed use development consisting of 19 mixed tenure apartments, 12 parking spaces, 2 x A1 retail units and demolition of existing building
<b>21/00854/FUL</b>	<b>35 New Road, Ludlow, SY8 2NY</b> Conversion of existing outbuilding/garage into residential accommodation ancillary to main house (no external alterations)

**11. SHROPSHIRE COUNCIL DECISIONS**

To note the decisions.

<b>20/04260/FUL</b>	<b>Dinham Hall , Dinham, Ludlow, SY8 1EJ</b> Change of use of the existing hotel, restaurant & letting cottages within the site into 7No dwellings, internal alterations and associated works	<b>GRANTED</b>
<b>20/04261/LBC</b>	<b>Dinham Hall , Dinham, Ludlow, SY8 1EJ</b>	<b>GRANTED</b>

	Change of use of the existing hotel, restaurant and letting cottages within the site into 7No dwellings, internal alterations and associated works affecting a Grade II Listed Building	
<b>20/05347/COU</b>	<b>Ludlow Masonic Hall , Brand Lane, Ludlow, SY8 1NN</b> Change of use from F2 to E (e) for use as a podiatry and physiotherapy clinic (Health clinic)	<b>GRANTED</b>
<b>20/05288/FUL</b>	<b>Proposed Conversion Of Former Meeting Room, Brand Lane, Ludlow, SY8 1NN</b> Change of use and conversion of upper floors only and land at the rear to provide one dwelling	<b>GRANTED</b>
<b>20/05289/LBC</b>	<b>Proposed Conversion Of Former Meeting Room, Brand Lane, Ludlow, SY8 1NN</b> Change of use and conversion of upper floors only and land at the rear to provide one dwelling affecting a Grade II Listed Building	<b>GRANTED</b>
<b>20/05254/FUL</b>	<b>14 Temeside, Ludlow, SY8 1PD</b> Erection of first floor balcony to the rear (south) elevation with external staircase; replacement of window with bifold doors	<b>GRANTED</b>
<b>21/00622/TCA</b>	<b>89 Corve Street, Ludlow, SY8 1EB</b> Fell Leylandii Hedge/tree within Ludlow Conservation Area	<b>CONSENT BY RIGHT TREES</b>
<b>21/00312/FUL</b>	<b>Castle Lodge , Castle Square, Ludlow, SY8 1AY</b> Conversion of third floor (attic) to provide two additional guest studio bedrooms in connection with previously approved C1 (hotel) Use	<b>GRANTED</b>
<b>21/00313/LBC</b>	<b>Castle Lodge , Castle Square, Ludlow, SY8 1AY</b> Internal works to facilitate the conversion of third floor (attic) to form two additional studio bedrooms to include insertion of partition walling, facilities, rooflights and windows	<b>GRANTED</b>
<b>21/00375/FUL</b>	<b>The Laurels , Gravel Hill, Ludlow, SY8 1QL</b> Erection of two bay car port with accommodation above (revised scheme)	<b>WITHDRAWN</b>
<b>21/00810/HHE</b>	<b>44 Stanton Road, Ludlow, Shropshire, SY8 2PF</b> Erection of a single storey rear extension of existing property dimensions 4.7 metres beyond rear wall, 2.75 metres maximum height, 2.52 metres high to eaves.	<b>APPROVED EXTENTION GPD</b>
<b>21/00752/VAR</b>	<b>Proposed Residential Development East Of, Fishmore Road, Ludlow, Shropshire</b> Variation of Condition no.15 (land stability) pursuant of 16/03096/OUT to allow for a proposed stability solution in addition to that already approved (see proposed drawings/reports); to include removal of trees	<b>WITHDRAWN</b>
<b>21/00428/FUL</b>	<b>La Tache , 55 Stanton Road, Ludlow, SY8 2PF</b> Erection of a single story extension to rear	<b>GRANTED</b>

21/01163/FUL	<b>18 Friars Garden, Ludlow, SY8 1RX</b> Installation of a flue (600mm in height) in roof to serve a wood burning stove	<b>WITHDRAWN</b>
21/00921/FUL	<b>1 Bell Lane, Ludlow, SY8 1BN</b> Erection of a 1.8 meter high brick garden Boundary wall- Stone capped	<b>GRANTED</b>
21/00922/LBC	<b>1 Bell Lane, Ludlow, SY8 1BN</b> Erection of a 1.8 meter high brick garden Boundary wall- Stone capped affecting a grade II listed building	<b>GRANTED</b>
21/00490/FUL	<b>Compasses Cottage, Upper Linney, Ludlow, SY8 1EF.</b> Various alterations to include erection of a two storey rear extension to replace existing balcony, insertion of solar panels to west facing roofslope, lowering of parapet wall and erection of a glass ballustrade above, replacement of rotten windows and re-rendering the entire property	<b>REFUSED</b>
21/00284/FUL	<b>35 Julian Road, Ludlow, SY8 1HA</b> Modification to previously approved 20/01186/FUL to allow for change in external materials; addition of window; re-position door; erection of external staircase to loft	<b>GRANTED</b>
21/01202/TCA	<b>Stanton House, 41 Gravel Hill, Ludlow, Shropshire, SY8 1QR</b> Re-pollard 2no Sycamore Trees within Ludlow Conservation Area	<b>CONSENT BY RIGHT TREES</b>
21/00996/HHE	<b>27 Sandpits Road, Ludlow, Shropshire, SY8 1HH</b> Erection of a single storey rear extension of existing property dimensions 3.98 metres beyond rear wall, 3.94 metres maximum height, 2.7 metres height at the eaves.	<b>APPROVED EXTENSION GPD</b>
21/01197/TCA	<b>17 Broad Street, Ludlow, Shropshire, SY8 1NG</b> Reduction of 4-5% to lower branches of 1No Walnut Tree within Ludlow Conservation Area	<b>CONSENT BY RIGHT TREES</b>

## 12. PLANNING APPLICATIONS

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

21/01123/FUL	<b>Plot 11 Front , Orleton Road, Ludlow, SY8 1XF</b> Application under Section 73A of the Town And Country Planning Act 1990 for the installation of closed-loop ground source heat pump and housing to provide space heating to existing building <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPGKV7TDL8B00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPGKV7TDL8B00</a>
21/01195/FUL	<b>44 Mill Street Ludlow SY8 1BB</b>

	<p>Provision of handrailing to front elevation  <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPNZKWTDLC900">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPNZKWTDLC900</a></p>
<b>21/01101/ADV</b>	<p><b>Tesco Stores Ltd Corve Street Ludlow Shropshire SY8 2PG</b>  Erect and display 1No replacement internally illuminated gantry sign  Open for comment icon  <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPEQ99TDL7D00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPEQ99TDL7D00</a></p>
<b>21/01254/FUL</b>	<p><b>Proposed Storage Building North Of Dinham Ludlow Shropshire</b>  Erection of a timber framed agricultural maintenance shed Open for comment icon  <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPROXKTDLES00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPROXKTDLES00</a></p>
<b>21/01528/TCA</b>	<p><b>14 Temeside Ludlow Shropshire SY8 1PD</b>  Removal of 1No. Willow tree within Ludlow Conservation Area Open for comment icon  <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=details&amp;keyVal=QQITX7TD07V00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=details&amp;keyVal=QQITX7TD07V00</a></p>
<b>20/02103/FUL</b>	<p><b>103 Dahn Drive Ludlow Shropshire SY8 1YG</b>  Non-material amendment to planning application number  <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQF846TD0C800">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQF846TD0C800</a></p>
<b>21/01266/TCA</b>	<p><b>The Maples, 39 Gravel Hill</b>  To reduce by a maximum of 33% 1no Beech tree (T1), 1no Snake Bark Maple (T5) and 1no Cornus Mas (T7), fell 1no Beech (T2), 1no Elm (T3), 1no Rowan (T4) and 1no Conifer (T6) within the front garden and in the rear garden a maximum of 33% reduction of various trees and the removal of several trees as per works schedule within Ludlow (Gravel Hill) Conservation Area.  <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPTBMKTD02B00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPTBMKTD02B00</a>  To reconsider (papers attached)</p>
<b>21/01108/FUL</b>	<p><b>8 Warrington Gardens, Ludlow, Shropshire, SY8 1RP</b>  Installation of a replacement bay window with roof over to create a full width porch  Reconsultation – Amendment  <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPEUG9TD06Z00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPEUG9TD06Z00</a></p>
<b>21/01393/FUL</b>	<p><b>Treverdene , 40 Dinham, Ludlow, SY8 1EH</b>  Erection of a first floor extension above existing garage</p>

	<a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=dates&amp;keyVal=QQ2SWVTDLLA00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=dates&amp;keyVal=QQ2SWVTDLLA00</a>
<b>21/01994/TCA</b>	<b>11 Corve Street, Ludlow, Shropshire, SY8 1DA</b> Reduce canopy of 1No Blue Cypress by 10% within Ludlow Conservation Area <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QR T2Q9TD06Z00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QR T2Q9TD06Z00</a>
<b>21/01539/FUL</b>	<b>11 Foldgate View, Ludlow, SY8 1NB</b> Erection of a single storey rear extension following demolition of existing <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQ JGVXTDLS00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQ JGVXTDLS00</a>

### 13. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below:

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

<b>Date</b>	<b>Location</b>	<b>Traffic Management</b>	<b>Company</b>	<b>Work Description</b>
12 Apr 00:00 – 16 Apr 00:00	Fishmore Road	Traffic lights, etc: Traffic control (multi-way signals) Roadworks, delays possible	Global Utility Connections	Utility Connections
14 Apr - 16 Apr	Charlton Rise	Traffic lights, etc: Traffic control	Openreach	Traffic control
Tuesday 20th April 2021 closed between the hours of 9:30 and 4:00pm to cause as little disruption as possible	Dinham Bridge, to enable a Principal Inspection of the bridge to be carried out. We propose to undertake the inspection on, with the road being during peak times.	Road closure We would need to close the road to traffic over the bridge as the equipment required to undertake the inspection will block most of the road. During this time a local signed traffic diversion route as shown on the attached plan will be in place. Access over the bridge for pedestrians and dismounted cyclists will remain available at all times.	Shropshire Council	Road closure

6th April 2021- 18th May 2021	Hamlet Road, Ludlow	Road Closure for Surface Dressing - Tex Patching Dates 06-07 April Dressing Dates 30 April - 05 May Daytime Working Lining 14- 18 May Daytime Working	Shropshire Council	Road Closure for Surface Dressing please note works are weather dependent and dates are subject to change
20 Apr 07:00 22 Apr 17:00	Sheet Road	Traffic lights, etc: Traffic control (multi- way signals)	Severn Trent Water	Traffic lights, etc: Traffic control (multi- way signals)
20 Apr 07:00 22 Apr 17:00	Old Street	Roadworks, delays unlikely	Severn Trent Water	Traffic lights, etc: Some carriageway incursion
23 Apr 08:30 – 24 Apr 16:30	Bull Ring	Traffic lights	Openreach	Traffic lights, Some carriageway incursion

**14. COVID TESTING SITE AT SMITHFIELD ROAD LUDLOW EXTENSION**

To consider that Shropshire Public Health sees testing as being a very important tool to help us beat Covid 19 in Shropshire. With this in mind, they need to have testing capacity options both in the short-term and longer term options to meet any changes in infection rates or possible surges towards the end of this year. Shropshire Public Health would like to maintain the current testing site at Smithfield car park for up to another 12months (April 22) and would like to get Ludlow Town Council's thoughts on this. We are aware the reduction of car/coach parking facilities may impact on the town. There is a possibility to move the site to another suitable location in the town if this was seen as a better option, but will take some organisation and cost, and they are seeking initial feedback on the proposal to extend testing at the site.

**15. ONLINE PETITION – MOTORCYCLES**

To consider the petition <https://www.gopetition.com/petitions/restricting-motorcycles-from-ludlow-town-centre.html?fbclid=IwAR3jO67A7MUsPsGnGjY2FgkYVYIjYg8aTZeYXQZRyswN5hYlasPLaAquzKU> that raises concerns about excessive air and noise pollution, and a severe anti-social noise nuisance issue that Shropshire Council has bylaws against, and to communicate these concerns to Shropshire Council Environmental Health, Highways and local police team asking for these organisations to report their findings and action they have taken to the Town Council. .

**16. LUDLOW 10 K**

To consider the response from the event organiser.



**17. ONE STOP JUNCTION, GRAVEL HILL, LUDLOW**

To note that Shropshire Council have confirmed that an instruction to undertake a new assessment has been issued, they will advise on the outcome of the report at the earliest opportunity.

**18. EV UPDATE**

To note a verbal update.

**19. LOCAL PLAN STAGE UPDATE**

To note that the process dates as notified by Shropshire Council are:

<b>Local Plan stage</b>	<b>Current LDS timeframe</b>	<b>Proposed LDS timeframe</b>
Cabinet to consider pre-submission version of Local Plan for six week consultation (regulation 19 stage)	December 2020	December 2020
Consultation on pre-submission Local Plan, subject to Cabinet approval (regulation 19 stage)	December 2020 – early February 2021	December 2020 – late February 2021
Full Council to consider the submission of Local Plan to Secretary of State (regulation 22 stage)	March 2021	July 2021
Submission of Local Plan to Secretary of State, subject to Council approval (regulation 22 stage)	April 2021	July 2021
Independent examination by Planning Inspectorate (regulation 24 stage)	April 2021 – March 2022	July 2021 – May 2022*
Expected inspector's report	March 2022	May 2022*

**Membership**

Cllrs Ginger (Chairman), Sheward (Vice Chairman), Adams, Clarke, Gill, Jones, Lyle, Naysmith, O'Neil, Parry and Pote.

The next Representational Committee Meeting via Zoom will be held after the 6<sup>th</sup> May election on **Wednesday 26th May 2021**