



MINUTES

Minutes of a meeting of the **POLICY & FINANCE COMMITTEE** held in the Ludlow Conference Centre, Stable Block, Ludlow on **MONDAY 30TH NOVEMBER 2009** at **7.00PM**.

PF85/09 PRESENT

Chairman: Councillor Taylor-Smith

Vice Chairman: Councillor Pope

Councillors: Aitken; Davies; Glaze; McCormack; Newbold;
Pound; Wilcox

Officers: Veronica Calderbank, Town Clerk; Hannah
Coleman, Assistant Clerk

PF86/09 APOLOGIES

Apologies for absence were received from Councillor Mitchell. Apologies were also received from Councillor Parry, although she was not a member of the Committee.

PF87/09 DECLARATIONS OF INTEREST

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

Personal Interests

<u>Member</u>	<u>Item</u>
Taylor-Smith	6 – Unitary Councillor potentially involved in speed limits discussions 8 – Member of RBL who may acquire old market stalls

Prejudicial Interests – There were no prejudicial interests declared.

PF88/09 **PUBLIC OPEN SESSION**

There were no members of the public present.

PF89/09 **MINUTES**

RESOLVED (unanimous)

That, subject to the amendment of minutes PF69/09 and PF78/09a), the minutes of the Policy & Finance Committee meeting held on 26th October 2009, be approved as a correct record.

PF90/09 **ACCOUNTS SUB-COMMITTEE**

Councillor Pope provided an update.

a) Minutes 20.10.09

RESOLVED (unanimous)

That the minutes of the Accounts Sub-Committee meeting held on 20th October 2009 and the list of cheques issued be received.

b) Minutes 18.11.09

RESOLVED (unanimous)

That the minutes of the Accounts Sub-Committee meeting held on 18th November 2009 be received.

PF91/09 **LUDLOW TOWN DEVELOPMENT WORKING GROUP**

Councillor McCormack gave a presentation on the progress made to date on the new Town Plan and detailed what the next stages would be. A report was tabled with appendices. The confidential working sheet for Capital Projects 2009-2011 and a copy of the format of the new Town Plan were also tabled at the meeting.

Members were invited to make comments and suggestions on topic headings. It was noted that Ludlow 21 had asked that the Working Group consider installing a 20mph speed limit.

It was agreed that issues regarding speed limits and the new Town Warden would be considered by the Representational Committee who would make recommendations.

RESOLVED (unanimous)

That the minutes of the meeting held on 17th November 2009 be received.

PF92/09 **STALL REPLACEMENT MARKET REFURBISHMENT SCHEME**

a) Skirts and Back-sheets

The Town Clerk gave a verbal update on the new stalls and fitting of skirts and back-sheets. A deposit scheme would be set up. The Mayor thanked the Town Council staff for their exceptional efforts.

b) Old Market Stalls

It was agreed to alter the order of business and defer this item to Closed Session.

PF93/09 **EVENTS SAFETY ADVISORY GROUP**

Councillor Aitken reported on the last meeting of the Advisory Group. A meeting of the May Fair Sub-Committee would be called in January to consider recommendations and discussion points.

RESOLVED (unanimous)

That the minutes of the May Fair Safety Advisory Group meeting held on 12th November 2009 be received.

PF94/09 **UPDATE ON BIDS**

a) Spaces for Sports

It was noted that the Wheeler Road equipment had been bought and discussions were taking place regarding the use of part of the new Scout building when built.

RESOLVED (unanimous)

That the Youth Leaders for training and event promotion should be employed by the Town Council on a cost neutral basis and this be referred to Council as a recommendation on 4th January 2010.

b) English Heritage

It was agreed to alter the order of business and defer this item to Closed Session.

c) Heritage Lottery Fund

It was noted that the Town Walls Trust survey was awaited.

PF95/09 REPORTS FROM WORKING GROUPS

- a) **Budget**
It was agreed to alter the order of business and defer this item to Closed Session.

- b) **Ludlow Communications**
It was noted that the Autumn edition of the Buttercross Bulletin had been completed and thanks were expressed to Gina Wilding.

- c) **Civic Events**
It was noted that there had been good feedback received on the Remembrance Sunday arrangements.

PF96/09 REPORTS FROM OUTSIDE ORGANISATIONS

- a) **Local Joint Committee**
Councillor Aitken reported that the meeting in Knowbury had been well attended. There was information on the budget provided and it was suggested that the new Police Constable, Dan Wood, be invited to a Council meeting.

The licensing of the Blue Boar and Ludlow Hospital funding issues were raised at the meeting and it was agreed that the Representational Committee would consider and make recommendations as appropriate.

- b) **South Shropshire Area Committee**
There was no report. There was a request to clarify what the remit and purpose of this group was.

- c) **Six Market Towns**
There was no report.

PF97/09 ACCESS TO INFORMATION

RESOLVED (8:0:1)

To recommend to Council the adoption of the policy.

PF98/09 ENVIRONMENTAL POLICY

RESOLVED (8:0:1)

To adopt the new policy.

PF99/09 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES
(ADMISSION TO MEETINGS) ACT 1960**

RESOLVED (unanimous)

That, the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 9.15pm.

Chairman

Date

N.B. Confidential Minutes will be issued.