



MINUTES

Minutes of a meeting of the **POLICY & FINANCE COMMITTEE** held in the Ludlow Conference Centre, Ludlow on **MONDAY 14TH SEPTEMBER 2009** at **7.00PM**

PF46/09 PRESENT

Chairman:	Councillor Taylor-Smith
Vice Chairman:	Councillor Pope
Councillors:	Davies; McCormack; Mitchell; Newbold; Pound; Wilcox
In Attendance:	None
Officers:	Veronica Calderbank, Town Clerk; Hannah Coleman, Assistant Clerk

PF47/09 APOLOGIES

Apologies for absence were received from Councillors Aitken and Glaze.

PF48/09 DECLARATIONS OF INTEREST

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

Personal Interests

<u>Member</u>	<u>Item</u>
Taylor-Smith	9 – Resident affected by May Fair

Prejudicial Interests – There were no prejudicial interests made.

PF49/09 PUBLIC OPEN SESSION

There were 7 members of the public and 1 member of the press present.

Rose Jones, Hucklemarsh Road, requested that the Council call an open meeting to discuss issues regarding the May Fair.

John Diamond, Mill Street, asked if there had been any communications with Shropshire Council regarding the car park and road closures.

Juliet Diamond, Mill Street, reported that the letter written from the Town Clerk to Mr Wynn was considered threatening by some, however, it was now clear that there was misinterpretation and no threat was meant.

PF50/09 MINUTES

There were no minutes available. They would be circulated shortly.

PF51/09 ACCOUNTS SUB-COMMITTEE

a) Minutes

RESOLVED (unanimous)

That the minutes of the meeting held on 17th July 2009 and the list of cheques issued be received.

b) Minutes

RESOLVED (unanimous)

That the minutes of the meeting held on 19th August 2009 and the list of cheques issued be received.

PF52/09 LUDLOW TOWN DEVELOPMENT SUB-COMMITTEE

Councillor McCormack provided an update. There would be opportunity for Members to comment at a future Council meeting.

a) Minutes

RESOLVED (unanimous)

That the minutes of the meeting held on 22nd July 2009 be received.

b) Minutes

RESOLVED (unanimous)

That the minutes of the meeting held on 5th August 2009 be received.

PF53/09 RECOMMENDATIONS FROM SERVICES COMMITTEE

It was agreed that some form of bench marking was required in the Town Council.

RESOLVED (unanimous)

That bench marking was beneficial but it was premature for the Town Council to adopt any external scheme at this stage.

RESOLVED (unanimous)

That the Town Council was not in any position to devote staff time to an external scheme at present.

PF54/09 STALL REPLACEMENT MARKET REFURBISHMENT SCHEME

It was noted that an order had been placed.

PF55/09 MAY FAIR

It was noted that a meeting would be arranged with Mr Wynn in October.

PF56/09 FINANCIAL STATEMENTS

The Town Clerk reported that the Managing Director of Edge Designs Ltd had spent a day at the Buttercross and committed to balancing the accounts within the week. She reported that the bank balances were healthy and the financial reports and comparisons would be available at the Council meeting on 28th September 2009.

RESOLVED (unanimous)

To not pay the outstanding sum allocated in the budget to Slow Food as the organisation was no longer based in Ludlow.

PF57/09 PUBLICATION SCHEME

RESOLVED (unanimous)

That the Publication Scheme be adopted and implemented immediately.

PF58/09 UPDATE ON BIDS

a) Spaces for Sports

The Town Clerk reported that a group of interested parties had met and a proposal would be put forward. There would be plenty of training and working with youth. It was suggested that part of the training would include looking after the area especially with regard to litter. It was noted that £2,000 was available for equipment, such as BMX bikes and skateboards.

b) English Heritage

A new bid would be put in for October as the project and works were now more extensive. Quotes for the Phase I works had been received. Further works included cosmetic repairs, such as the Buttercross Market doors and window glass replacement.

c) Heritage Lottery Fund

The Town Clerk and Special Projects Officer had met with representatives from Shropshire Council and the Town Walls Trust to consider a joint bid for Ludlow, amounting to £800,000 together. The funding opportunities would thus be more favourable. Phase I for the Castle Gardens work would be completed this year and Phase II in 2010.

PF59/09 HEALTH & SAFETY POLICY

RESOLVED (unanimous)

That the Health & Safety Policy be adopted.

PF60/09 REPORTS FROM WORKING GROUPS

a) Ludlow Communications

There were no minutes available. They would be placed before the next Council meeting. It was also noted that the next meeting was scheduled for the end of the month

b) Civic Events

It was noted that the next meeting was scheduled for Wednesday 16th September 2009

PF61/09 REPORTS FROM OUTSIDE ORGANISATIONS

a) Local Joint Committee

It was noted that the next meeting was scheduled for Wednesday 16th September 2009 at the Harley Centre. The Mayor highlighted topics to be discussed.

b) South Shropshire Area Committee

There was no report.

c) Six Market Towns

There was no report.

PF62/09 IDENTIFIED PROJECTS AND PRIORITIES

The Town Clerk gave a PowerPoint presentation, a copy of which is attached to the minutes.

PF63/09 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED (unanimous)

That, under Section 100A (4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following item on the grounds that exempt information as defined at paragraphs 1 and 3 under Part 1 of Schedule 12A of the Act could be disclosed.

Councillor Mitchell left the meeting at 8.52pm.

The meeting closed at 9.23pm.

Chairman

Date

N.B. Confidential Minutes will be issued.

