



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
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Despatch date: 26th February 2020

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 2nd March 2020 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- **Rural Market Towns Group**
- **Income & Expenditure for January 2020**
- **Policies**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.
The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.
3. **Election of Vice Chairman**
To receive nominations and elect a Vice Chairman
4. **Apologies**
To note apologies received from members of the committee.
5. **Declarations of Interests**
To receive the declarations of interests from members of the committee.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
6. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
7. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
8. **Minutes** – To approve the open session minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **Monday 20th January 2020**.
9. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on **Monday 20th January 2020**.

	ITEM	Attachment
10.	RURAL MARKET TOWNS GROUP Following the information received during a presentation at the previous committee meeting, to consider the invitation to become members of the Rural Market Town’s Group for a fee payable annually, and make their recommendation to Council.	No papers



11.	FINANCE INFORMATION To receive:-	
a)	Cash Book – Payments and Income for January 2020	11a
b)	Reconciliations for January 2020	11b
c)	Barclaycard Statements for December 2019 and January 2020	11c
d)	PayPal – Payments, Income & Reconciliation for January 2020	11d
e)	Mayor’s Charity – Payment, Income & Reconciliation for January 2020	11e
f)	Petty Cash – Payment, Income & Reconciliation for January 2020	11f
g)	Public Sector Deposit Fund – Reconciliation for January 2020	11g
12.	POLICY REVIEW	
a)	To review the Flexible Working Policy	12a
b)	To approve the recommendation from Staffing Committee that subject to removal of 1.3 as recommended by Ellis Whittam, the Parental Bereavement Leave Policy be adopted.	12b
13.	PUBLIC WORKS LOAN BOARD To note that Parliament has legislated to revise the statutory basis of the Public Works Loan Board. This change came into effect on 25th February 2020.	13
14	WEST MERCIA ENERGY To note the price reduction	14

M e m b e r s h i p

Members of the Policy & Finance Committee

Councillors Cobley (Chair); Clarke; Garner; Gill; Ginger; Lyle; O’Neill; Parry; Perks; Pote; Sheward; Smithers

Notes

The next Policy & Finance Committee meeting will be held on the 20th April 2020