



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Veronica Calderbank
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Despatch date: 7th March 2012

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 12th March 2012 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
 - a) Declarations of personal interest
 - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
5. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 23rd JANUARY 2012**.

ITEM	ATTACHMENT
6. RECOMMENDATIONS FROM SERVICES COMMITTEE To consider the recommendations from the Services Committee meeting held on the 5 th March 2012	6
7. POLICIES To consider and recommend for adoption the:-	
a) Delegation Scheme	7a
b) Emergency out of Hours arrangements	7b
c) Dealing with breaches of our own Code of Conduct and Press Protocol (CD provided separately)	7c
d) Use of permits for Entertainment Square and Post Office Square	7d
e) Member/Officer Relations (referred back to Policy & Finance Committee by Council 6 th February 2012)	7e
8. PUBLIC WORKS LOAN BOARD To note the schedule of payments and outstanding amount to the Public Works Loan Board.	8
9. QUEEN'S DIAMOND JUBILEE To receive an update	No papers
10. TOILETS To consider a policy on the running of, pricing and opening hours of the Castle Street and Smithfield toilets once coin boxes and automatic locks are installed	10



11. FINANCIAL INFORMATION

- | | | |
|-----------|----------|------------|
| a) | Payments | 11a |
| b) | Income | 11b |

12. TWINNING SUB-COMMITTEE

12

To consider the recommendations from the Twinning Sub-Committee meetings held on the 25th January 2012

13. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No papers

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

14. CONFIDENTIAL MINUTES

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Approve as a correct record and sign the confidential minutes of the Policy & Finance Committee meeting held on Monday 23rd January 2012

M e m b e r s h i p

List of Members of the Policy & Finance Committee

Councillors McCormack (Chair); Smithers (Vice-Chair); Aitken; Davies; Leyton-Purrier; Newbold; Parry; Phillips; Pound; Wilcox

Notes

**The next Policy & Finance Committee meeting will be held on
Monday 23rd April 2012**