



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Veronica Calderbank
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Despatch date: 20th September 2011

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 26th September 2011 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- **Queens Diamond Jubilee**
- **Bank Mandate**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Election of Vice-Chairman**
3. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
 - a) Declarations of personal interest
 - b) Declarations of prejudicial interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
6. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 25th JULY 2011**.

ITEM	ATTACHMENT
7. ACCOUNTS COMMITTEE	
Receive the minutes of the meetings held on:-	
a) 3 rd August 2011	7a
b) 24 th August 2011	7b
c) 14 th September 2011	7c
8. STREET TRADING SUB-COMMITTEE	
Receive the minutes of the meeting held on:-	
a) 18 th August 2011	8a
b) 24 th August 2011	8b
c) 14 th September 2011	8c
9. SERVICES COMMITTEE	9
Recommendations from the Services Committee meeting held on 19 th September 2011	
10. QUEENS DIAMOND JUBILEE	No papers
a) Update from the Town Council representative	
b) Report on an offer from the Market Traders to have a market trader controlled whole market rent for the Tuesday 5 th June 2012. They are offering a £100 pound deposit with £300 to be paid in May 2012	



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| <p>11. BANK MANDATE
To sign the mandate form to authorise all Members of the Policy and Finance Committee to be come Council signatories</p> | No papers |
| <p>12. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</p> | No papers |
| <p>13. CONFIDENTIAL MINUTES
Approve as a correct record and sign the confidential minutes of the Policy & Finance Committee meeting held on Monday 25th July 2011</p> | 13 |

M e m b e r s h i p

List of Members of the Policy & Finance Committee

Councillors McCormack (Chair); Aitken; Glaze; Leyton-Purrier; Newbold; Parry; Pound; Smithers; Wilcox

Notes

The next Policy & Finance Committee meeting will be held on Monday 17th October 2011