



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Veronica Calderbank
Ludlow Town Council, The Stable Block, Stone House, Corve Street, Ludlow,
SY8 1DG
01584 838010
townclerk@ludlow.gov.uk
Despatch date: 17th January 2012

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 23rd January 2012 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- **Policies for recommendation for adoption**
- **3rd Quarter Accounts**
- **Payments & Income**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
 - a) Declarations of personal interest
 - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
5. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 14th NOVEMBER 2011**.

ITEM	ATTACHMENT
6. RECOMMENDATIONS FROM SERVICES COMMITTEE To consider the recommendations from the Services Committee meeting held on the 16 th January 2012:- <ul style="list-style-type: none"> • Babies Memorial • Cemetery Regulations 	6
7. POLICIES To consider and recommend for adoption the:- <ol style="list-style-type: none"> a) Flag Protocol b) Twinning Protocol c) Protocol on Member/Officer Relations 	7a 7b 7c
8. QUEEN'S DIAMOND JUBILEE To receive an update	No papers
9. 3rd QUARTER ACCOUNTS To consider the:- <ol style="list-style-type: none"> a) Income and Expenditure report for the 3rd Quarter b) Exception Report 	9a 9b
10. FINANCIAL INFORMATION <ol style="list-style-type: none"> a) Payments b) Income 	10a 10b



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| <p>11. USE OF THE GUILDHALL
To consider a request from the Town Centre Residents Committee to use the Guildhall on the 8th May 2012 and other community groups</p> | 11 |
| <p>12. BUDGET WORKING GROUP
To receive an update from the rescheduled meeting at 2pm (23.01.2012)</p> | No papers |
| <p>13. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</p> | |
| <p>14. CONFIDENTIAL MINUTES
Approve as a correct record and sign the confidential minutes of the Policy & Finance Committee meeting held on Monday 14th November 2011</p> | 14 |

M e m b e r s h i p

List of Members of the Policy & Finance Committee

Councillors McCormack (Chair); Smithers (Vice-Chair); Aitken; Leyton-Purrier;
Newbold; Parry; Phillips; Pound; Wilcox

Notes

**The next Policy & Finance Committee meeting will be held on
Monday 12th March 2012**