



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Veronica Calderbank**  
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**Despatch date: 18<sup>th</sup> April 2012**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 23<sup>rd</sup> April 2012 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- **Town Twinning**
- **Consultation on the Visitor Information Centre and Museum**
- **Terms of Reference – Services Committee**
- **Financial Information**

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
  - a) Declarations of personal interest
  - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
5. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 12<sup>th</sup> MARCH 2012**.

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>6. TWINNING</b> To receive a presentation from representatives of each of Ludlow's twinned towns	<b>No papers</b>
<b>7. CONSULTATION ON VISITOR INFORMATION CENTRE AND MUSEUM OPENING TIMES</b> To consider a consultation document	<b>7</b>
<b>8. RECOMMENDATIONS FROM SERVICES COMMITTEE</b> To consider the recommendations from the Services Committee meeting held on the 16 <sup>th</sup> April 2012	<b>8</b>
<b>9. SERVICE PLAN</b> To consider the Service Plan as amended by Services Committee on the 16 <sup>th</sup> April 2012	<b>9</b>
<b>10. TERMS OF REFERENCE – SERVICES COMMITTEE</b> To consider the Terms of Reference for Services Committee	<b>10</b>
<b>11. FINANCIAL INFORMATION</b>	
<b>a) Payments</b>	<b>11a</b>
<b>b) Income</b>	<b>11b</b>



**12. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** **No papers**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**13. CONFIDENTIAL MINUTES** **13**

Approve as a correct record and sign the confidential minutes of the Policy & Finance Committee meeting held on Monday 12<sup>th</sup> March 2012

**M e m b e r s h i p**

List of Members of the Policy & Finance Committee

Councillors McCormack (Chair); Smithers (Vice-Chair); Aitken; Davies; Leyton-Purrier; Newbold; Parry; Phillips; Pound; Wilcox

**Notes**

**The next Policy & Finance Committee meeting date will be agreed at the Annual General Council meeting on the 9<sup>th</sup> May 2012**