

POLICY & FINANCE COMMITTEE

Minutes of the Policy & Finance Committee meeting held on Monday 30th March 2009 at 7.00 pm at The Bishop Mascall Centre, Lower Galdeford, Ludlow

MEMBERS PRESENT: Councillors Aitken (Chairman), Hunt (Vice-Chairman), Davies, Glaze, Kidd, Newbold, Pound, Smithers and Wilcox

IN ATTENDANCE: Councillor Taylor-Smith

OFFICER PRESENT: Hannah Coleman, Assistant Clerk

PF200/08 APOLOGIES – There were no apologies for absence received.

PF201/08 DECLARATIONS OF INTEREST – The following declarations of interest were made:

Agenda No.	Councillor's Name	Personal	Prejudicial	Reason
6. b)	G. Kidd	✓		Member of Slow Food UK
8.	J. Smithers	✓		Involved as a businessman in town

PF202/08 PUBLIC OPEN SESSION – There were 2 members of the public and 1 member of the press present.

PF203/08 MINUTES – It was **RESOLVED** that the minutes of the meeting held on Monday 23rd February 2009 be agreed and signed as a correct record.

PF204/08 ACCOUNTS SUB-COMMITTEE – The minutes of the meeting held on Wednesday 18th February 2009 were **RECEIVED**.

PF205/08 FINANCE

a) **PWLB** – The report was **NOTED**.

b) **Slow Food Agreement** – It was **RESOLVED** to defer this item to the next appropriate meeting by which time the location of Slow Food UK would be formally known, and to hold any grant due until a decision was made.

c) **Audit** – The recommendations made by the Internal and External Auditors were **NOTED**. It was **RESOLVED** that Councillor Taylor-Smith would write a draft letter to the Auditors, to be considered at the next meeting, requesting a meeting to clarify how the Audit was passed when appropriate systems of control were not yet in place.



PF206/08 MARKET ENHANCEMENT SCHEME

a) **Finance Report** – It was **RESOLVED** that a report should be presented to the Committee meeting in April detailing the breakdown of all expenditure, grant applications made and monies received from the start of the enhancement proposals to date.

b) **New Project** – It was **RESOLVED** to consider this item in Private Session.

PF207/08 LUDLOW ECONOMIC SUPPORT PROPOSAL – It was **NOTED** that the £19,000 grant had been approved by the Executive Committee at SSDC and the Chamber of Trade had contributed £400. It was **AGREED** that the Town Council should participate fully through the Council representatives on the other stakeholder bodies.

PF208/08 MARKET SQUARE

a) **Entertainment and Post Office Squares** – It was **RESOLVED** to defer this item to the next Committee meeting and to ask Alan Procter, Licensing Officer, to attend with proposals and advice on use of consent streets, policies required and enforcement issues.

b) **Entertainment Use** – The email from Mr Barker was **NOTED**. It was **RESOLVED** to enhance entertainment in Ludlow and investigate funding streams and support available.

PF209/08 ITEMS OUTSTANDING – The following items were **NOTED** as on-going:

a) **Complaints Policy** – It was **RESOLVED** that a report on the current status would be presented at the next Committee meeting.

b) **Buttercross Telephone System** – It was **NOTED** that proposals and quotes were being received and would be presented at the next Committee meeting.

PF210/08 REPORTS FROM WORKING GROUPS

a) **Website & Newsletter** – It was **NOTED** that the next meeting was scheduled for 15th April 2009.

b) **Remembrance Sunday** – Councillor Smithers reported on the meeting held on 25th March 2009.

Councillor Taylor-Smith left the meeting at 7.45pm.

PF211/08 REPORTS FROM OUTSIDE ORGANISATIONS

a) **Ludlow Joint Committee** – Councillor Kidd reported that the meeting held on 18th March 2009 was dominated by the Town Centre Bus Service but those who wished to comment on the future of the Linney were directed to the feature in the Buttercross Bulletin. The budget allocations for Ludlow and Ludlow Rural were available.



- b) **South Shropshire Area Committee** – There was no report available.
- c) **Six Market Towns** – Councillor Smithers reported that the Six Towns had grouped together to explore the devolution of services to parish level. He suggested that Councillors should attend this meeting when Ludlow hosts it. The correspondence between the Six Towns and SCC was **NOTED**. The next meeting was scheduled for 2nd April 2009.

PF212/08 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – It was **RESOLVED** that, in the view of the confidential nature of the business to be transacted, the press and public be excluded for the remainder of the meeting.

Chairman

Date