

POLICY & FINANCE COMMITTEE

MINUTES

20 JULY 2009

Meeting Held at Ludlow Conference Centre, Lower Galdeford, Ludlow, SY8 1RZ, on

Monday 20th July 2009 at 7.00pm.

MEMBERS PRESENT : Councillors Aitken, Glaze, Mitchell, Newbold, Pope, Taylor-Smith and Wilcox

IN ATTENDANCE : Councillor Smithers was also in attendance

P&F/32/09 APOLOGIES – Apologies

Were received from Councillor Davies and Councillor Pound.

P&F/33/09 PERSONAL AND PREJUDICIAL INTERESTS – To receive any specific declarations of interest

A Personal Councillor Taylor - Smith Re Item 9

B Personal; and prejudicial

P&F/34/09 PUBLIC OPEN SESSION –

Members of the public were invited to make representations on any matter relating to the work of the Committee

There were fifteen members of the public present. One former Mayor of Ludlow spoke on behalf of the residents who wanted the Mayfair to continue in its present form reading out a statement made at the Annual Meeting.

Two other ladies and a gentleman gave their comments on their desire to retain the Fair in Ludlow and also the present Fairground operator to continue to run the fair without a tender for quotes from any other operator. After half an hour of discussion it was decided that item 9 would be dealt with first.

RESOLVED:- Unanimous that item 9 be moved forward on the agenda to be dealt with before any other business.

P&F/35/09 MAYFAIR

The Chairman gave the members of the public his views on the matter and the Town Clerk gave advice as to the need to comply with Standing orders and Financial Regulations. She gave advice as to the Police requirements for

the Council as event organiser to be responsible to pay their costs for policing the event and corrected some of the inaccurate statements as to the amount sought. The Chairman read out the Police financial charges for the last three years and the Clerk added that the police had stated that their actual additional overtime costs were in excess of £2000 for that event this year but as a gesture of goodwill they would charge only £600.00.

The Clerk asked for Members to volunteer to join the Sub-Committee and the following are to be the Members of the Mayfair Sub-Committee to consider the 2010 Fair.

RESOLVED:- That The Sub Committee be formed comprising Councillors Aitken, Glaze, Newbold, Parry, Pope, Smithers and Wilcox and the first meeting be in Public at the Ludlow Conference Centre at 6pm on 5th August 2009.

P&F36/09 MINUTES – The minutes of the meeting held on Monday 15th June 2009 were approved.

P&F37/09 ACCOUNTS SUB-COMMITTEE

Minutes – The minutes of the meeting held on Friday 19th June 2009 were received and Councillor Newbold asked for both income and expenditure to be shown at the next meeting with a list of cheques issued and all cheque income itemised.

P&F38/09 LUDLOW TOWN DEVELOPMENT SUB-COMMITTEE

Minutes – The minutes of the meeting held on Monday 29th June 2009 were received .

P&F39/09 STALL REPLACEMENT MARKET REFURBISHMENT SCHEME

An update from the Town Clerk on progress was received.

P&F40/09 LUDLOW ASSEMBLY ROOMS AGREEMENT –

Members noted the contents of the attached agreement and the misunderstanding as to how many meetings would be free of charge. The TC reported that no charge for room hire had been made by the Assembly rooms, only staff time when furniture had been moved there.

P&F41/09 FINANCIAL STATEMENTS – Members received the comparison reports and accounts for April, May and June, and the reconciliation for the first quarter of 2009/10.

Members noted that the first quarter VAT return has been completed

P&F42/09. ITEMS OUTSTANDING – Members noted the following items are on-going:

- a) **Entertainments & Post Office Squares** – Alan Procter the Licensing Manager was working with the TC to iron out anomalies.
- b) **Market Electricity Supply** – TC advised Members that meter reading would be taken on Market days and non market days and a comparative analysis would be brought to the next Services and P&F Committees.
- c) **Delegation/Devolution of Services to Parish and Town Councils** – No meeting date had yet been set with Shropshire Council and to receive a report from the Larger Councils Meeting. Members discussed duplication of various 8 parishes/towns meetings.
- d) **Buttercross Telephony** – Members noted that this item has been placed on the project list, on the Project Action Plan

P&F43/09. REPORTS FROM WORKING GROUPS

- a) **Ludlow Communications** – Members noted the date of next meeting and received an update from the Chairman John Aitken
- b) **Civic Events** – members received the notes of the meeting held on Wednesday 1st July 2009

13. REPORTS FROM OUTSIDE ORGANISATIONS – members received reports from the following organisations:

- a) **Ludlow Joint Committee** : Councillor Aitken as the nominated representative for the Council advised Members of the amount of funding available namely £49,000 of which £19,000 had been dedicated to 'Community Chest' items. He advised Members of the future plan proposals for the 'Area Action Plan' into which the Ludlow 2010-2015 plan would be placed.
- b) **South Shropshire Area Committee** Councillor Callender (this had not met in the intervening period since the last meeting and there was nothing to report).
- c) **Six Market Towns** Councillor Smithers asked for the matter of the various meetings which appeared to overlap to be rationalised and agreed to continue as the Council's representative on this group which focussed on the larger parishes/market towns in Shropshire.

P&F44/09 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES

(ADMISSION TO MEETINGS) ACT 1960 – The Chairman moved that the public be excluded from the meeting for the following item(s) of business

pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This was Seconded

RESOLVED : That the meeting be held in closed session

Chairman

Date