



POLICY & FINANCE COMMITTEE

Minutes of the Policy & Finance Committee meeting held on Monday 20th April 2009 at 7.00pm at The Bishop Mascall Centre, Lower Galdeford, Ludlow

MEMBERS PRESENT: Councillors Aitken (Chairman), Hunt (Vice-Chairman), Davies, Glaze, Kidd, Newbold, Pound, Smithers and Wilcox

IN ATTENDANCE: Councillor Taylor-Smith

OFFICER PRESENT: Hannah Coleman, Assistant Clerk

PF221/08 APOLOGIES – There were no apologies for absence received.

PF222/08 DECLARATIONS OF INTEREST – The following declarations of interest were made:

Agenda No.	Councillor's Name	Personal	Prejudicial	Reason
7. 12. a) 17.	G. Kidd	✓		Involved with Food & Drink Festival
		✓	✓	Member of Slow Food UK Past advertiser in Calendar
7. 10.	J. Smithers	✓		Business close proximity to the Square
		✓		Businessman in Ludlow

PF223/08 PUBLIC OPEN SESSION – There were 3 members of the public present.

Jean Gilbert, Temeside Estate, expressed concern that the Council accounts were incorrect.

Peter Norman, Lower Ledwyche, expressed his continued interest in the finances of the Council.

PF224/08 MINUTES – It was **RESOLVED** that the minutes of the meeting held on Monday 30th March 2009 be agreed and signed as a correct record.

PF225/08 ACCOUNTS SUB-COMMITTEE – The minutes of the meeting held on Wednesday 23rd March 2009 were **RECEIVED**.

PF226/08 MARKET ENHANCEMENT FINANCE – The report was **NOTED**.

It was **RESOLVED** to suspend Standing Orders to allow Alan Procter, Licensing Officer, and Chris New, New Markets Solutions, to participate in the following item.

Councillors Kidd and Smithers declared personal interests in the following item.



PF227/08 ENTERTAINMENT SQUARE AND POST OFFICE SQUARE – Mr Procter explained the current powers of the Town Council and when a Street Trading or Collecting Consent was required from Shropshire Council. He also suggested what further control the Town Council could have on Castle Square.

It was **RESOLVED** to re-instate Standing Orders.

It was **RESOLVED** to continue to form a Policy to take legal and management control of Castle Square.

PF228/08 SOUTHERN SHROPSHIRE PARTNERSHIP FORUM – Councillor Kidd reported on the Inaugural Meeting held on 8th April 2009.

It was **RESOLVED** to contact Shropshire Council for a list of all committees and forums where the Town Council can have representatives. It was further **RESOLVED** to clarify what the current requirements of Quality Status are and what potential support or funding was available to achieve it.

PF229/08 LOCAL JOINT COMMITTEES – The correspondence received from Samantha Hine, Head of Community Working, was **NOTED**.

Councillor Kidd declared a personal interest in the following item.

PF230/08 PROPOSED TRADE AND TOURISM DIRECTORY – The correspondence received from Leominster Town Council was **NOTED**. It was **RESOLVED** to support the initiative and suggest that the Ludlow Chamber of Trade and the Ludlow Business Guild participate.

PF231/08 DELEGATION/DEVOLUTION OF SERVICES TO PARISH AND TOWN COUNCILS; ENVIRONMENTAL MAINTENANCE GRANT – The correspondence received from Chris Edwards, Assistant Director Environmental Maintenance, was **NOTED**. It was **RESOLVED** to request further details on the proposed areas and to invite Mr Edwards to a future meeting when the new Town Clerk was in post.

PF232/08 ITEMS OUTSTANDING – The following items were **NOTED** as on-going:

Councillor Kidd declared a personal interest in the following item.

a) **Slow Food Grant** – It was **NOTED** that their next meeting was scheduled for Saturday 25th April 2009.

b) **Buttercross Telephone System** – It was **NOTED** that a report would be presented at the next Committee meeting.

PF233/08 ITEMS TO NOTE

a) **Training** – The list of training events issued by the Community Council for Shropshire was **NOTED**.



- b) **Notice of Election** – The Notice for the Whitcliffe Ward vacancy was **NOTED**.
- c) **Audit** – The Chairman reported on the meeting held with Rob Goodall, Internal Auditor, on Friday 17th April 2009. The main issue was inadequate internal systems of control but Mr Goodall would assist with the procedures required.

PF234/08 REPORTS FROM WORKING GROUPS

- a) **Website & Newsletter** – It was **NOTED** that the next meeting was scheduled for 22nd April 2009 at 9.00am.
- b) **Remembrance Sunday** – The minutes of the meeting of 25th March 2009 were **RECEIVED**.

PF235/08 REPORTS FROM OUTSIDE ORGANISATIONS

- a) **Ludlow Joint Committee** – There was no further report.
- b) **South Shropshire Area Committee** – The report from Councillor Pope was **NOTED**.
- c) **Six Market Towns** – There was no further report.

PF236/08 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – It was **RESOLVED** that, in the view of the confidential nature of the business to be transacted, the press and public be excluded for the remainder of the meeting.

It was **RESOLVED** to suspend Standing Orders to allow Chris New to participate for Items 18 and 19 in Private Session.

Chairman

Date