

<b>POLICY &amp; FINANCE COMMITTEE</b>
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Minutes of the Policy & Finance Committee meeting held on Monday 18<sup>th</sup> May 2009 at 7.00pm at The Bishop Mascall Centre, Lower Galdeford, Ludlow

**MEMBERS PRESENT:** Councillors Taylor-Smith (Chairman), Pope (Vice-Chairman), Aitken, Davies, Glaze, Hunt, Kidd, Newbold, Pound, Wilcox.

**IN ATTENDANCE:** Councillor Smithers

**OFFICER PRESENT:** Veronica Calderbank Town Clerk

**PF /1/09 APOLOGIES** – There were no apologies for absence received.

**PF/2/08 DECLARATIONS OF INTEREST** – The following declarations of interest were made:

Agenda No.	Councillor's Name	Personal	Prejudicial	Reason
11.	G. Kidd	✓		Involved with Food & Drink Festival
14. a)		✓	✓	Member of Slow Food UK Past advertiser in Calendar
7.	J. Smithers	✓		Business close proximity to the Square
10.		✓		Businessman in Ludlow

**PF/3/09 ELECTION OF CHAIRMAN**

**RESOLVED:-** (Following a secret ballot due to the nomination of two Councillors as Chairman) Councillor Martin Taylor-Smith was elected as Chairman.

**PF/4/09 ELECTION OF VICE-CHAIRMAN Resolved :-** Councillor Pope was elected to serve as Vice – Chairman.

**PF/5/09 DEATH OF DAVID LLOYD** – For the benefit of Members who had not heard, the Chairman announced the death of David Lloyd. Members asked for the Widow of David Lloyd to be sent their condolences and the Mayor asked that a Flower arrangement be sent to the family and that the sum of £50 be used from his own Mayor's allowance to pay for them.

**PF/6/09 PUBLIC OPEN SESSION** – There were no Members of the public present.

**PF/7/09 MINUTES** – It was **RESOLVED** that the minutes of the meeting held on Monday 20<sup>th</sup> April 2009 be agreed and signed as a correct record.

**PF/8/09 ACCOUNTS SUB-COMMITTEE** – The minutes of the meeting held on Tuesday 21<sup>st</sup> April 2009 were **RECEIVED**.

**PF/9/09 APPOINTMENT OF ACCOUNTS SUB-COMMITTEE**  
**RESOLVED** that:- Councillors Mitchel, Glaze, Pope, Davies and Newbold be appointed.

**PF/10/09 STAFFING AND APPEALS SUB-COMMITTEE** (and interview Panel for the Market Officer from this panel).

**RESLOVED that :-** Leaving a space for a new Councillor (Jackson if she accepted) when in position that Councillors Aitkin, Kidd, Newbold and Taylor-Smith, be appointed.

**PF/11/09 YEAR END RETURN 2008/2009**

The Chairman asked for a regular monthly update of the Accounts and Members noted that the accounts would be presented in draft form to the Annual Meeting

**P&F/12/09 STALL REPLACEMENT SCHEME**  
**RESOLVED that :-** Chris New's proposals be noted and that it be pursued following further consultation with the Guild and the local shopkeepers and all Traders and a further report with the wishes of the consultees be brought to a future meeting of the Committee including any changes with the AWM situation

**P&F/13/09 SLOW FOOD GRANT**

**RESOLVED that:-** The cheque as drafted not be provided and further enquiries be made by the clerk as to whether the Council was entitled to a refund on monies paid.

**P&F/14/09 BUTTERCROSS TELEPHONY**

**RESOLVED that:-** A future report be brought to Members for consideration and Town Clerk to discuss work by Councillor Kidd as he had already dealt with many issues.

**P&F/15/09 PARKING OF MOBILE TRADING VANS**

Members considered a letter from a van holder and photographs and asked for more information.

**RESOLVED that:-** The Town Clerk looks into the matter and report back to the next meeting on the reason for the £80 bill and also to look into another £100 potentially owed by a van holder and at another future meeting to report back with a debt recovery policy for approval.

**P&F/16/09 ENTERTAINMENT SQUARE AND POST OFFICE SQUARE – QUALITY COUNCIL AND DELEGATION MATTERS**

**RESOLVED** that:- this item be deferred to the next meeting

**P&F/17/09 ARMED FORCES DAY CORRESPONDENCE**

Members noted the letter received by Vice Admiral P J Wilkinson and voted on the matter

**RESOLVED :- (6:1)** to respond positively to the letter.

**P&F/18/09 NEW COUNCILLORS**

Members discussed and welcomed the news of the two new Councillors elected to serve on the Council and discussed which Committees how their various strengths could be used. The Chairman offered to discuss the possibility of Roma Jackson and Susan McCormack serving Committees and left spaces for them on Staffing and Appeals for Roma Jackson and for Susan McCormack on those Committees relating to the Web-site and the environment/planning where she is known to have considerable expertise

**P&F/18/09 REPORTS FROM WORKING GROUPS**

**a) Website & Newsletter –**

**RESOLVED:-** That the Members of the Group for the next year would be Susan McCormack (if she accepted) Councillors Pope, Glaze and Aitkin

**b) Remembrance Sunday –** Councillor Smithers was present and advised that he would attend a meeting and report back to Members

**P&F/19/09 REPORTS FROM OUTSIDE ORGANISATIONS**

**a) Ludlow Joint Committee –** Members wanted more information on meeting dates for various committees including South LJC Area Committee and meetings for the 6 Market Towns.

**c) Six Market Towns –** There was no further report however Members asked for more feedback.

Chairman

\_\_\_\_\_ Date