

PF/62 PUBLIC OPEN SESSION (15 minutes)

There were no members of the Public present.

Councillor Parry entered the meeting at 7.05pm

PF/63 UNITARY COUNCILLORS SESSION

Cllr Parry was in attendance but had nothing to report.

PF/64 MINUTES

RESOLVED (unanimous) GP/AC

That both the Open and Closed minutes of the Policy and Finance Committee meeting held on 23rd October 2017, be signed by the Chairman as a correct record of the meeting.

PF/65 ITEMS TO ACTION

The Chairman thanked staff for their work.

RESOLVED (unanimous) AC/SO

That the Items to Action be noted.

PF/66 FINANCIAL INFORMATION

RESOLVED (unanimous) AC/GP

That the Payments, Income, Reconciliation, Barclaycard, PayPal and Mayor's Charity reports for October 2017, be received.

PF/67 POLICIES

Vehicle Policy & Procedures Policy

RECOMMENDED (unanimous) TG/AC

That the Vehicle Policy & Procedures Policy be readopted, subject to the removal of reference to the Road Tax disc.

PF/68 **Retention and Destruction Policy**

RECOMMENDED (unanimous) GP/TG

That the Retention and Destruction Policy be readopted

PF/69 **BOUNDARY REVIEW**

The Chairman explained that this item had been brought to the committee due to the deadline date of 11 December being after the next meeting of Full Council.

Discussion took place regarding the proposed boundary changes, and their potential impact on Ludlow.

RESOLVED (unanimous) GP/AC

That:-

- i) Individual councillors complete the on-line consultation and
- ii) The Town Council promotes the consultation and completion date on the website.

PF/70 **BARCLAYS BANK**

RESOLVED (unanimous) AC/JS

To note the information.

PF/71 **GENERAL DATA PROTECTION REGULATIONS**

Both the Chair and the Town Clerk had attended the seminar regarding the changes to Data Protection Regulations by Rob Montgomery from Telford & Wrekin Council, which was organised by SALC. In summary, there are significant and far reaching changes to current legislation and the council would be well advised to consider the support services offered from Telford and Wrekin Council. There are two tiers:

- (1) GDPR readiness, costing approximately £1,000.00 - £1,500.00, or
- (2) Standard GDPR support, possibly sharing within several authorities.

RECOMMENDATION (unanimous) GP/TG

- i) To receive a quotation from Telford & Wrekin to enable consideration of the budgetary implications for GDPR Readiness Data Audit (Tier 1 support).
- ii) SALC are approached for further advice and support
- iii) The Town Clerk make timely preparations and liaise with the consultant to assist the process.

The meeting closed at 7.45pm

Chairman

Date

N.B. There were no Closed Session Minutes.