



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Staff, Press  
**Contact: Veronica Calderbank**  
Ludlow Town Council, The Stable Block, Stone House, Corve Street, Ludlow,  
SY8 1DG  
01584 838010  
townclerk@ludlow.gov.uk  
**Despatch date: 22<sup>nd</sup> February 2011**

### POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 28<sup>th</sup> February 2011 at 7.00pm

A handwritten signature in black ink, appearing to read "V. Calderbank".

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
  - a) Declarations of personal interest
  - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
5. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 17<sup>th</sup> JANUARY 2011**.

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>6. ACCOUNTS COMMITTEE</b> Receive the minutes of the meeting held on:-	
a) 26 <sup>th</sup> January 2011	<b>6a</b>
b) 16 <sup>th</sup> February 2011	<b>6b</b>
<b>7. RECOMMENDATIONS FROM SERVICES COMMITTEE</b> Recommendations from Services Committee meeting held on 21 <sup>st</sup> January 2011	<b>7</b>
<b>8. STAFFING AND APPEALS SUB-COMMITTEE</b> Recommendations from Staffing and Appeals Sub-Committee meeting held on the 13 <sup>th</sup> December 2011	<b>8</b>
<b>9. STREET TRADING LICENCING</b> To receive a letter from Shropshire Council confirming the delegation of Street Trading powers with effect from the 1 <sup>st</sup> April 2011.	<b>9</b>
<b>10. REPORTS FROM OUTSIDE ORGANISATIONS</b> All Members acting as representatives on outside bodies have an opportunity to report back to the Committee on the work of the bodies they have been appointed to.	<b>No papers</b>



<b>11. PARKING</b>	
a) To consider the Parking Strategy from Shropshire	<b>11a</b>
b) To consider the proposed changes to car park charges in Ludlow	<b>11b</b>
<b>12. PUBLIC CONVENIENCES</b>	<b>No papers</b>
To receive an oral report from the Town Clerk	
<b>13. STREETLIGHTING</b>	<b>13</b>
To consider purchasing streetlight electricity via Shropshire Council at a reduced rate	
<b>14. PRODUCTION OF MINUTES</b>	<b>14</b>
To consider producing minutes in less detail and reverting back to the 2007/08 minute style	
<b>15. RETENTION &amp; DESTRUCTION POLICY</b>	<b>15</b>
To consider and recommend adoption of the Retention & Destruction Policy.	
<b>16. SHROPSHIRE COUNTY PENSION FUND VALUATION</b>	<b>16</b>
To consider the proposed contribution rate and lump sum amount payable over the next three years and sign the Agreement	
<b>17. UNNECESSARY DUPLICATION OF REPORTS</b>	<b>No papers</b>
To agree that if reports are unchanged Members be asked to refer to previous agendas rather than reprinting and posting reports. All Members receive all reports and will be asked to bring the previous report.	
<b>18. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted	
<b>19. CONFIDENTIAL MINUTES</b>	
a) Approve as a correct record and sign the confidential minutes of the Policy & Finance Committee meeting held on Monday 17 <sup>th</sup> January 2011	<b>19a</b>



b)	Confidential recommendations from the Staffing and Appeals Sub-Committee meeting held on the 13 <sup>th</sup> December 2010	<b>19b</b>
<b>20.</b>	<b>CLOCK WINDER</b> To consider making a presentation to Mr Nash (the clock winder) in recognition of his and his family's service to the town for a century	<b>No papers</b>
<b>21.</b>	<b>RECOMMENDATIONS FROM SERVICES COMMITTEE</b> Confidential recommendations from Services Committee meeting held on 21 <sup>st</sup> February 2011	<b>21</b>
<b>22.</b>	<b>CEMETERY ISSUES</b> To seek Members permission to take over the responsibility for digging graves	<b>22</b>
<b>23.</b>	<b>FINANCIAL ITEMS</b> Update on negotiations with Shropshire council	<b>23</b>

### **M e m b e r s h i p**

List of Members of the Policy & Finance Committee

Councillors McCormack (Chair); Pope (Vice-Chair); Aitken; Davies; Glaze; Newbold; Parry; Pound; Wilcox

### **Notes**

**The next Policy & Finance Committee meeting will be held on Monday 4<sup>th</sup> April 2011**