



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
Ludlow Town Council, The Guildhall, Mill Street, Ludlow,
SY8 1AZ
01584 871970
townclerk@ludlow.gov.uk
Despatch date: 17th January 2018

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 22nd January 2018 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- **November & December Income & Expenditure**
- **Third Quarter Exceptions Report**
- **Policy Review**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 4TH DECEMBER 2017** (Open and Closed Session)
7. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on 4th December 2017.

ITEM	Attachment
8. FINANCE INFORMATION To receive:-	
a) Cash Book – Payments and Income – November & December 2017	8a
b) Reconciliation – November & December 2017	8b
c) Barclaycard Statement – November & December 2017	8c
d) PayPal – Payments, Income & Reconciliation – November & December 2017	8d
e) Mayor’s Charity – Payment, Income & Reconciliation – November & December 2017	8e
9. 3RD QUARTER	
a) To receive the Income and Expenditure Report	9a
b) To receive the Exceptions Report	9b
10. MAYOR AND DEPUTY MAYOR’S CIVIC VISITS To note events attended from September to December 2017	10



<p>11. POLICIES Smoking & E Cigarettes To consider a report to update the policy across all the council's policy and handbook documentation</p>	<p>11</p>
<p>12. BUDGET HEADINGS To note the report on changes to budget headings for electricity and water suppliers across all services</p>	<p>12</p>
<p>13. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	<p>No papers</p>
<p>14. SHROPSHIRE COUNTY PENSION FUND To note and comment on employer changes.</p>	<p>14</p>
<p>M e m b e r s h i p</p> <p>List of Members of the Policy & Finance Committee</p> <p>Councillors Cobby (Chair); Gill (Vice-Chair); Clarke; Garner; Ginger; Jones; Lyle; Mahalski; O'Neill; Parry; Perks; Pote; Sheward; Smithers</p>	
<p>Notes</p> <p>The next Policy & Finance Committee meeting will be held on 12th March 2018</p>	