



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Severn and Wye Room, Mascall Centre, Ludlow on **TUESDAY 12TH JULY 2022** at **7pm**.

R/032 PRESENT

Chair: Councillor Ginger

Vice Chair Councillor Lyle

Councillors: Councillors Adams (7:04pm), Gill (7:04pm), Tapley, Thompson, Pote, Waite.

Officers: Gina Wilding, Town Clerk
Kate Adams, Deputy Clerk
Charlotte Ambrazas, Committee Officer

R/033 HEALTH AND SAFETY

The Chairman informed Councillors and everyone present of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/035 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

R/036 APOLOGIES

Apologies were received from Cllr Jones, O Neill, and Parry

R/037 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None declared

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Lyle	22/02966/LBC	Knows neighbours

Personal Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Lyle	22/02387/LBC 22/01886/LBC 22/03185/TCA	Knows Applicant Knows Agent Knows Tree Surgeon
Councillor Pote	22/02387/LBC	Knows Applicant

R/038 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

R/039 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were no unitary Councillors present.

R/040 MINUTES**RESOLVED GG/DT (unanimous)**

To approve the minutes of 7th June 2022 as a correct record for the Chairman to sign.

R/041 ITEMS TO ACTION**RESOLVED GG/RP (unanimous)**

That the items to action be noted

R/042 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**RESOLVED GG/DL (unanimous)**

To note no updates

R/043 SHROPSHIRE COUNCIL DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT**RESOLVED GG/DT (unanimous)**

To note that there were no discharge of conditions and permitted development applications.

R/044 SHROPSHIRE COUNCIL DECISIONS - PENDING**RESOLVED GG/BW (unanimous)**

That the decisions pending by Shropshire Council be noted.

R/045 **SHROPSHIRE COUNCIL DECISIONS**

RESOLVED GG/DL (unanimous)

That the decisions by Shropshire Council be noted.

R/046 **PLANNING APPLICATIONS**

22/02393/FUL 8 Henley Orchards, Ludlow, SY8 1TN

Erection of first floor side extension above an existing garage and entrance porch to front elevation

The application was withdrawn prior to the meeting

R/047 **22/02387/LBC 18 Broad Street, Ludlow, SY8 1NG**

Works to remove paint via steam/chemical processes from eroded/damaged stonework on front elevation, repair cleaned stonework and return to original state

RESOLVED GG/DL (unanimous)

No Objection

R/048 **22/02899/TCA Hampstead Cottage, 38 Julian Road, Ludlow, SY8 1HA**

To remove 1no. Beech (T1) within Ludlow (Gravel Hill) Conservation Area

RESOLVED DL/GG (unanimous)

No Objection subject to

- i) A report from the tree officer, Dougald Purce, to confirm it is not possible to save the tree and reassurance that the tree will be replaced.
- ii) To request an indigenous tree will replace it.

R/049 **22/02983/TCA Mill House, Lower Mill Street, Ludlow, SY8 1BH**

Re-pollard at approx. 3-4 ft group of trees consisting of 2no Willows, 2no Sycamore, 2no Ash & 2no Alder within Ludlow Conservation Area

RESOLVED GG/DT (unanimous)

No Objection

R/050 **22/01886/LBC 1 College Street, Ludlow, SY8 1AN**

Application under Section 73A of the Town and Country Planning Act 1990 for the erection of garden room and installation of three rooflights to rear roof slope affecting a Grade II Listed Building

RESOLVED GG/DT (unanimous)

To Object

For the following reasons:

- i) Whilst the committee recognises that there have been a series of adaptations to the building by previous owners, if the council had received the opportunity to comment on a planning application, it would have chosen dormer windows over velux windows.
- ii) The committee has received planning applications for garden room in relation to other listed buildings, and would like to know why this garden room does not require consent.
- iii) The committee would like reassurance that no precedence has been set.

R/051 **22/03185/TCA 23 Broad Street, Ludlow, Shropshire, SY8 1NJ**

Removal of 3no. conifers within Ludlow Conservation Area

RESOLVED GG/DL (unanimous)

To Object because the committee require more information as follows:

- i) The opinion of Shropshire Council's Tree Officer on the proposed treatment of a Cypruss, and the reasons for felling.
- ii) Confirmation that the replacement will be with an indigenous tree

R/052 **22/02966/LBC Whitefriars House , 30 Corve Street, Ludlow, SY8 1GB**

Works affecting a Grade II Listed Building including replacement of decayed sash windows to Corve street facade with slimline double glazed hardwood sash windows to match original glazing profile and repair (replacement if necessary) of front door

RESOLVED GG/RP (unanimous)

To defer commenting until the next meeting to allow all members of the committee to visit the site, and receive input from James Caird of LCAAC

R/053 ROAD CLOSURES/ TRAFFIC MANAGEMENT

RESOLVED GG/DL (unanimous)

To note the road closures and traffic management

R/054 SITE NOTICES

RESOLVED GG/DL (unanimous)

- i) To send a letter to Shropshire Council stating that the committee support the process being undertaken by Shropshire Council, but do not believe it is being followed by applicants in Ludlow where there are no visible notices and therefore not evidence that applicants are conforming with the 21 days public consultation. Ludlow Town Council asks that Shropshire Council requires applicants to display the Site notices at a publicly accessible entrance to the property

That site notices will be monitored by members of this committee and reported back to the office. Each member is responsible for monitoring applications in their ward.

- ii) That an update on the item is brought back to the next meeting.

R/055 CARVELLS THE ART OF TEA, 13 KING STREET, LUDLOW, SY8 1AQ

RESOLVED GG/DL (unanimous)

To note.

R/056 BUILDINGS BUILDING LAND AND TREES

RESOLVED RP/GG (unanimous)

That a letter is sent to Shropshire Council regarding a breach of planning/building regulations at Carvell's Art of Tea on the upper level (first floor) because the historic fabric of the building, specifically a door and wall have been removed. To enquire if permission has been given to convert the upper floor from two properties to a single premises.

R/057 FUTURE OF A LONDON PLANE TREE IN CASTLE STREET CAR PARK

RESOLVED GG/DL (unanimous)

No Objection to the removal of the tree.

The committee would like more information about the replacement tree in terms of prospective height and would request a ball root indigenous species of tree.

Meeting closed at 8:43pm

Chairman

Date