



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Staff, Press
Contact: Veronica Calderbank
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Despatch date: 12th April 2011

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 18th April 2011 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda items:

- 4th Quarter Accounts (unaudited)
- Recommendations from Services Committee
- Cemetery Matters

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Prayers**
2. **Apologies**
3. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
 - a) Declarations of personal interest.
 - b) Declarations of prejudicial interest.
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Council.
7. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETINGS** held on:-
 - a) Monday 14th March 2011;
 - b) Monday 28th March 2011.

ITEM	ATTACHMENT
8. SERVICES COMMITTEE	
a) Receive the draft minutes of the meeting held on 28 th March 2011.	8a
b) Consider the recommendations from the meeting held on 28 th March 2011. <ul style="list-style-type: none"> • Additional Allotment Land • Links to Grow, Cook and Share • Jubilee Allotments • Partnership with the Furniture Scheme • Cittaslow 	8b
9. REPRESENTATIONAL COMMITTEE	
a) Receive the minutes of the meeting held on 8 th March 2011.	9a
b) Receive the draft minutes of the meeting held on 5 th April 2011.	9b
c) Consider the recommendations from the meeting held on 5 th April 2011	9c
10. ACCOUNTS COMMITTEE	10
Consider the recommendations from the meeting held on 6 th April 2011	



<p>11. REPORTS FROM OUTSIDE ORGANISATIONS</p> <p>All Members acting as representatives on outside bodies have an opportunity to report back to the Committee on the work of the bodies they have been appointed to. To include:-</p> <ul style="list-style-type: none"> • Local Joint Committee – Councillor Aitken • Youth Matters – Councillor Jackson 	No papers
<p>12. ACCOUNTS – 4th QUARTER (UNAUDITED)</p> <p>To consider the financial information for the 4th quarter:-</p> <p>a) Income & Expenditure</p> <p>b) Exceptions Report</p>	<p>11a</p> <p>11b</p>
<p>13. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</p> <p>The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	No papers
<p>14. CONFIDENTIAL MINUTES</p> <p>a) Approve as a correct record and sign the confidential minutes of the Council meeting held on Monday 14th March 2011</p> <p>b) Approve as a correct record and sign the confidential minutes of the Council meeting held on Monday 28th March 2011</p> <p>c) Receive the draft confidential minutes of the Services Committee meeting held on 28th March 2011</p> <p>d) Consider the confidential recommendations from the Services Committee meeting held on 28th March 2011</p> <ul style="list-style-type: none"> • Coat of Arms • Town Flag Image – Queen’s Diamond Jubilee 	<p>13a</p> <p>13b</p> <p>13c</p> <p>13d</p>
<p>15. CEMETERY ISSUES /CEMETERY OPENING TIMES</p> <p>Consider the audit, land matters and a suggestion that cemetery gates be locked again each day and if so whether the Cemetery House rent should be reduced and the Cemetery gates be closed by a future prospective tenant</p>	14

M e m b e r s h i p

Councillors Aitken (Town Mayor); Pope (Deputy Mayor); Callender; Davies; Glaze; Hunt; Jackson; Leyton-Purrier; McCormack; Mitchell; Newbold; Parry; Pound; Smithers; Wilcox

The next Council meeting will be held on 9th May 2011