



LUDLOW TOWN COUNCIL

Minutes of the meeting of Ludlow Town Council held on Monday 27th July 2009 at 7.00pm at The Ludlow Conference Centre, (formally Bishop Mascall Centre) Lower Galdeford, Ludlow

MEMBERS PRESENT: Councillors Taylor-Smith (Town Mayor), Davies (Deputy Town Mayor), Aitken, Callender, Glaze, Hunt, Jackson, McCormack, Parry, Newbold, Pope, Pound and Smithers

OFFICERS PRESENT: Veronica Calderbank, Town Clerk and Gina Wilding, Admin Assistant

Prior to the Council meeting, there was an informal Briefing Meeting held at 6.30pm prior to the Council meeting to provide information to Members and clarifying queries before the formal business of the meeting.

Mayor, Cllr Martin Taylor-Smith formally welcomed Cllr Parry, who is uncontested councillor for Corve ward.

FC31/09 APOLOGIES – Apologies for absence were received from Councillor Wilcox.

FC32/09 PERSONAL AND PREJUDICIAL INTERESTS – The following declarations of interest were made:

Councillor	Personal	Prejudicial	Reason
M. Taylor-Smith	✓		Related to a person involved in Pride of Place and Ludlow in Bloom
M. Taylor-Smith	✓		Re Mayfair items –as he lives in Mill Street
J. Smithers	✓		Re Mayfair items – as he lives in High Street

FC33/09 PUBLIC OPEN SESSION – There was one members of the public present.

FC34/09 MINUTES – It was **RESOLVED** that the minutes of the Town Council meetings held on 22nd June 2009 be agreed.

It was **RESOLVED** to make the following additional appointments and amendments to committee membership:

Committee/Working Group/Outside Org	Council Member
Services Committee	Viv Parry
Representational Committee	Viv Parry
Communications Working Group	Viv Parry



May Fair Sub-Committee	Viv Parry
Local Joint Area Committee	Viv Parry

FC35/09 SERVICES COMMITTEE – The minutes of the Services Committee meetings held on 13th July 2009 were **RECEIVED**.

MARKET:

- Cllrs were given a letter from the Market Traders Federation. The issue raised in the letter had previously been addressed in Procedural Guidelines for Allocation of Stall/Pitches **AGREED** at Services Committee.
- Cllr Parry asked members to consider a request from the traders to hold monthly meetings to discuss current issues. It was **RESOLVED** that Cllr Newbold and Cllr Parry were to liaise with traders and arrange a date (prior to the next Services Committee meeting on 7th September 2009) for the Market Sub-Committee meeting.
- It was **AGREED** that Cllrs Jackson, McCormack & Parry would receive a copy of the Market Business Plan from the Town Clerk.

YOUTH FESTIVAL

- Cllr Taylor-Smith reported that the Youth Festival he opened by him on 25th July 2009 at Wheeler Road Skate Park, organised by Youth Festival Co-ordinator, Jaelith Mahoney from Ludlow Assembly Rooms, was a great success (approx. 2000 attended) with skating competitions and live music.

FC36/09 REPRESENTATIONAL COMMITTEE – Subject to the amendment of minute R169/08/09, the minutes of the Representational Committee meetings held on 30th June and 21st July 2009 were **RECEIVED**.

FC37/09 REPRESENTATIONAL RECOMMENDATIONS TO COUNCIL – It was **RESOLVED** that the Town Clerk would prepare a draft Civic Funeral and Dedication Protocol for presentation to Council at a future Council meeting.

FC38/09 SPECIAL COUNCIL NEXT DATE – It was **NOTED** that a Special Council meeting will be held on Wednesday 5th August 2009 at 2.00pm at the Buttercross to consider the Market Tenders received. The meeting will be in closed session due to the nature of the discussion, which involves the confidential business information.

On 5th August 2009, there will also be a **Town Development Sub-Committee** meeting at 4pm; and a **May Fair** public meeting at 6pm at Ludlow Conference Centre.

FC39/09 MINUTES FROM POLICY & FINANCE COMMITTEE & OTHER WORKING GROUPS AND SUB - COMMITTEES

- a) **Minutes** – Minutes of the Policy & Finance Committee meeting held on 20th July 2009 were **RECEIVED**



- b) **Accounts Sub-Committee Minutes** – Minutes of the meeting held on Friday 19th June 2009 were **RECEIVED**
- c) **Ludlow Town Development Sub-Committee Minutes** – Minutes of the meeting held on Monday 29th June 2009 were **RECEIVED**
- d) **Ludlow Communications Working Group Minutes** – Notes of the meeting held on Wednesday 15th July 2009 were **RECEIVED**
- e) **Civic Events Working Group Minutes** – Notes of the meeting held on Wednesday 1st July 2009 were **RECEIVED**

FC40/09 POLICY & FINANCE RECOMMENDATIONS TO COUNCIL – To consider the following recommendations made by the Committee:

- a) Mayfair Sub Committee recommendation was **APPROVED**

Members **AGREED** to waive Standing Orders to consider changing the dates of meeting (previously agreed less than six months ago)

- b) Amended schedule of meetings for the next 10 months including ATM and Mayor Making was **AGREED**

CIVIC DATES: It was **AGREED** that

- Mayor's Sunday Service should be held in the afternoon of 28th March 2010
- Mayor Making – 12th May 2010 (date no available at LAR)
- ATM: 20th May (date no available at LAR)

FC41/09 STANDING ORDERS & FINANCIAL REGULATIONS – Members **NOTED** that the model documents are being reviewed by **NALC** and are due to be reissued in revised Model Form in August. The item was **DEFERRED** until the revised documents are available.

FC42/09 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO

MEETINGS) ACT 1960 – The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Town Mayor

Date