



MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 18th FEBRUARY 2019 at 7.00 PM.**

FC/272 PRESENT

Chairman: Councillor Gill

Councillors: Clarke; Copley; Garner; Ginger; Lyle; Mahalski, O'Neill; Parry; Perks; Sheward (Deputy Mayor) and Smithers.

Officers: Gina Wilding, Town Clerk

FC/273 HEALTH & SAFETY

The Mayor informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

FC/274 APOLOGIES

Apologies were received from Cllrs Jones; Pote; and Paton

FC/275 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Parry		Ludlow in Bloom

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Cllr Ginger	9	Local business owner / Chair of WG
Cllr Ginger	16	Knows creditor
Cllr Ginger	8	Founder member of shopkeeper's WhatsApp group, 'we don't buy into crime' scheme, and police CCTV pilot scheme
Cllr Copley	8	Family members works for West Mercia Police

Cllr Cobley	13	Worshipper
Cllr Perks	10	Requested item
Cllr Mahalski	9	Member of the Residents Association
Cllr Mahalski	16	Knows creditor
Cllr Smithers	16	Knows creditor
Cllr Parry	13	Worshipper
Cllr Parry	16	Knows creditor
Cllr Lyle	16	Knows creditor
Cllr Gill	16	Knows creditor
Cllr Clarke	16	Knows creditor
Cllr Clarke	9	Business owner
Cllr Sheward	16	Knows creditor

FC/276 PUBLIC OPEN SESSION (15 minutes)

There was one member of the public present, who asked for everyone to speak up so that everybody could hear the proceedings.

FC/277 UNITARY COUNCILLORS SESSION

Councillor Parry, Ludlow South - Councillor Parry explained that she had attending sites visits to roundabouts from Ludlow to Leominster with the regional officer for Highways England. They had considered splays at the road endings, and also she had sought approval for LIB to enhance the roundabout by Rocks Green.

As part of the discussion, she had learnt that a landowner was prepared to gift land in the vicinity of the Salway Arms to aid the creation of a roundabout, which she felt would be a welcome modification and improve safety considerably. The officer from Highways England was going to put the proposal to Richards' Castle Parish Council, and Councillor Parry would provide an update in due course.

Councillor Huffer, Ludlow East - Councillor Huffer reported that the launch of Ludlow Young Health Initiative was a great success with over 40 young people attending the first session on the 6th February 2019. The second session was due to take place this Wednesday. And Councillors Huffer and Erica Garner were going to exploring the possibility and funding implications of providing additional sessions. Councillor Huffer expressed sincere thanks to the Mayor for making Ludlow Young Health his charity for the year, and for undertaking a number of fundraising events.

Councillor Huffer also stated that Conexus have put in an appeal to the Planning Inspectorate for the Sidney Road development. She explained that the deadline for the appeal by written representation was 14th March 2019. She said that written representations from local residents would also be important.

Councillor Boddington, Ludlow North - Councillor Boddington went into more detail about the three types on planning Inspectorate appeal:

1. Planning Enquiry with barristers leading the proceedings
2. Planning Hearing that was concluded within the day
3. Written representation, which were paperwork submissions only, with no right to speak.

Councillor Boddington confirmed that only planning rules would apply, and there would be a site visit that would be notified within the statutory timescale in due course.

Parking

Councillor Boddington stated that he thought it was important that Ludlow Town Council were to conduct a survey of businesses and customers to gather evidence of the effect of the parking changes in Ludlow.

Roadworks

He informed the Council that as well as the planned work in Corve Street on Sunday, Brand Lane was also closed. Apparently the works were planned, but the closure had not been notified, so no one know about it until it happened.

Councillor Boddington felt that a roadworks signage protocol, specific to Ludlow was needed, so that the signage became a help rather than a hindrance to motorist trying to navigate the town during road closures and road works.

He reported that the resurfacing works in Corve Street were of a very high standard and he believed that the flash flood hazard on the corner leading to Coronation Avenue had been successfully resolved by the engineers.

He reported that the timing of the Aldi traffic lights would be amended next week.

High St Fund

Shropshire Council (SC) were the Authority enabled by Government to make the bid for the funding, and the emphasis for SC is in the north of the county. However, Councillor Boddington is supporting a bid to create a market towns fund from the second phase of the Central Government funding.

FC/278 MINUTES – 21st JANUARY 2019

RESOLVED (unanimous)

That the open and closed minutes of Full Council on the 21st January 2019 be approved as a correct record and signed by the Chairman.

FC/279 ITEMS TO ACTION – 21st JANUARY 2019

The Mayor thanked the Town Clerk and staff for their hard work, in difficult circumstances of additional workload and lower than usual staffing levels.

RESOLVED (unanimous)

That the Items to Action be noted.

FC/280 PRESENTATION FROM LUDLOW POLICE SERGEANT

Sergeant Pindoria and PCSO Matthews attended the meeting. Sergeant Pindoria introduced himself that he had grown up near Wembley Stadium in London, and worked in the Surrey police force before coming to our area. He explained that he now covered the Ludlow, Church Stretton and Bishop's Castle areas. He outlined the local Safer Neighbourhood Team's four priorities to tackle in 2019, which are County Lines Class A Drug Supply, Child Sexual Exploitation; Domestic Abuse and Acquisitive Crime (including shoplifting and residential burglary).

The police officers answered member's questions and confirmed that they actively worked with Ludlow Chamber of Trade, Pubwatch, and the shopkeeper's WhatsApp Group; that funding may be available for Smart Water from the 'we don't buy crime' scheme and confirmed they would pass on the details. It was reported that the public engagement role of PCSO Matthews is well established and appreciated locally.

Members of Council were very clear in their concern that reporting of crime needs to be encouraged to avoid the catch 22 situation of the statistics adequately supporting additional resources required to tackle the actual level of crime, which can only be measured through reporting of crime. In short, members asked that reporting of crime is encouraged, because reporting crime builds statistics for accurate deployment of police resources. Report Crime = Adequate Police Resources.

The Mayor was joined by fellow Councillors in thanking both officers for doing a fantastic job with very limited resources.

FC/281 PARKING SURVEY**Parking Working Group Terms of Reference (TOR)****RESOLVED (unanimous) TG/DL**

To approve the Parking Working Group Terms of Reference.

FC/282 Parking Survey**RESOLVED (unanimous) TG/GG**

To approve the format of the parking survey.

FC/283 RESOLVED (unanimous) GP/TG

To approve a business based distribution area centred on the red parking zone.

FC/284 RESOLVED (unanimous) TG/DL

To approve expenditure for stationery and print costs at £1.50 per pack form contingencies budget 501/ 4800.

FC/285 FORMER LORD LIEUTENANT – SIR ALGERNON HEBERPERCY KCVO**RESOLVED (unanimous) GP/DL**

To approve a letter of thanks and appreciation to Sir Algernon Heber-Percy KCVO for the dignity with which he executed his office, and his personal commitment to Ludlow during the 22 years of service as the Queen's Lord Lieutenant of Shropshire until his retirement on the 2nd January 2019.

FC/286 SHROPSHIRE ASSOCIATION OF LOCAL COUNCILS' (SALC) AREA COMMITTEE REVIEW 2019**NOT CARRIED (3:8:1) GG/DL**

Motion that members do not respond to consultation, not carried.

RESOLVED (10:1:1) GP/VP

To respond to the consultation as follows:

Ludlow Town Council supports the purpose of Area Committee, and also supports and appreciates the wider remit and work of SALC, to provide regular information to support the work of Town and Parish Councils in Shropshire.

Ludlow Town Council contributes financially to the Southern Area Committee through the fee paid to SALC, and feels that the Southern Area Committee is drastically underperforming on its potential. There is no effective communication with its members of meetings, agendas and minutes. Ludlow Town Council believes the situation needs to improve to enable the Area Committee to fulfil its stated purpose.

FC/287 FUTURE HIGH STREET FUND**RESOLVED (10:2:0) GG/TG**

To note the Future High Street Fund information from Shropshire Council, and that the information from the CLP, and other sources such as the parking survey, the proposed footfall survey for the market and the town could assist with preparation for the 2020 round of funding.

FC/288 **MAYOR MAKING**

RESOLVED (unanimous) GP/TG

To receive an update on the ongoing arrangements for Mayor Making

FC/289 **LUDLOW RESIDENTS SENIORS' ANNUAL CHRISTMAS PARTY**

RESOLVED (unanimous) TG/TM

- i) To thank staff for their commitment to organising the event
- ii) To approve the Staff and Councillor Protocol for the Senior's Party
- iii) To note that changes to the current situation will be notified as known in due course.

FC/290 **RECORDING OF MEETINGS**

RESOLVED (unanimous) GP/JS

- i) To adopt the Recording of Public Meetings Policy and Guidance;
- ii) To approve the signage for the Council Chamber;
- iii) To approve the insertion of the paragraph in all agendas to be read out by the Chairman at the meeting, and that the paragraph is also displayed on the Town Council website.

FC/291 **POLICY & FINANCE COMMITTEE RECOMMENDATIONS**

Street Trading Policy

RESOLVED (unanimous) AC/GP

- i) To approve the additional paragraphs 12 and 13 in Appendix B of the Street Trading Policy;
- ii) To approve the insertion of the wording "and that all trade waste be removed from the pitch by the trader" to paragraph 6 in Appendix B;
- iii) To amend the final bullet point of 6.3 to read Ludlow Town Residents association;
- iv) To re-adopt the amended Street Trading Policy.

FC/292 **DEBT**

RESOLVED (10:1:1) AC/GMC

To write off the debt of the dissolved company The Church Inn (Ludlow) Ltd, of £122.56.

FC/293 COMMITTEE AND WORKING GROUP MINUTES

Policy & Finance Committee 14th January 2019

RESOLVED (11:0:1) AC/TG

That the minutes from the Policy & Finance Committee held on 14th January 2019 be received.

FC/294 Services Committee 4th February 2019

RESOLVED (unanimous) MC/DL

That the minutes from the Services Committee held on 4th February 2019 be received.

FC/295 Representational Committee 6th February 2019

RESOLVED (unanimous) GG/CS

That the minutes from the Representational Committee held on 6th February 2019 be received.

The meeting closed at 8:42pm

Town Mayor

Date

NB Closed session minutes will NOT be issued.