

MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 18th SEPTEMBER 2017** at 7.00 PM.

FC/161 **PRESENT**

Chairman: Mayor Gill

Councillors: Clarke; Cobley; Garner; Ginger; Lyle; Mahalski; Parry; Paton; Perks; Pote; Sheward and Smithers.

Officers: Naomi Brotherton, Senior Admin Assistant

FC162 **HEALTH & SAFETY**

The Mayor informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

FC/163 **APOLOGIES**

Apologies for absence were received from Councillors Jones and O'Neill.

FC/164 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests

| <u>Member</u> | <u>Item</u> | <u>Reason</u> |
|-----------------|-------------|--|
| Cllr N Paton | 12 | Committee Member of the Fringe |
| Cllr J Smithers | 12 | Treasurer/Trustee for SSYF and member of the Ludlow Area Youth Partnership |
| Cllr E Garner | 12 | LTC Rep for SSYF |

Conflicts of Interest

| <u>Member</u> | <u>Item</u> | <u>Reason</u> |
|-----------------|-------------|--|
| Cllr M Clarke | 10 | Car owner and resident |
| Cllr A Cobley | 10 | Car owner and resident |
| | 20 | Member of Disciplinary Panel |
| Cllr E Garner | 10 | Car owner |
| | 12 | LTC Rep for Ludlow Area Youth Partnership |
| Cllr G Ginger | 10 | Car owner and resident |
| Cllr T Gill | 12 | Steward/Volunteer at Ludlow Assembly Rooms |
| Cllr A Mahalski | 10 | Car owner and resident |
| Cllr V Parry | 10 | Unitary Councillor, Car owner and resident |

| | | |
|-----------------|----|---|
| | 12 | Chair Ludlow in Bloom Stewart at Ludlow Assembly Rooms |
| Cllr N Paton | 10 | Car owner and resident |
| Cllr Perks | 10 | Car owner and resident |
| Cllr R Pote | 10 | Car owner and resident |
| Cllr C Sheward | 10 | Car owner and resident |
| Cllr J Smithers | 10 | Car owner and resident |

Personal Interests

| <u>Member</u> | <u>Item</u> | <u>Reason</u> |
|-----------------|-------------|--|
| Cllr A Cobley | 12 | Friends of Whitcliffe Common Friends of the Teme Weirs Trust Friends of Ludlow Assembly Rooms |
| | 8a | Due to be visited by daughter, baby due in a month. May need to use MLU. |
| Cllr E Garner | 12 | LTC Rep Ludlow Area Youth Partnership & SSYF |
| Cllr D Lyle | 12 | Knows members of Friends of Whitcliffe Common, Ludlow Area Youth Partnership, Ludlow Homestart, SSYF, Fringe Festival, Visitor Information Centre and Ludlow Football Stadium. |
| Cllr A Mahalski | 12 | Friends of Whitcliffe Common, Friends of Ludlow in Bloom |
| Cllr V Parry | 12 | Involved with the Ludlow Youth Partnership |
| Cllr N Paton | 12 | LTC Rep Ludlow Area Youth Partnership & SSYF |
| Cllr R Pote | 12 | Friends of the Corve & Teme |
| Cllr C Sheward | 14 | Submitted the request at Item 14. |
| Cllr J Smithers | 14 | Treasurer for SSYF and member of the Ludlow Area Youth Partnership |

FC/165 PUBLIC OPEN SESSION (15 minutes)

Daphne Jones, Chair of the Friends Whitcliffe Common – Ms Jones explained that Whitcliffe Common comprised of 52 acres of common land. Historically in 1960s the current Mayor then had all the common land registered. She described the Committee being made up of volunteers and funds were raised through membership, grants and fundraising events. Work was continuous due to the nature of the site and mainly carried out by volunteers and qualified professionals called in when required. This work allowed continued access for the public. She added that it was a well-loved asset of the Town and hoped that the Town Council would look favourably on their application.

Following a question from Cllr Parry Ms Jones confirmed that the Friends had been applying for a grant from the Town Council for around ten years and that

professional help was sought for tree work, of which half the cost was funded from the Shropshire Wildlife Trust.

Mark Kirby, CLP Ludlow – Mr Kirby explained that he was a personal contributor to the hospital and campaigner for the hospital and Maternity Led Unit (MLU). He stated that there were still challenges but wanted to make the point that although we lived in the 21st Century babies in Ludlow were potentially being born in situations that were dangerous. He went on to say that the NHS stated that patients had a choice of which hospitals to birth at, but this had been structured in such a way that roughly 85% of births were occurring at the Consultant Led Unit in Shrewsbury, and this gave the appearance that the MLUs were not being used. He said that he had been informed that 78% of women who were assessed at 10 weeks were deemed as high risk and therefore not able to choose local MLUs. The prognosis he said was not always followed through as pregnancy progressed and those patients who had been reassessed as 'not high risk' had then not been offered the choice of using local MLUs. He spoke of the CCG equity and not all areas having MLUs. He said in his opinion should the MLU at Ludlow close this could have ramifications on the remaining hospital services and future.

Councillor Perks sympathised with the situation stating that although the Town Council could do little directly it had written to PropCo regarding the renewal of the lease and enquired if a response had been received. The Mayor confirmed that this would be followed up.

Alison Hiles, Mum, Resident and founder member of Save Ludlow MLU – Mrs Hiles informed Council that she had attended a CCG review and confirmed that activity was at its highest at Consultant Led Units. She reinforced that should the Ludlow MLU close this would devalue the remaining services on offer at the hospital. Mrs Hiles thanked the Town Council for its support and hoped that the MLU would remain open now and for the use of future generations.

Marilyn Gaunt, Defend our NHS – Ms Gaunt highlighted that there were anomalies with the statements provided by SaTH regarding the closure of the MLUs. The press release made by SaTH stated that the closures of the MLUs were due to escalating sickness at Telford Hospital which required staff relocation from MLUs to Telford. A report which had been released showed that maternity staff absence due to sickness was 3.9% when compared to all services across the hospital was 4.8%. Sickness in maternity services had not escalated. Phillip Dunne had spoken to Simon Wright (CEO of SaTH) and he had stated that sickness across the board had been 6.7%, which was at odds with the report. SaTH have been reducing staff in obstetrics over the last two years which is one of the major reasons why shortages have occurred. Since the three units were closed, there has been an escalation in both sickness and resignations. This has largely been due to increased pressures on MLU based midwives having to travel to Telford, instead of their closer Units, changing shift patterns resulting in work overload and the stress this causes.

At a meeting today Sarah Jamieson, Head of Midwifery at the Princess Royal Hospital had stated that there would be no problem recruiting she had interviewed

57 people and vacancies would be filled shortly but the tariffs would not allow for the 70 posts required to keep rural MLUs open, as this required £1.5 million in funding, which was not available. She added that SaTH had stated the position was not about money, but clearly in her opinion, it was.

Sue Campbell, Resident, Defend our NHS and update re: ShropDoc – Ms Campbell read out an email from Gill George summarising a GGC meeting on the 13th September, relating to ShropDoc. ShropDoc had been in financial difficulties for some time and could not continue with the present level of funding. Their recovery plan showed a reduced level of service offered through a reduction in staff numbers. The current contract was due to end September 2018 but could not continue until then. The 111 service was already picking up a proportion of calls and it had been noted by the CCG that there had been an increase in ambulances called out and patients A&E visits. 111 operators tended to err on the side of caution, not being clinically trained and their actions guided by a computer system with no knowledge of local services or patients. She added that the level of care was different as often ShropDoc could cover issues early. Central Government is encouraging large regional bids and the absorption of GP out of hours services into NHS 111, but individual CCG's do have freedom to maintain existing local arrangements if they are when these are in the interests of patients.

FC/166 UNITARY COUNCILLORS SESSION

Councillor Tracey Huffer, Ludlow East – Councillor Huffer explained that she had attended a meeting regarding the MLU services where the NHS trust had explained they had engaged with the community but it transpired that only one GP had been contacted, no health visitors and only 120 users/mothers. She felt that this was scary and somewhat lacking. She confirmed that a Task & Finish Group at Shropshire Council had been formed and there would be a final meeting this coming Wednesday where public health workers, GP's and Midwives had been invited to attend. She explained that she had contacted 27 GPs and had 6 responses. Most had confirmed that if the MLU closed they would not be prepared to take up the slack, as they were concerned about litigation and the problems surrounding childbirth.

Councillor Huffer added that First Responders were volunteers and one Responder who was aged 72 had been informed that he would be expected to visit Mums if they were in labour. She felt that this was extremely serious, as so much could go wrong and that it would be an ongoing fight for care of mothers in the local community.

Turning to the current issue in Ludlow regarding Legionella and temporary closure of the Feathers Hotel, she explained that there had been a Scrutiny meeting at Shropshire Council. Officers agreed that lessons could be learnt and that things should have been handled in a better way as there was probably not the need to publicise it, as most water tanks had legionella in them and establishments carried out regular water tests to control the issue.

Councillor Andy Boddington, Ludlow North – Councillor Boddington declared that he had attended the Local Joint Committee last Thursday where Councillor Peter Nutting, Leader and Portfolio Holder for Strategy, had announced that the parking strategy would raise £2.5 million, whereas Officers didn't corroborate this. Councillor Boddington went on to say that Councillor Nutting had also expressed the desire for the Town Council to take on the maintenance and administration of local car parks. Councillor Boddington said that if this happened there would be funds for a fit for purpose Park and Ride service and the 75% of revenue from the Ludlow car parks, currently spent on administration at Shropshire Council, would be available to the Town Council for other services.

Cllr Viv Parry, Ludlow South – Councillor Parry informed Council that she had received an invitation for all Town and Parish Councils to a free training session and workshop on the 2nd October on Vision, Ambition and Growth in relation to Shropshire Council's Growth Strategy. It would be at the Walker Theatre starting at 9.15am and was open to all key partners to participate, talk to Officers, for delivery and workshop ideas.

FC/167 OPEN MINUTES – 31st JULY 2017

RESOLVED (11:0:2) TG/CS

That the open minutes of the Council meeting held on the 31st July 2017, be approved as a correct record and signed by the Chairman.

FC/168 CLOSED MINUTES – 31st JULY 2017

RESOLVED (11:0:2) TG/AC

That the closed minutes of the Council meeting held on the 31st July 2017, be approved as a correct record and signed by the Chairman.

FC/169 ITEMS TO ACTION

RESOLVED (unanimous) TG/DL

That the Items to Action be noted.

FC/170 UPDATE ON MATERNITY SERVICES AT LUDLOW HOSPITAL

The Mayor stated that he had received apologies from the Women and Children's Maternity Services Unit as staff had been called into work to undertake midwife duties and worked into early hours of the morning.

FC/171 SHROPDOC LETTER

7.39pm Councillor Clarke left the meeting

RESOLVED (11:0:1) GP/JS

- i) To express support for the Shropdoc Service and note the letter
- ii) To seek clarification regarding the likelihood and possible implications of any early closure of the service.

FC/172 PRESENTATION FROM THE LUDLOW ASSEMBLY ROOMS

Ms Helen Hughes, Chief Executive, thanked the Town Council for the opportunity to speak on the work of the Assembly Rooms. She stated that she wanted to give an overview and explain the proposed developments.

7.41pm Councillor Clarke re-joined the meeting.

She indicated that May 2018 would be Assembly Rooms 25th anniversary. The entertainment that the Assembly Rooms provided included, live theatre, shows and films. Ms Hughes went on to highlight that a link had been forged this year with a community pantomime academy of musical theatre which had catered for three junior schools. In addition to the main auditorium the Assembly Rooms had Oscars and the Studio which was in constant use from local groups such as choirs, Zumba, orchestra and yoga, table tennis to name a few. Over the last week she had counted 25 local organisations using the rooms. Plus during the school holidays more workshops were organised such as young people's theatre and puppetry.

Ms Hughes explained that there was a film programme of 140 films and 300 screenings which offered a good mix for everyone, from foreign films to those block busters and actors which drew in larger numbers. Plus to encourage more younger people to use the Assembly Rooms a 16-30 film club had been created with a 'buy one ticket bring one person free' and a family ticket had been proposed to help reverse the 30% national decrease in cinema going.

She stated that a previous meeting a Councillor had suggested raising ticket prices but she explained that this was not a simple option as film distributors took a large percentage, and the Assembly Rooms wanted films accessible for all.

Ms Hughes pointed out that the Assembly Rooms were now catering for dementia sufferers, with its popularity and activities growing in the last 18 months. Staff and volunteers had received training.

Regarding the capital project which had been discussed for some years, so far the Assembly Rooms had still got to raise £100k but the target was still £1.2m. The vision was for the Assembly Rooms to become self-sufficient. The plans included putting in a new box office, café, modern toilets with the main entrance

onto the square, where the previous Visitor Information Centre was. Hurdles to overcome were re-negotiating a lease with Shropshire Council for the building, something LAR had done back in 2014 but Shropshire Council now wanted to change this, and she thanked the Town Council for their support in the past.

RESOLVED (unanimous) TG/GP

- i) The Town Council applauds the Assembly Rooms for attracting over £1m in grant funding to make the capital infrastructure changes necessary to its journey to become a self-sustaining organisation;
- ii) The Town Council supports the Assembly Rooms in their negotiations with Shropshire Council and other interested parties to ensure that the grants offered by the external funding bodies can be taken up and the capital programme started as soon as possible.

FC/173 SHROPSHIRE COUNCIL – PARKING CONSULTATION

The Mayor explained that members had been asked for their comments after the last Council meeting and the report was the result.

There was considerable discussion and Members made the following comments:-

- Residents living in the red zone are being penalised for having the hardest job to park and lack of garages;
- Resident should have parking permits, it is difficult park in Ludlow;
- A list of counter charges could be made and sent back to Shropshire Council
- We could have a green aspect; the more polluting the vehicle, the permit cost is increased;
- LAR are hoping that car owners are not forced to pay up until 8 pm at night as this will affect them greatly; especially volunteers who may not be in a position to pay.
- Residents sell their parking permits onto other people, this is an abuse of the system;
- Charging is covered in 5.6 of the document;
- Second car owners should have to pay more;
- 'Pop and shop' should not be removed;

RESOLVED (unanimous) GP/MC

That an extraordinary council meeting is convened prior to the consultation closing date on the 17th October to agree a response to Shropshire Council's parking consultation.

FC/174 SHROPSHIRE COUNCIL LIBRARY CONSULTATION

The Mayor highlighted that all library users had had the opportunity to respond to the survey and invited members to complete the survey individually.

RESOLVED (unanimous) TG/DL

That the consultation be noted.

FC/175 BUDGET WORKING GROUP

RESOLVED (12:0:1) TG/GP

To approve the draft budget consultation documentation layout, consultation method and proposed consultation period, subject to the following amendments:

- i) Page 1 – add after the 31.27%, the Band D Council tax rate and how much it would increase to in a monetary figure;
- ii) Page 1 – amend ‘Provide local services cut by Shropshire Council and increase the Town Council’s precept’ to read ‘Not to take over local services from Shropshire Council to avoid increasing costs to residents;
- iii) Page 2 – Replace the wording ‘Support Funding, Neutral and Cut Funding’ with three boxes labelled 1, 2, and 3: supported by the wording ‘Please tick your priority –1: high priority 3: low priority.

8.38 pm - Councillor Clarke left the meeting.

8.40 pm – Councillor Clarke re-joined the meeting.

FC/176 ANNUAL CORE GRANT CRITERIA

RESOLVED (unanimous) GG/RP

That the Annual Core Grant Criteria be noted.

FC/177 PROJECT SUPPORT GRANTS

RESOLVED (unanimous) GG/RP

That the budget for Project Support Grants for 2018/19 remains at £4,000.

FC/178 ANNUAL CORE GRANTS

The Mayor invited representatives from organisations present to speak in support of their application for an Annual Core Grant.

Friends of Whitcliffe – Daphne Jones, Chair

Ms Jones re-iterated that Whitcliffe Common was an asset to Ludlow and needed to be looked after. It was enjoyed by visitors and residents alike and that work was carried out twice a month on the area. She added that the work on the common could only continue with funding.

RESOLVED (7:1:5) TG/VP

- i) To invite the representatives from organisations attending the meeting to speak in support of their applications;
- ii) To amend the annual grant procedure and defer decisions regarding public grant funding in 2018/19 to a single extraordinary council meeting.

FC/179 The Mayor then invited the remaining organisations present to speak in support of their applications.

Ludlow Area Youth Partnership – Councillor T Huffer

Councillor Huffer thanked the Town Council for its support in previous years. She explained that the Youth Partnership was solely for young people and was a not for profit Partnership. She thanked Town Councillors for their support of the three craft afternoons which had taken place this year. Detached workers continued to work on Friday and the annual fireworks display on Gallow bank was planned for the 30th October. She stated that more volunteers were needed for the Friday Youth Club and that training sessions would be provided. She added that members of the Partnership were due to visit Tenbury to see how their youth café was organised with a view to starting one in Ludlow. Councillor Huffer also outlined that the building the Youth Club was in was currently safe as Shropshire Council were also using it as a corporate building and Shropshire Council staff were sharing the space.

Ludlow Football Stadium - The Mayor read out a statement which had been provided by the Football Stadium, a copy of which has been attached to these minutes.

Ludlow Fringe Festival – Anita Bigsby

Mrs Bigsby thanked the Town Council for their support and explained that the Fringe was asking for more funding than previously. She explained that

there had been in-depth research in the arts and its social benefits. It would also have a positive outcome on increasing tourism. 65% of the people surveyed during the fringe lived outside the SY8 postcode and the survey also showed that small businesses had benefitted.

She went on to say that the Fringe provided a unique opportunity in the calendar to celebrate the community and offered enjoyable experiences. There were around 150 Fringe Festivals in the UK and she highlighted that Ludlow was fast becoming unique with its programme of events which were organised on a shoestring budget. The Fringe increased opportunities to re-engage with the youth and schools.

Mrs Bigsby informed Council that the Fringe would be applying again for Lottery and Arts Funding but would have to have commitment from match funders. Finally Mrs Bigsby stated that the Fringe were looking for a permanent space to operate from which would give them more continuity.

FC/180 **EXTENSION OF MEETING**

RESOLVED (unanimous) TG/GP

That the meeting be extended for 30 minutes.

FC/181 **Ludlow Fringe Festival Marketing, Samantha Coles**

Ms Coles explained that she organised the Marketing Material for the Fringe Festival. She stated that the marketing attracted good visitors and acts but the website was undergoing a dramatic change to make it more user friendly for acts who could upload information and would also be linked to a database. This would free up the time of the organisers and in turn enable the Fringe to expand. She stated that the website wanted to include places to stay, shop and eat and the feedback received from visitors was that events needed to be advertised more.

Sam went on to say that the funding would enable a brochure and increased distribution. Currently the brochure was funded by local businesses via advertising but there was only so much local businesses could be approached.

She added that out of 300 survey forms they had had 78 replies that visitors had stayed in Ludlow, and from this it was established that ticket sales had increased by 12% compared to the previous year. Ultimately the Fringe wanted to build on this.

Following a question from Councillor Parry, Mrs Bigsby said that the Fringe Festival was a not for profit organisation and had completed its fifth year this year.

Visitor Information Centre, Gareth Williams, Chair, Ludlow Assembly Rooms

Mr Williams explained that the application had been made due to the withdrawal of £25k funding from Shropshire Council, which had previously been agreed through a Service Level Agreement. He drew Members attention to the fact that a Visitor Information Centre (VIC) was vital for any Town as online services could not be relied upon. He said that the advantages of having a VIC presence was that this encouraged people to stay in Ludlow, increased footfall and in turn helped local businesses and suppliers.

He reminded Council that three years ago Shropshire Council decided to withdraw the service and the Assembly Rooms (LAR) had taken on this role, and despite being located upstairs in LAR the average footfall over the last three years had consistently been 18k visitors per year.

The VIC was run by volunteers and Mr Williams stated that although it was not the core business of LAR it fitted with their charitable objectives. He went on to say that the application was not the full cost of funding required but that the Council had already heard that when the capital project happened the VIC would be relocated with the box office.

FC/182 TOWN PLAN

The Mayor and Councillor Parry thanked Councillor Garner for her work on the Town Plan.

RESOLVED (unanimous) CS/DL

To note the launch information and key dates for Ludlow Town Plan consultation.

FC/183 PEACE MEMORIAL

Councillor Sheward informed Council that Sunday 24th September had been adopted as Peace Sunday and organised by the Fellowship of Reconciliation. To mark the event he sought permission for the Ludlow Quaker Meeting to use the Peace Memorial for a short meeting before their main service to start at 9.30am for some readings and a short period of silence. He indicated that other Churches would also be involved.

RESOLVED (unanimous) GP/VP

That permission is granted to the Ludlow Quaker Meeting for use of the Peace Memorial on Sunday 24th September for a short service.

FC/184 SUSPEND STANDING ORDERS

RESOLVED (unanimous) TG/VC

To suspend Standing Orders to reconsider the item regarding Committee Membership.

FC/185 REVIEW OF STANDING ORDERS WORKING GROUP

RESOLVED (unanimous) TG/DL

That a Review of Standing Orders Working Group is created.

FC/186 MEMBERSHIP OF REVIEW OF STANDING ORDERS WORKING GROUP

The Mayor invited self-nominations for the Review of Standing Orders Working Group.

RESOLVED (unanimous)

That the membership for the Review of Standing Orders Working Group be Councillors Garner, Ginger, Lyle, Parry, Sheward and Smithers.

FC/187 REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED (unanimous) TG/GP

That the Town Council appoints Councillor Parry to be the second Representative on SALC.

FC/188 RE-INSTATE STANDING ORDERS

RESOLVED (unanimous) TG/CS

That Standing Orders be re-instated.

FC/189 RECOMMENDATIONS FROM POLICY & FINANCE 11th SEPTEMBER 2017

PF/38 POLICIES

Customer Care Policy

RECOMMENDED (unanimous) AC/MC

That The Customer Care Policy be adopted as a fit for purpose document subject to clarification of the Health & Safety requirements for checking Play Areas.

PF/39 LOCAL GOVERNMENT TRANSPARENCY CODE 2015

RECOMMENDED (unanimous) GP/AC

That:-

- a) *The Local Government Transparency Code 2015 be adopted.*
- b) *The Town Clerk reports back to the Committee to explain how the Council complies with this Code.*

RESOLVED (12:0:1) AC/TG

That the recommendations from the Policy & Finance Committee meeting held on the 11TH September 2017 be approved:

POLICIES

Customer Care Policy

That The Customer Care Policy be adopted as a fit for purpose document subject to clarification of the Health & Safety requirements for checking Play Areas.

LOCAL GOVERNMENT TRANSPARENCY CODE 2015

That:-

- a) *The Local Government Transparency Code 2015 be adopted.*
- b) *The Town Clerk reports back to the Committee to explain how the Council complies with this Code.*

FC/190 RECOMMENDATIONS FROM SERVICES 4TH SEPTEMBER 2017

S/44 BUDGET RECOMMENDATIONS

MARKET FEES

RECOMMENDED (3:2:0) MC/GP

That Market Fees are increased by 3% in line with inflation.

S/45 STREET TRADING

RECOMMENDED (4:1:0) MC/GP

That:-

- i) *Castle Street and Tower Street trading pitch fees increase by 3% in line with inflation, and*
- ii) *The Bullring pitch and the High Street pitch are reviewed separately at the next Services meeting to establish if the pitch rate adequately reflects the location and trading potential of the pitches.*

S/46 CEMETERY FEES

RECOMMENDED (Unanimous) MC/GP

To increase Cemetery Fees by 5%. The increase includes a 3% inflation rise and also a further 2% to assist with the costs of future development of the site.

S/47 CALENDAR OF EVENTS

RECOMMENDED (Unanimous) MC/GG

That the fees for the Calendar of Events 2018 remain unchanged.

RESOLVED (11:0:2) AC/GG

That the recommendations from the Services Committee meeting held on the 4th September 2017 be approved.

BUDGET RECOMMENDATIONS

MARKET FEES

That Market Fees are increased by 3% in line with inflation.

STREET TRADING

That:-

- i) Castle Street and Tower Street trading pitch fees increase by 3% in line with inflation, and
- ii) The Bullring pitch and the High Street pitch are reviewed separately at the next Services meeting to establish if the pitch rate adequately reflects the location and trading potential of the pitches.

CEMETERY FEES

To increase Cemetery Fees by 5%. The increase includes a 3% inflation rise and also a further 2% to assist with the costs of future development of the site.

CALENDAR OF EVENTS

That the fees for the Calendar of Events 2018 remain unchanged.

9.24 pm Councillor Mahalski left the meeting.

FC/191 COMMITTEE & WORKING GROUP MINUTES

Policy & Finance Committee 24th July 2017

RESOLVED (11:0:1) AC/TG

That the minutes from the Policy & Finance Committee held on 24th July 2017 be received.

FC/192 Representational Committee 23rd August 2017

RESOLVED (11:0:1) GG/CS

That the minutes from the Representational Committee held on 23rd August 2017 be received.

FC/193 Services Committee 4th September 2017

RESOLVED (11:0:1) MC/TG

That the minutes from the Services Committee held on 4th September 2017 be received.

9.26 pm Councillor Mahalski re-joined the meeting.

FC/194 Staffing & Appeals Committee Meetings 11th August, 30th August and 5th September 2017

RESOLVED (11:0:2) TG/CS

That the minutes from the Staffing & Appeals Committee Meetings held on 11th August, 30th August and 5th September 2017 be received.

FC/196 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous) TG/GP

That the public be excluded and the meeting continue in closed session.

The meeting closed at 9.45pm

Town Mayor

Date

NB Closed session minutes will be issued.



CLOSED SESSION MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 18th SEPTEMBER 2017 at 7:00PM**

FC/197 GUILDHALL ROOF

9.28 pm Councillor Gill left the meeting and Councillor Sheward chaired the following item.

RESOLVED (unanimous) GG/GP

- i) To approve the acceptance of the insurance offer;
- ii) And subject to receipt of the insurance money, to approve the revisions of the schedule of work to be undertaken by Treasure & Son.

9.30pm Councillor Gill re-joined the meeting and continued to chair the meeting.

FC/198 EXTENSION OF THE MEETING

RESOLVED (unanimous) TG/GP

That the meeting be extended for 15 minutes.

FC/199 CEMETERY

RESOLVED (10:0:3) GG/MC

To delegate decision making regarding the grave digging application to the Town Clerk.

FC/200 LEADER FUNDING APPLICATION

RESOLVED (unanimous) TG/GP

- i) To thank Councillor Garner for her work
- ii) To support the submission of an Expression of Interest for EU funding.

The meeting closed at 9.45pm

Town Mayor

Date