

## **LUDLOW TOWN COUNCIL**

### **A G E N D A**

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall,**  
**Mill Street, Ludlow, SY8 1AZ**  
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**Despatch date: 22<sup>nd</sup> July 2015**

### **COUNCIL**

You are summoned to attend a meeting of Ludlow Town Council to be held at  
The Guildhall, Mill Street, Ludlow, on  
Monday 27<sup>th</sup> July 2015 at 7.00pm

Gina Wilding  
Town Clerk

### **Key Agenda Items:**

- ***Councillor Co-options***
- ***Committee Membership***
- ***Update on the Buttercross***
- ***Garden of Rest***

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**  
*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETING** held on **MONDAY 22<sup>ND</sup> JUNE 2015 and 1<sup>ST</sup> JULY 2015**.  

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

**Members are reminded:**  
*All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

*All Committee minutes must be received without discussion or debate.*
7. **Items to Action** – To note the items to action sheet from the previous Council Meeting held on 22<sup>nd</sup> JUNE 2015 and 1<sup>st</sup> JULY 2015.

ITEM	Attachment	Page No
<b>8. CO-OPTIONS</b> To co-opt to fill two vacancies. a) Co-option Policy b) Co-option Meeting Procedure c) Co-option letter to candidate. d) Completed Application forms.	<b>8a</b> <b>8b</b> <b>8c</b> <b>8d</b>	33 37 39 41
<b>9. COUNCIL CALENDAR</b> To approve the removal the Council meeting on the 26 <sup>th</sup> April 2016 because it is surplus to requirements.	<b>9</b>	61

<b>10. MEMBERSHIP</b>		
a) To adopt new members to committees, sub-committees and working groups;	<b>10a</b>	63
b) To note the Representatives on Outside Bodies	<b>10b</b>	65
<b>11. POLICY AND FINANCE COMMITTEE</b>		
a) To receive the open and closed session draft minutes of the Policy and Finance Committee meeting held on the 13 <sup>th</sup> July 2015.	<b>11a</b>	67
b) To consider the open and closed recommendations from the Policy and Finance Committee meeting held on the 13 <sup>th</sup> July 2015.	<b>11b</b>	73
<b>12. SERVICES COMMITTEE</b>		
To receive the draft open minutes of the Services Committee meeting held on the 6 <sup>th</sup> July 2015.	<b>12</b>	75
<b>13. REPRESENTATIONAL COMMITTEE</b>		
To receive the minutes of the Representational Committee meetings held on the 15 <sup>th</sup> June and 1 <sup>st</sup> July 2015.	<b>13</b>	81
<b>14. CIVIC EVENTS WORKING GROUP</b>		
a) To receive the minutes of the Civic Events Working Group on the 18 <sup>th</sup> June 2015.	<b>14a</b>	91
b) To consider the recommendations from the Civic Events Working Group on 18 <sup>th</sup> June 2015.	<b>14b</b>	95
<b>15. FUTURE FUNDING OUTLOOK FOR COUNCILS</b>		
To consider the report in terms of a long term budgetary strategy.	<b>15</b>	97
<b>16. YOUTH PROVISION</b>	<b>16</b>	113
To note the information from Shropshire Council.		
<b>17. BUTTERCROSS</b>		
To receive an update on the Buttercross.	<b>17</b>	121
<b>18. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>	
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
<b>19. TOWN WALLS</b>		
To consider legal advice.	<b>19</b>	131

**M e m b e r s h i p**

Councillors Draper (Town Mayor); Kemp (Deputy Mayor); Cobley; Gill; Ginger; Jones; Lyle; J. Newbold; S. Newbold; Parry; Perks; Smithers; Sheward

**The next Council meeting will be held on the  
28<sup>th</sup> September 2015**



## MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 22<sup>nd</sup> JUNE 2015 at 7.00PM.**

### **FC/54     PRESENT**

Chairman:                      Councillor Draper, Mayor

Councillors:                Cobley; Gill; Ginger; Jones; Kemp; J Newbold; Parry; Perks (from 7.30 pm); Sheward and Smithers.

Officers:                      Gina Wilding, Town Clerk;  
Naomi Brotherton, Senior Admin Assistant

### **FC/55     HEALTH & SAFETY**

The Mayor informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **FC/56     APOLOGIES**

Apologies for absence were received from Councillors Lyle and S Newbold.

### **FC/57     DECLARATIONS OF INTEREST**

#### Disclosable Pecuniary Interests

None declared.

#### Conflicts of Interest

None declared

#### Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
A. Cobley	20	Works with members of the Asian Community.
V. Parry	14	Chair of Ludlow in Bloom
	19	LTC Representative on SALC
		Member of the Twinning Group
G. Perks	19	Member of Narberth Twinning Working Group
C. Sheward	14	Wrote an open letter about re-thinking governance.

### **FC/58     PUBLIC OPEN SESSION (15 minutes)**

Mrs J Brand – College Street – Mrs Brand thanked the Town Council for the Civic Award presented to her at Mayor Making on the 27<sup>th</sup> May. She explained

that she came to Ludlow from London just after WW2, which had been a total contrast and she felt she had found paradise. She made it her ambition to live and work within the community which had been achieved and the 'cherry on the cake' had been to receive the Civic Award.

#### **FC/59     UNITARY COUNCILLORS SESSION**

Unitary Councillor A Boddington, Ludlow North - Councillor Boddington highlighted that the Town Council agenda carried 90 pages of the 300 page SamDev document. He stressed that the amendments made to MM14 and MM18 had totally weakened the original document and the implications and potential impact upon Ludlow could be dramatic. He stated in his opinion the document now diluted the restriction on the number of houses that could be constructed under National Rules. It therefore opened up possibilities for dwellings to be built beyond the bypass and across the bridge to Ludford. In addition allocated sites could be granted planning permission whether they are sustainable or not and the rule providing evidence of community support had been removed. This he felt would open the floodgates for any future planning applications.

Unitary Councillor V Parry, Ludlow South – Councillor Parry reported she had attended a meeting at Shropshire Council regarding library. Shropshire Council had announced that savings of £520k needed to be made and to achieve this more background technology would be installed, however, staff losses could not be ruled out.

#### **FC/60     MINUTES – 13<sup>th</sup> MAY 2015**

##### **RESOLVED (unanimous) RJ/TG**

That the open and closed session minutes of the Council meeting held on the 13<sup>th</sup> May 2015, be approved as a correct record and signed by the Chairman.

#### **FC/61     ITEMS TO ACTION – 13<sup>th</sup> MAY 2015**

The Mayor thanked the staff for producing the Items to Action list.

##### **RESOLVED (unanimous) RJ/PK**

That the Items to Action from the meetings held on the 13<sup>th</sup> May 2015 be noted.

**FC/62 POLICY AND FINANCE COMMITTEE**

**a) Minutes – 8<sup>th</sup> June 2015**

**RESOLVED (unanimous) AC/RJ**

That the minutes of the Policy & Finance Committee of the 8<sup>th</sup> June 2015 be received.

**FC/63 b) Recommendations from Policy and Finance Committee 8<sup>th</sup> June 2015**

***PF/11     POLICIES***

***a) Landline and Mobile Phone Policy***

***b) Equal Opportunities Policy***

***RECOMMENDED (Unanimous) JS/CS***

***To adopt the Landline and Mobile Phone Policy and to adopt the Equal Opportunities Policy.***

***PF/16     MARKET ELECTRIC***

***RECOMMENDED (Unanimous) RJ/JS***

***That :-***

- i) The Market Electricity Budget is increased to £2,700.00***
- ii) A report on electricity usage trends over the past 3 years is brought back to committee***
- iii) The Town Council consults with market traders to review the market electricity payments structure.***
- iv) In due course, the Council's findings be reported to the Ombudsman.***

**RESOLVED (unanimous) AC/JS**

That the recommendations from the Policy & Finance Committee on the 8<sup>th</sup> June 2015 be adopted:-

***i) POLICIES***

***a) Landline and Mobile Phone Policy***

***b) Equal Opportunities Policy***

To adopt the Landline and Mobile Phone Policy and to adopt the Equal Opportunities Policy.

MARKET ELECTRIC

That :-

- i) The Market Electricity Budget is increased to £2,700.00;
- ii) A report on electricity usage trends over the past 3 years is brought back to Committee;
- iii) The Town Council consults with market traders to review the market electricity payments structure;
- iv) In due course, the Council's findings be reported to the Ombudsman.

**FC/64     SERVICES COMMITTEE – MINUTES 1<sup>st</sup> JUNE 2015**

**RESOLVED (unanimous) RJ/TG**

That the minutes of the Services Committee meeting held on the 1<sup>st</sup> June 2015, be received.

**FC/65     REPRESENTATIONAL COMMITTEE – MINUTES 6<sup>th</sup> MAY 2015 & 3<sup>rd</sup> JUNE 2015**

**RESOLVED (unanimous) GG/RJ**

That the minutes of the Representational Committee meetings held on the 6<sup>th</sup> May and 3<sup>rd</sup> June 2015, be received.

**FC/66     ANNUAL RETURN 2014-15**

**RESOLVED (unanimous) RJ/CS**

That the Annual Return 2015-15 be approved.

**FC/67     INTERNAL AUDITORS REPORT**

**RESOLVED (unanimous) RJ/AC**

That the Internal Auditors Report be adopted.

**FC/68     POLICY ON HANDLING COMPLAINTS**

Following a question from Councillor Parry the Mayor confirmed that if the Town Clerk had a complaint this could be taken directly to the Mayor or the Chair of the Staffing & Appeals Committee.



**RESOLVED (Unanimous) RJ/TG**

That the Policy on Handling Complaints be adopted.

**FC/69     NALC – DIRECTION OF TRAVEL**

**RESOLVED (unanimous) PD/RJ**

That the letter from NALC regarding direction of travel be noted.

**FC/70     RE-THINKING GOVERNANCE – RESPONSE FROM SALC**

**RESOLVED (9:0:1) PD/RJ**

That the response is noted and the Town Council awaits further information.

**FC/71     VJ DAY 15<sup>TH</sup> AUGUST 2015**

The Town Clerk outlined that VJ Day fell on a Saturday, the Venerable Colin Williams had offered to conduct a short service at the town war memorial in the porch of St Laurence's Church.

**RESOLVED (unanimous) GG/AC**

That the Town Clerk liaises with St Laurence's Church to arrange a short service at the town war memorial in the porch of St Laurence's Church on the 15<sup>th</sup> August to commemorate VJ day.

**FC/72     SHROPSHIRE COUNCIL REGISTRARS CONSULTATION**

Members discussed the options given in the consultation.

Councillor Ginger pointed out that the statistics proved the Ludlow office was one of the most efficient and cost effective and urged the Town Council to propose increased hours at the Ludlow office. Councillor Ginger therefore felt that none of the consultation options were acceptable. He also added from recent personal experience he felt that the 'broom cupboard' registrar office facilities currently offered by Shropshire Council were disgraceful. Members were informed that overall improvements to customer confidentiality and facilities at Ludlow library were being considered by SC.

Councillor Parry agreed with Councillor Ginger and voiced her concern that the worst case scenario to register a death, birth or marriage would be a 60 mile round trip, which was unacceptable.

Councillor Sheward highlighted that if other Registrars offices were closed then the workload would increase in those left and may necessitate increasing both the hours and staff time in Ludlow.

7.30 pm Councillor Perks entered the room.

**RESOLVED (7:4:0) GG/PK**

That, the Town Clerk responds to the Registrars Consultation:

- i) A very cost effective & efficient registrar service is provided in Ludlow;
- ii) An increase in opening and staff hours at Ludlow registrar office is requested;
- iii) The current office provision is disgraceful and more fitting and dignified office accommodation is provided at Ludlow Library.

**FC/73     SAMDEV PLAN MAIN MODIFICATIONS CONSULTATION**

Councillor Ginger requested clarification on what Councillor Boddington had said in the Unitary Councillor session earlier. As he had understood it the majority of planning decisions would be made by Officers and not committee.

Councillor Boddington replied that unfortunately not all controversial decisions were called in by Committee, although it was acceptable to Shropshire Council that 95% of decisions were made by officers, and this would continue to be the case.

Councillor Ginger voiced his concern stating that all planning matters would be discussed at Shrewsbury 30 miles away and officers with no local community knowledge would make decisions for Ludlow, which he felt in his opinion would be disastrous; and there was a real danger of Ludlow losing its uniqueness. Councillor Perks agreed with Councillor Ginger adding that it looked as if it was a 'done deal'.

Councillor Parry informed Members that Unitary Councillors had been asked if they would prefer to have one Planning Committee based in Shrewsbury or retain the status quo of three area planning committees. She stated she had voted for the status quo, and it was very important to retain the Sothorn Area Planning Committee, which considered applications from Ludlow.

**RESOLVED (unanimous) GP/GG**

That:-

- i) The modifications to MM14 and MM18 created a substantially weaker document that diluted the restrictions on the number of houses that could be constructed under National Rules because allocated sites could be granted planning permission whether they are sustainable or not and the rule providing evidence of community support had been removed. These

modifications would open up possibilities for dwellings to be built beyond the bypass and across the bridge to Ludford.

- ii) The Town Clerk be authorised to write to Shropshire Council to state that Ludlow Town Council rejects any move to a single centralised Planning Committee and the three existing Area Planning Committees should be retained;
- iii) The SAMDev Plan Main Modifications be noted;

#### **FC/74     CO-OPTIONS UPDATE**

The Town Clerk updated Members on the current position regarding co-options.

Councillor Ginger asked whether there was a legal obligation for the Town Council to co-opt considering that nominations had been advertised and no-one had come forward. He suggested that the Town Council was functioning well with 13 Councillors and asked if there was a need for 15.

The Town Clerk replied by saying that unless it was less than six months to an election the Town Council was required to actively seek to fill the vacancies.

Councillor Perks pointed out that one of the vacancies was in his ward and given that it was a large ward he would welcome an active Councillor to share the workload.

#### **RESOLVED (10:0:1) RJ/JS**

That the Co-option Policy, Co-option letter, application form and supporting information be noted; and a small amendment be made to the poster to make its purpose more evident.

#### **FC/75     TWINNING SIGNAGE**

Councillor Perks declared that he was pleased to see the Twinning signs on the agenda, but said he was disappointed that it had taken six years to come to fruition.

#### **RESOLVED (Unanimous) GP/RJ**

That, the locations for the Twinning signage be approved.

#### **FC/76     MUSLIM BURIALS**

Following a question from Councillor Perks the Town Clerk explained that the process and expectations for Muslim burials were different to those of the travelling community.

Councillor Newbold urged Members to be mindful that the Cemetery should be open to all religions.

**RESOLVED (Unanimous) GP/JS**

That Services Committee receives a report on:-

- i) the specific requirements for Muslim burials;
- ii) how Muslim burials could be achieved at Henley Road Cemetery;
- iii) Ludlow Town Council's policy at Henley Road Cemetery is amended to ensure requests from all faiths & religions are considered so that the provision for burials reflects the diversity within the local community.

**FC/77     EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (unanimous) PD/JS**

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8.30pm.

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Town Mayor

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Date

N.B. Closed Session Minutes will be issued.

## CLOSED SESSION MINUTES

Close Session minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 22<sup>ND</sup> JUNE 2015** at **7.00PM**

**FC/78     NEW APPOINTMENTS MADE ON THE 22<sup>ND</sup> APRIL AND UPDATE**

**RESOLVED (Unanimous) GP/RJ**

That:-

- i) The appointment of DLF Assistant Grounds Person/Market Assistant (AT) be ratified;
- ii) The report is noted.

**FC/79     RECOMMENDATIONS FROM THE STAFFING & APPEALS COMMITTEE 13<sup>TH</sup> MARCH 2015**

**RESOLVED (unanimous) RJ/JS**

That the Training Agreement be approved.

**FC/80     RESPONSE FROM THE MONITORING OFFICER**

**RESOLVED (unanimous) RJ/TG**

That the response from the Monitoring Officer be noted.

**FC/81     CEMETERY MATTERS**

**RESOLVED (unanimous) GP/RJ**

That:-

- i) Teleshore are suspended from further work at Henley Road Cemetery;
- ii) The single depth burials are paid at the rate of the Council's approved fee schedule;
- iii) That the survey of Plot I be brought back to Services Committee;
- iv) That Mark, Mandy & Son Burial Services be approved for work at Henley Road Cemetery and appointed under contract;

The meeting closed at 8.30pm

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Town Mayor

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Date



## MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on  
**WEDNESDAY 1<sup>ST</sup> JULY 2015 at 6.30PM.**

### **FC/82     PRESENT**

Chairman: Councillor Draper, Mayor

Councillors: Cobley; Ginger; Kemp, Deputy Mayor; Lyle; J. Newbold; S. Newbold; Parry; Sheward and Smithers.

Officers: Gina Wilding, Town Clerk  
Stephanie Williams, Admin Assistant

Also in attendance: Mr Nicholas Hancox, Director of Nicholas Hancox Solicitors Ltd.

### **FC/83     HEALTH & SAFETY**

The Mayor informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **FC/84     APOLOGIES**

Apologies were received from Cllrs Gill, Jones and Perks

### **FC/85     DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests  
None declared.

#### Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
V. Parry	7	SC Unitary Councillor; Trustee of St Laurence's Conservation Committee

Personal Interests  
None declared.

**FC/86     PUBLIC OPEN SESSION (15 minutes)**

There were no members of the public present

**FC/87     UNITARY COUNCILLORS SESSION**

Cllr Parry had no updates for members

**FC/88     EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (unanimous)  
PD/JS**

That the public be excluded and the meeting continue in closed session.

The meeting closed at 7.32pm

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Town Mayor

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Date

NB Closed session minutes will be issued.



## CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 1<sup>st</sup> JULY 2015** at **6:30PM**

**FC/89     LEGAL ADVICE – GARDEN OF REST**

**RESOLVED** (unanimous)

**PD/AC**

To note the advice received and reconsider the matter at Full Council on 27<sup>th</sup> July 2015.

The meeting closed at 7.32pm

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Town Mayor

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Date

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

<b>Minute No.</b>	<b>Resolution</b>	<b>Action</b>	<b>Status</b>	<b>Date</b>
<b>FC/100</b> 23.6.14	<u>Twinning Signage</u>  That the quote from Shropshire Council for the manufacture, removal of the existing signs and erection of three new twinning signs be accepted.	Place order	Complete	22/07/15
<b>28/7/14</b>				
<b>FC/117</b> 28.7.14	<b><u>IT PROVISION</u></b>  That:- i) the Town Clerk is authorised to research and update a long-term IT equipment replacement strategy for the Town Council; ii) the Town Council continues to use the current supplier for ad hoc computer solutions; iii) the Town Clerk is authorised to obtain quotations to replace the two oldest desktop PCs; iv) subject to acceptable quotations, the two oldest desktop PCs are replaced in the 2014-15 financial year;	Create IT Equipment Replacement Strategy  Seek quotes and replacement 2 PCs  PCs replaced	pending  complete  complete	  08/10/14  15/11/14
<b>FC/133</b> 23.7.14	<b><u>CCTV FUNDING</u></b>  That:- i) the successful funding application is noted. ii) the Town Clerk secures quotations for service and maintenance of CCTV cameras and infrastructure. iii) a meeting of the CCTV Working Group be called for discuss the current contract and the future of the scheme.	Seek quotations  Call a meeting of the CCTV Working Group. Date to be arranged in June. Membership of Working Group to be decided. FC 2.2.15.	Done.  Pending  Complete	   02/02/15

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

29/9/14				
FC/171 29.9.14	<b><u>POLICY AND FINANCE COMMITTEE CLOSED SESSION</u></b>  <b><u>RECOMMENDATIONS</u></b>  That:- the proposed Electronic Payment System be approved.	Start electronic payments	Pending	

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

01/12/14				
<b>FC/216</b> 01.12.14	<u>8c) To consider an application for Core Funding – Ludlow Fringe Festival</u>  <b><u>RESOLVED</u> (unanimous)</b> <b>CS/GG</b> That:- i) Ludlow Fringe Festival are granted £2,000 per annum for a period of 3 years in 2015, 2016 and 2017. ii) A Service Level Agreement is drafted to clarify the terms and conditions of funding.	Letter sent to Fringe Festival. SLA to be drafted.	Complete  Complete	30/01/15  22/07/15
<b>FC/227</b> 01.12.14	<b><u>CIVIC REGALIA</u></b>  <b><u>RESOLVED</u> (unanimous)</b> <b>PD/GG</b>  That :- i) The update be noted ii) The Town Clerk draft a revised procedure iii) Members are further updated with insurance costs at a further meeting.	Revised procedure drafted. Insurance costs to come to further meeting.	Complete Pending	02/02/15
02/02/15				
<b>FC/244</b> 02.02.15	b) <b><u>Recommendations from Policy and Finance Committee 19<sup>th</sup> January 2015</u></b>   <b>PF/102   <u>Ludlow Under Pressure</u></b>			

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

	<p><b><u>RECOMMENDED</u> (Unanimous) GG/PD</b></p> <p><b><i>That:-</i></b></p> <p><b><i>i) The Town Council adopts and endorses the Ludlow Under Pressure report;</i></b></p> <p><b><i>ii) The Town Council issue a press release to publicise their support of the Ludlow Under Pressure Report.</i></b></p>	<p>Report to go into Policy Folder.</p> <p>Press Release to be issued.</p>	<p>Complete</p> <p>Complete</p>	<p>09/02/15</p> <p>20/02/15</p>
	<p><b><i>PF/103 <u>National Salary Award</u></i></b></p> <p><b><u>RECOMMENDED</u> (Unanimous) GG/PD</b></p> <p><b><i>That the National Salary Award be adopted.</i></b></p>	<p>Adopted.</p>	<p>Complete</p>	<p>02/02/15</p>
	<p><b><i>PF/104 <u>Local Council Award Scheme</u></i></b></p> <p><b><u>RECOMMENDED</u> (Unanimous) GG/JS</b></p> <p><b><i>To apply for the Local Council Foundation Award.</i></b></p>	<p>Application to be made.</p>	<p>Pending</p>	
	<p><b><i>PF/105 <u>Policy Review</u></i></b></p> <p><b><u>RECOMMENDED</u> (Unanimous) JS/GG</b></p> <p><b><i>That the Disciplinary &amp; Grievance Policy be adopted</i></b></p>	<p>Policy adopted. Put into digital file.</p>	<p>Complete</p>	<p>18/02/15</p>
	<p><b><i>PF/110 <u>Precept &amp; Budget</u></i></b></p> <p><b><u>RECOMMENDED</u> (7:0:1) GG/PD</b></p> <p><b><i>i) To note the budget reductions and efficiency savings achieved in the budget setting and increased grant income for 2015/16</i></b></p> <p><b><i>ii) Ludlow Town Council retain the community action plan</i></b></p>	<p>Refer to FC/257</p>		

## Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015

### Items to Action

	<p><i>2015/16 and improve services and facilities in the local community</i></p> <p>iii) <i>Ludlow Town Council increase the precept from 2014/15 level by 9.9% to compensate for the loss of the CTSG</i></p> <p>iv) <i>Ludlow Town Council spend £37,000.00 from reserves to fulfill the budgeted grants and community infrastructure improvements</i></p> <p>v) <i>A press release is issued to explain that if the Council is faced with a budget deficit of £34,594.00 as a result of the actions of the Principle Council, Ludlow Town Council will continue to support local services and community infrastructure improvements and honour current commitments to local organisations</i></p> <p><b>RESOLVED</b> (unanimous)  <b>NH/JS</b>          That apart from recommendation PF/110, which is being considered later in the meeting, the recommendations from the Policy &amp; Finance Committee on the 19<sup>th</sup> January 2015, be approved.</p>			
FC/246 02.02.15	<p>b) <b><u>Recommendations from Services Committee 12th January 2015</u></b></p> <p>S/88 <b><u>Commemorative Cross</u></b></p> <p><b><u>RECOMMENDATION</u></b> (4:0:1)  <b>JS/TG</b>  <i>That the new location, as indicated on page 58 of the Services Agenda be approved.</i></p> <p>S/93 <b><u>Market Trading Over Christmas And New Year</u></b></p> <p><b><u>RECOMMENDED</u></b> (5:1:0)  <b>PD/JS</b></p>	<p>Letter to the resident. Letter sent.</p> <p>Market Officer informed.</p>	<p>Complete</p> <p>Complete</p>	<p>16/02/15</p> <p>09/02/15</p>

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

	<p><i>i) That the current practice of no Specialist Markets between Christmas and New Year is continued;</i></p> <p><b><u>Amendment To Resolution</u></b></p> <p><b><u>RECOMMENDED</u></b> (unanimous) <b>PD/TG</b></p> <p><i>ii) No trading takes place on the first market trading day after Christmas, unless this is a Saturday.</i></p> <p><i>iii) Traders are notified in advance and there are no rent arrears for the cancelled market. If the calendar permits, there is one day of trading after Christmas and before New Year.</i></p> <p><b><u>RESOLVED</u></b> (unanimous) <b>PD/JS</b></p> <p>That the recommendations from Services Committee on 12<sup>th</sup> January 2015 be approved.</p>	<p>Traders to be informed. Letter drafted.</p> <p>To be distributed to traders in September.</p>	<p>Complete</p> <p>Complete</p>	<p>02/02/15</p>
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**Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

## Items to Action

[illegible]



**Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

## Items to Action

<p><u>a) Consultation on extended Ombudsman's remit</u></p> <p>The following responses:-</p> <p>Q1. Should the Local Government Ombudsman's jurisdiction be extended to larger Parish and Town Councils? YES</p> <p>Q2. Should a larger Parish or Town Council be defined by having a population the same as or greater than 35,000 people, or should the threshold be set at a different limit? Councillors agreed the limit should be 35,000 or greater.</p> <p>Q3. Should a larger Parish or Town Council be defined by having an annual precept of £1m or more? YES – Councils of this size should have sufficient staff and resources to enable them to successfully comply with the Ombudsman process.</p> <p>Q4. Should a larger Parish or Town Council be defined by both population and budget? YES</p> <p>Q5. Once subject to the Local Government Ombudsman's jurisdiction, should the parish or town council remain so for a fixed period of time? YES – there should be an option to review</p> <p><u>SCHOOL SUSTAINABILITY IN SHROPSHIRE</u></p> <p>To:-</p> <p>i) Note the information provided by the Shropshire Schools Forum and</p>	<p>answers sent to Ombudsman.</p>	
<p>Add information</p>		

## Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015

### Items to Action

	<p>Shropshire Council</p> <p>ii) Provide information on our website</p> <p>iii) Request further information specific to Ludlow</p> <p>iv) Refer the matter to the Town Plan Working Group</p> <p>i) <u>CEMETERY ELECTRIC</u></p> <p>That:-</p> <p>i) The one year Scottish &amp; Southern quotation be accepted</p> <p>ii) That the budget be amended to £170.00</p>	<p>onto LTC website. Letter to Shropshire Council. Diary for the Town Plan Working Group.</p> <p>Quotation not valid. Contract not entered into. Further quotations required.</p>	<p>Pending Pending  Pending</p> <p>Complete Complete</p>	<p>07/06/15 22/7/15</p>
<b>22/06/15</b>				
<b>FC/63</b>	<p>b) <u><b>Recommendations from Policy and Finance Committee 8<sup>th</sup> June 2015</b></u></p> <p><u><b>RESOLVED</b></u> (unanimous) AC/JS</p> <p>That the recommendations from the Policy &amp; Finance Committee on the 8<sup>th</sup> June 2015 be adopted:-</p> <p><u>POLICIES</u></p> <p>a) <u>Landline and Mobile Phone Policy</u></p> <p>b) <u>Equal Opportunities Policy</u></p> <p>To adopt the Landline and Mobile Phone Policy and to adopt the Equal Opportunities Policy.</p>	<p>Policies adopted and copied to digital file and paper copy.</p>	<p>Complete Complete</p>	<p>23/6/15 23/6/15</p>

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

	<b><u>MARKET ELECTRIC</u></b> That :-  i) The Market Electricity Budget is increased to £2,700.00;  ii) A report on electricity usage trends over the past 3 years is brought back to Committee;  iii) The Town Council consults with market traders to review the market electricity payments structure;  iv) In due course, the Council's findings be reported to the Ombudsman.	Budget increased.  Report to be drafted for P&F Cttee. Consultation.  Findings reported to Ombudsman	Complete  Pending  Pending  Pending	22/7/15
<b>FC/66</b>	<b><u>ANNUAL RETURN 2014-15</u></b>  <b><u>RESOLVED</u> (unanimous) RJ/CS</b>  That the Annual Return 2015-15 be approved.	Annual Return to be displayed. On website.	Complete	30/06/15
<b>FC/68</b>	<b><u>POLICY ON HANDLING COMPLAINTS</u></b>  <b><u>RESOLVED</u> (Unanimous) RJ/TG</b>  That the Policy on Handling Complaints be adopted.	Policy to be updated and added to digital file and paper copy.	Complete	07/07/15

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

FC/71	<p><b><u>VJ DAY 15<sup>TH</sup> AUGUST 2015</u></b></p> <p><b><u>RESOLVED</u> (unanimous) GG/AC</b></p> <p>That the Town Clerk liaises with St Laurence's Church to arrange a short service at the town war memorial in the porch of St Laurence's Church on the 15<sup>th</sup> August to commemorate VJ day.</p>	Town Clerk to liaise with St Laurence's Church.	Complete	21/7/15
FC/72	<p><b><u>SHROPSHIRE COUNCIL REGISTRARS CONSULTATION</u></b></p> <p><b><u>RESOLVED</u> (7:4:0) GG/PK</b></p> <p>That, the Town Clerk responds to the Registrars Consultation:</p> <p>i) A very cost effective &amp; efficient registrar service is provided in Ludlow;  ii) An increase in opening and staff hours at Ludlow registrar office is requested;  iii) The current office provision is disgraceful and more fitting and dignified office accommodation is provided at Ludlow Library.</p>	Letter in response to consultation drafted.	Complete	22/7/15
FC/73	<p><b><u>SAMDEV PLAN MAIN MODIFICATIONS CONSULTATION</u></b></p> <p>That:-</p> <p>i) The modifications to MM14 and MM18 created a substantially weaker document that diluted the restrictions on the number of houses that could be constructed under National Rules because allocated sites could be granted planning permission whether they are sustainable or not and the rule providing evidence of community support had been removed. These modifications would open up possibilities for dwellings to be built beyond the bypass and across the bridge to Ludford.</p>	Consultation to be responded to.	Complete	22/7/15

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

	<p>ii) The Town Clerk be authorised to write to Shropshire Council to state that Ludlow Town Council rejects any move to a single centralised Planning Committee and the three existing Area Planning Committees should be retained;</p> <p>iii) The SAMDev Plan Main Modifications be noted;</p>			
<b>FC/74</b>	<p><b><u>CO-OPTIONS UPDATE</u></b></p> <p><b><u>RESOLVED (10:0:1) RJ/JS</u></b></p> <p>That the Co-option Policy, Co-option letter, application form and supporting information be noted; and a small amendment be made to the poster to make its purpose more evident.</p>	Poster to be amended.	Complete	08/07/15
<b>FC/75</b>	<p><b><u>TWINNING SIGNAGE</u></b></p> <p><b><u>RESOLVED (Unanimous) GP/RJ</u></b></p> <p>That, the locations for the Twinning signage be approved.</p>	Letter to Shropshire Council to confirm locations.	Complete	22/7/15
<b>FC/76</b>	<p><b><u>MUSLIM BURIALS</u></b></p> <p><b><u>RESOLVED (Unanimous) GP/JS</u></b></p> <p>That Services Committee receives a report on:-</p> <p>i) the specific requirements for Muslim burials;</p> <p>ii) how Muslim burials could be achieved at Henley Road Cemetery;</p> <p>iii) Ludlow Town Council's policy at Henley Road Cemetery is amended to</p>	Report to go to Services	Pending	08/07/15

## **Council - 22<sup>nd</sup> June 2015 & 1<sup>st</sup> July 2015**

### **Items to Action**

	ensure requests from all faiths & religions are considered so that the provision for burials reflects the diversity within the local community.	Committee 7 <sup>th</sup> Sept.		
FC/81	<b><u>CEMETERY MATTERS</u></b>  <b><u>RESOLVED</u> (unanimous) GP/RJ</b>  That:- i) Teleshore are suspended from further work at Henley Road Cemetery; ii) The single depth burials are paid at the rate of the Council's approved fee schedule; iii) That the survey of Plot I be brought back to Services Committee; iv) That Mark, Mandy & Son Burial Services be approved for work at Henley Road Cemetery and appointed under contract;	Teleshore are written to and invoices paid. Survey of Plot I to come to Services Cttee. The new grave diggers are appointed under contract.	Pending  Pending  Pending	



## **Member Co-option Policy**

**Adopted Full Council 30<sup>th</sup> May 2013**



## **Co-option Process**

- 1.1 The process for member co-option must be open and transparent.
- 1.2 The vacancy will be advertised publically on notice boards and on the website within the parish.
- 1.3 The advertisement to co-opt shall:
  - (i) Explain the need for co-opting
  - (ii) Method by which people can express an interest
  - (iii) A deadline for applications
  - (iv) Further info available on the website to include application form and co-option procedure and further information about the roles and responsibilities of the council.
- 1.4 The eligibility criteria is the same as for election. Eligibility of the applicants will be confirmed by the Clerk.
- 1.5 All eligible applicants shall be invited to attend the next full meeting following the application deadline and notified of the date of the meeting and the co-option process by letter. If there is more than one vacancy, candidates will be asked to nominate a Ward in which to be co-opted, prior to the co-option meeting.
- 1.6 All members will receive copies of the candidate applications along with the summons to attend the next full council meeting following the application deadline.
- 1.7 An agenda item is set aside for applications to make a brief verbal presentation to members outlining their relevant skills and experience. Each applicant will be allocated a maximum of three minutes.
- 1.8 The Chair will then request those councillors present to nominate any of the applicants. Applicants will require a proposer and a seconder to progress to the voting stage.
- 1.9 The Town Council will appoint the co-opted members by voting. The voting procedure is as follows:
  - A successful candidate must have received an absolute majority vote those present and voting.
  - It follows that if there are more than two candidates for one vacancy and if not one of them at the first count receives a majority over the



aggregate votes given to the rest, steps must be taken to strike off the candidate with the least number of votes and the remainder must then be put to the vote again.

- This process must, if necessary, be repeated until an absolute majority is obtained.
- If there is more than one vacancy and the number of candidates equals the number of vacancies all the vacancies may be filled by a single composite resolution, but if the number of candidates exceeds the number of vacancies each vacancy must be filled by a separate vote or series of votes.
- The Council is not obliged to fill all vacancies, but must take steps to advertise for further co-options or hold an election to fill vacancies.

- 1.10 The co-opted members will be asked to sign a Declaration of Acceptance of Office and a Declaration of Acceptance of the Town Council Constitution. They may then take their seat at Council and will be appointed to a committee and as a representative to local organisations.
- 1.11 Co-opted members will receive an induction pack and as soon as practicable following co-option will be invited to attend an Induction and Training session with the Town Clerk.



## **Co-option Meeting Procedure**

### **1 BACKGROUND**

- 1.1 The process for co-option must be open and transparent.
- 1.2 All eligible applicants shall be invited to attend the next full meeting following the application deadline and notified of the date of the meeting and the co-option process by letter. Candidates will be asked to nominate which wards in which they wish to be co-opted.
- 1.3 All members will receive copies of the candidate applications in the agenda of the next full council meeting following the application deadline.

### **2 PRE BALLOT**

- 2.1 Applications to make a brief verbal presentation to members outlining their relevant skills and experience. Each applicant will be allocated approx two minutes.
- 2.2 Applicants will confirm the ward(s) would like to stand in. Applicants may stand in all wards, or just one ward.
- 2.3 There will be six separate secret ballots, one for each vacancy.

### **3 SECRET BALLOT**

**The ballot process is likely to take over an hour to complete and everyone's co-operation is very much appreciated.**

#### **3.1 Gallows Bank**

All applicants nominated for Gallows Bank Ward will enter round one of the voting. The applicant with the least votes will be omitted from round two and this process will continue until there is a ballot between two applicants and one receives a clear majority. (The Mayor has a casting vote if there is a tie)

#### **3.2 Hayton**

All applicants nominated for Hayton Ward will enter round one of the voting. The applicant with the least votes will be omitted from round two and this process will continue until there is a ballot between two applicants and one receives a clear majority. (The Mayor has a casting vote if there is a tie)

### **4 POST BALLOT**

- 4.1 The co-opted members will be asked to take a seat at the council table and complete their details and sign a Declaration of Acceptance of Office. Once the acceptance is counter signed by Town Clerk they are officially councillors

and will be asked to join one or more of the Council's committees and consider becoming the Council's representative on local organisations.

- 4.2 Co-opted members will receive an induction pack and, as soon as practicable following co-option, will be invited to attend an Induction and training session with the Town Clerk.



Gina Wilding  
Town Clerk  
The Guildhall  
Mill Street  
Ludlow  
Shropshire SY8 1AZ  
T: 01584 871970  
E: [admin@ludlow.gov.uk](mailto:admin@ludlow.gov.uk)  
[www.ludlow.gov.uk](http://www.ludlow.gov.uk)

Ref: GW/NRB/ELE/01

22<sup>nd</sup> July 2015

Mr Mark Clarke  
129 Old Street  
Ludlow  
Shropshire

SY8 1NU

Dear Mr Clarke

**Re: Co-option to Ludlow Town Council**

Thank you for returning an application to stand for Ludlow Town Council through the co-option process. Members have requested that all applicants are reminded that Ludlow Town Council is a non-party political organisation. You are invited to attend a Full Council meeting on 27<sup>th</sup> July 2015 at 7 pm at the Guildhall, Mill Street, Ludlow, SY8 1AZ, where the co-option of Councillors will be an item on the Agenda. I am enclosing an agenda for your information and to highlight the meeting process for you.

Each applicant will be invited to make a two minute presentation to provide the following information. Councillors will not ask you any further questions about what you say on the evening.

The questions are as follows:

- Please tell the Council about yourself, your interests, skills and reason for wanting to become a Town Councillor.
- What local organisations and groups do you belong to and how do you already play a part in the community life of the town?
- What can you bring to the Town Council and what are your interests in relation to the work of the Town Council?

There are two vacancies to fill: Gallows Bank Ward  
Hayton Ward

You may stand for either or both vacancies.



Gina Wilding  
Town Clerk  
The Guildhall  
Mill Street  
Ludlow  
Shropshire SY8 1AZ  
T: 01584 871970  
E: [admin@ludlow.gov.uk](mailto:admin@ludlow.gov.uk)  
[www.ludlow.gov.uk](http://www.ludlow.gov.uk)

Following the presentations from candidates the Council will vote on each vacancy separately. The voting will be counted using the majority voting system.

I would just like to remind you of the following:

Under Standing Orders (the rules to which the Town Council work) the following rules apply to the co-option of a Councillor.

## **21. Canvassing of and Recommendations by Councillors**

- a Canvassing Councillors or the members of a Committee or Sub-Committee, directly or indirectly, for appointment to or by the Council shall disqualify the candidate from such an appointment. The Proper Officer shall disclose the requirements of this Standing Order to every candidate.

## **12. Voting on appointments**

Where more than 2 persons have been nominated for a position to be filled by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. Any tie may be settled by the Chairman's casting vote.

I have enclosed a copy of the Good Councillor Guide for information. I have also enclosed a copy of the Committee/Sub-Committee and Working Groups list. This is only relevant to the successful applicants, but it would be helpful if you could consider any preference you may have. There are vacancies on all Committees, Sub-Committees and Working Groups. The relative authority of each is explained in the Good Councillor Guide in the first instance. Members may simply wish to join one Committee and/or Working Groups for which they have a strong interest. A copy of the Committee Terms of Reference are also enclosed.

We look forward to seeing you at our meeting on Monday but in the meantime should you have any queries please do not hesitate to contact me.

Yours sincerely

Gina Wilding  
Town Clerk

Enc

# Council / Committee Calendar

# 2015

## JANUARY

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## FEBRUARY

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## MARCH

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## APRIL

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## MAY

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## JUNE

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## JULY

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## SEPTEMBER

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## NOVEMBER

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# 2016

## JANUARY

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## FEBRUARY

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## APRIL

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## MAY

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## JUNE

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Bank Holiday

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## **Committee Membership 2015/16 - Adopted Full Council 27th July 2015**

[illegible]



## REPRESENTATIVES ON OUTSIDE BODIES 2015/16

Organisation	Number of Reps	Contact	Councillor as officer, director, trustee etc	LTC Representative Councillors 2014/2015	LTC Representative Councillors 2015/2016
<b>Organisations in which the Town Council is a stakeholder or needs to be able to respond</b>					
SALC larger Councils meeting		Martin Bennett		Mayor/ Parry	Parry
SALC			Executive member	Mayor/ Parry	Parry
Ludlow Joint Committee	1	R Thomas (SC)		Mayor	Mayor
Ludlow Conservation Area Advisory	2	Dyanne Humphries		Gill/ Ginger	Ginger/Sheward
Parish Paths Partnership		Chris Badley		Cobley	Cobley
Flood Forum				Parry	Parry
Assembly Rooms	1	Chris Underhill		Mold/ Parry	Gill/Lyle/Parry
Ludlow Hospital		Sarah Wardle		Mayor	Jones
Ludlow Tourism Group	Any	Tim King (SC),	Carole Clayton	Parry	Smithers/Parry
Town Walls Trust		Richard Cundall	Trustee	Gill	Gill
Ludlow in Bloom				Parry	Parry
Access Group				Parry	Parry
<b>Organisations on which there is a member of the Town Council</b>					
Ludlow College Board of Governors	1	Jennifer Watkins	Governor	Ceased July 13	N/A
Ludlow Mascall Centre	1 (4 year term)	Director	Trustee	Parry	Parry
Cons. Trust for St Laurence		Bill Lloyd-Kitchen	Trustee	Kemp/ Parry	Parry
St Laurence vision project		Team Rector		Draper/ Kemp	Lyle
Teme Weirs Trust		Alan Poulton		Gill/ Lyle	Lyle
Friends of Whitcliffe Common		John Barnard		Gill/ Lyle	Cobley
Gallows Bank Trust		Robin Bennett		Holcombe/ Lyle	Lyle/Cobley
Pride of Place		Alan Stewart		Draper	Parry
Agenda 21 Food & Farm Group		Tish Dockerty		Smithers	Smithers
Chamber of Trade & Commerce	1	Tish Dockerty		Smithers	Smithers

Ludlow Business Guild		Roger Curry		Gill	Smithers
Job Charlton Trust Almshouses		Eric Williams		Holcombe	Smithers
Elizabeth Massey Almshouses		Eric Williams	Member	Holcombe	Smithers
Hosyer-Foxe Almshouses		Eric Williams	Member	Holcombe	Smithers
South Shropshire Youth Partnership				Smithers	Smithers
Women's Refuge				Parry	Parry
Ludlow Area Planning Liaison Group	1 (+ nominated stand in)				–
Youth Forum				Smithers	Smithers
Ludlow Area Youth Partnership				Draper	Smithers (already treasurer)
North Herefordshire & Leominster Tourism Group				Smithers	Smithers

## MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 13<sup>th</sup> JULY 2015** at **7.00PM**

### **PF/17     PRESENT**

Chairman:	Councillor Cobley
Councillors:	Ginger, Kemp, Lyle, Parry; Sheward; Smithers
Officers:	Gina Wilding, Town Clerk Sarah Hughes, Finance Assistant
Also Attending	Councillor Perks (ex-officio)

### **PF/18     HEALTH & SAFETY**

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **PF/19     APOLOGIES**

Apologies for absence were received from Councillors Draper and Jones.

### **PF/20     DECLARATIONS OF INTEREST**

#### Disclosable Pecuniary Interests

None.

#### Declaration of Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
A. Cobley	Financial Information	Works at Rockspring Centre & involved with organisations using the centre

#### Declarations of Personal Interest

None.

**PF/21     PUBLIC OPEN SESSION (15 minutes)**

There were no members of the public or press present.

**PF/22     UNITARY COUNCILLORS SESSION**

Councillor Parry expressed thanks to all who supported Ludlow in Bloom during the judge's visit on Wednesday 8<sup>th</sup> July.

**PF/23     MINUTES**

**RESOLVED (Unanimous) JS/PK**

That the open and closed session minutes of the Policy and Finance Committee meeting held on 8<sup>th</sup> June 2015, be approved as a correct record and signed by the Chairman, subject to amending the proposer of minute PF/15 to AC .

**PF/24     ITEMS TO ACTION**

Members thanked staff for completing the items to action.

**RESOLVED (Unanimous) JS/GG**

That:-

- i) Items to Action be noted
- ii) Pending items are listed under the date of the meeting

**PF/25     FINANCIAL INFORMATION**

Councillor Ginger asked why the council receives VAT repayments. The Town Clerk explained that Town Councils are eligible to reclaim VAT.

Councillor Parry asked if there was specific budget for staff training, which the Town Clerk clarified that there was, and that training needs are assessed during appraisals.

**RESOLVED (Unanimous) JS/GG**

That Payments and Income Reports, Barclaycard Statement and Bank Reconciliation for May 2015 be received.

**PF/26     POLICIES**

**a) Twinning Policy**

The Town Clerk confirmed that no changes have been made to the policy since its inception in 2012.

**RECOMMENDED (Unanimous)**  
**JS/VP**

That:-

- i) The Twinning Working Group be convened to review the policy and consider raising the amount available to each Twinning Association by 100% from £100 to £200.

**PF/27      PAY PAL**

**RECOMMENDED (Unanimous)**  
**JS/CS**

That as recommended by the internal auditor:

- i) To set up a Cash Book account for PayPal which should be subject to review and reconciliation as with other Cash Book accounts;
- ii) To amend Financial Regulations to include reference to the operation of the PayPal account and specifically:

The balance of the Pay pal account should not exceed £3,000.00.

Purchases from the Pay Pal account are prohibited.

Refunds to Market Traders are authorised by the Town Clerk or the Market Officer and are permitted within the remit of the Market Regulations.

**Admin Procedures and Authorisations for Pay Pal:**

The Town Clerk, Finance Officer and Finance Assistant are authorised to move funds from the PayPal account to Ludlow Town Council bank account online to manage the balance within the limit set.

The Market Admin Assistant has restricted authorisation to access the Pay Pal account to confirm payments and bookings.

**PF/28      NON DOMESTIC RATES (NDR)**

Councillor Ginger stated that the Market Non Domestic Rate budget should accurately reflect costs when the budget is set for 2016/17.

Councillor Perks entered the meeting at 7.35pm

**RECOMMENDED (6:0:1)**  
**JS/VP**

- i) That the budget for Market NDR is increased by the full amount of the deficit £534
- ii) The increase to the budget is reported to Services Committee and the committee notes that the market rents were not increased in 2015/16 and therefore the increased cost were absorbed by the Town Council.

**PF/29      EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (Unanimous) AC/JS**

That the public be excluded and the meeting continue in closed session.

The meeting closed at 7.45pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

N.B. Closed Session Minutes will be issued.

## CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 13<sup>th</sup> JULY 2015** at **7.00PM**

**PF/30     GUILDHALL ELECTRIC**

**RECOMMENDED (Unanimous)**  
**GG/VP**

- i) To accept the two year fixed contract with E.ON.

The meeting closed at 7.45pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



## **Recommendations from Policy & Finance Committee 13<sup>th</sup> July 2015 to Full Council 27<sup>th</sup> July 2015**

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 13<sup>th</sup> JULY 2015 at 7.00PM**

### **PF/27     PAY PAL**

#### **RECOMMENDED (Unanimous) JS/CS**

That as recommended by the internal auditor:

- i) To set up a Cash Book account for PayPal which should be subject to review and reconciliation as with other Cash Book accounts;
- ii) To amend Financial Regulations to include reference to the operation of the PayPal account and specifically:

The balance of the Pay pal account should not exceed £3,000.00.

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#### **Admin Procedures and Authorisations for Pay Pal:**

The Town Clerk, Finance Officer and Finance Assistant are authorised to move funds from the PayPal account to Ludlow Town Council bank account online to manage the balance within the limit set.

The Market Admin Assistant has restricted authorisation to access the Pay Pal account to confirm payments and bookings.



**PF/28     NON DOMESTIC RATES (NDR)**

**RECOMMENDED (6:0:1)**  
**JS/VP**

- i) That the budget for Market NDR is increased by the full amount of the deficit £534
- ii) The increase to the budget is reported to Services Committee and the committee notes that the market rents were not increased in 2015/16 and therefore the increased cost were absorbed by the Town Council.

## MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 6<sup>th</sup> JULY 2015** at **7.00PM**.

### **S/19      PRESENT**

Chairman: Cllr Jones

Councillors: Cobley, Draper, Ginger, Gill, Kemp, Lyle, J Newbold, S Newbold, Parry and Smithers.

Officers: Gina Wilding, Town Clerk  
Sean Turgoose, DLF/Market Supervisor  
Naomi Brotherton, Senior Admin Assistant

Also attending: Councillor Perks (ex-officio from 7.30pm)

### **S/20      HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **S/21      APOLOGIES**

No apologies for absence were received.

### **S/22      DECLARATIONS OF INTEREST**

#### Disclosable Pecuniary Interests

None

#### Conflicts of Interest

None

#### Item

#### Reason

#### Personal Interests

#### Item

#### Reason

Cllr Parry

11

Chair of Ludlow in Bloom

8

Daughter used to play hockey at the Football Stadium

Cllr Perks (ex-officio)

13

Member of the Memorial Fund Committee.

**S/23      PUBLIC OPEN SESSION**

Mrs T Sibbons – Old Street – War Memorial Fund – Mrs Sibbons informed the Committee that a request had been submitted to the Town Council for consideration for a memorial bench to be installed at the War Memorial. There would be no cost to the Town Council as the bench had already been donated and Treasures had offered to install it.

The Chair confirmed that the request would be discussed later on in the meeting.

**S/24      LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Councillor Parry declined the invitation to speak.

**S/25      OPEN SESSION MINUTES**

**RESOLVED (unanimous)**  
**PD/TG**

That the open session minutes of the Services Committee meeting held on the 1<sup>st</sup> June 2015, be approved as a correct record and signed by the Chairman.

**S/26      ITEMS TO ACTION**

Councillor Ginger thanked the staff for the production of the Items to Action and enquired when the CCTV cameras would be installed at the Cemetery.

The Town Clerk confirmed that this would be completed as soon as possible.

The DLF Supervisor confirmed that a replacement metal bin from Veolia was not an option but a replacement bin was being sought.

Councillor Parry thanked the DLF for their assistance with the tubs for the Ludlow in Bloom competition. She thanked the Town Council for all the help that had been given and added that she had received thanks from residents on Old Street, as the whole of Ludlow looked beautiful.

**RESOLVED (unanimous)**  
**RJ/GG**

That the Items to Action be noted.

**S/27      SHROPSHIRE PLAYING PITCH STRATEGIC INVESTMENT PLAN**

The Chair invited Mr Chris Child from Energize Shropshire, Telford & Wrekin to speak to the Committee on the Strategic Investment Plan.

Mr Child explained that the Shropshire Playing Pitch Strategic Investment Plan had been commissioned by Shropshire Council and drawn up originally by a company called Belap.

The work was based on six market town place plans and identified the priority and key facilities in each area.

The SBS Stadium had been identified as a priority in Ludlow and the Cricket ground and Rugby Club as key facilities.

The Stadium was identified as a facility where investment would most likely significantly increase participants.

The role of Energize was to help the owners and other interested parties to find potential funding when required.

Councillor Ginger thanked Mr Child and stated that there was no commitment to provide funding or any work as part of the strategy. Mr Child confirmed that Energize had a remit to facilitate enquiries for funding but there was no funding commitment within the Strategy.

**RESOLVED (unanimous)**  
**GG/RJ**

That the Town Clerk is authorised to write to Shropshire Council and Energize Telford, Shropshire & Wrekin to state that Ludlow Football Stadium is an existing facility and in common with all existing infrastructure it requires ongoing investment and maintenance to remain useable. The lack of commitment to provide actual funding does not address the real need of an existing facility.

**S/28      LOCAL BUS CONSULTATION**

The Committee discussed the response from Shropshire Council regarding the local bus consultation. Councillor Ginger commented that in his opinion the response was not what had been asked as it was the staggering of the bus timetables to be prior to the re-tendering process and be part of the contract.

**RESOLVED (unanimous)**  
**RJ/GG**

That the Town Clerk write to the Contracts Officer North, Passenger Transport Commissioning Group at Shropshire Council and thank him for his response but request that the staggered timetables are a contractual obligation for the successful bidder.

**S/29      PROPOSED BOOTCAMP AT THE LINNEY RIVERSIDE PARK**

Members discussed the matter in the light of the lack of opportunity to see a Bootcamp session in action and the obstacles that prevented the applicant

attending a Committee meeting and decided that it would not be possible to accept the proposal.

The Chair informed the Committee that she had been monitoring the Linney Riverside Park since the last Services meeting and that in her opinion usage of the area had been high.

**RESOLVED (unanimous)**  
**RJ/VP**

That the proposal for Bootcamps at the Linney is declined.

**S/30      DOG ORDERS AND DOG WARDENS IN SOUTH SHROPSHIRE**

The Chair drew members attention to the response from Shropshire Council in relation to Dog Orders and the lack of Dog Warden for South Shropshire.

**RESOLVED (unanimous)**  
**GG/VP**

That:-

- i) The Town Clerk is authorised to write to Shropshire Council to ask why Shropshire Council does not have an employee to enforce the law with regard to dog fouling;
- ii) The Town Clerk is authorised to write to Cllr Vince Hunt, Chair of the Environment Services and Scrutiny Committee at Shropshire Council to ask why the issue had not been on an Agenda and to ask that it is discussed at a future meeting.

**S/31      UPDATE FROM CHAIR ON THE LINNEY RIVERSIDE PARK**

The Chair explained that she had been monitoring the Linney Riverside Park for dog fouling and incidents over the past six weeks, and stated that the current dog bin was not being used and in her opinion if more bins were installed they would still not be used. She added that she felt that more signage was needed as dog owners were letting their dogs go into the children's play area.

7.30pm Councillor Perks entered the meeting.

**RESOLVED (unanimous)**  
**RJ/GG**

That:-

- i) The Town Clerk contact Shropshire Council to ask that they to provide dog fouling signage to deter dog fouling in the play area and notifying the penalty for committing the offence, as previously indicated in communication with the Committee;
- ii) Once costs have been established the local vets and Pets at Home are approached to sponsor dog bags and dispensers to be installed at the Linney Riverside Park.

**S/32      LUDLOW IN BLOOM MINUTES 29<sup>TH</sup> JUNE 2015**

**RESOLVED (unanimous)**  
**JS/PK**

That the minutes from the Ludlow in Bloom be noted.

**S/33      AGREED WORKS LUDLOW IN BLOOM**

**RESOLVED (unanimous)**  
**RJ/GG**

That the agreed works be noted.

**S/34      ROSPA PLAY AREA REPORTS**

**RESOLVED (unanimous)**  
**GG/RJ**

That

- i) the Rospa Play Area Reports be noted;
- ii) in subsequent years the Town Clerk need only report the completion of high priority repairs and maintenance.

**S/35      WAR MEMORIAL FUND – PROPOSED BENCH**

The Committee discussed the proposed bench and acknowledged the proposal, however they agreed that there was insufficient space for another bench by the War Memorial. It was suggested that an original bench could be removed and the proposed bench could be put in its place.

The Committee agreed that there was space in Castle Gardens and the bench removed from the War Memorial could be placed in this space.

**RESOLVED (unanimous)**  
**GG/RJ**

That:-

- i) a bench is removed from the War Memorial and the proposed bench from the War Memorial Fund installed, subject to liaison with Shropshire Council;
- ii) the Town Clerk seeks clarification and authorisation from Historic England for the surplus bench to be installed in the space at Castle Gardens.

**S/36      PLANTING OF REPLACEMENT TREE AT CASTLE GARDENS**

**RESOLVED (unanimous)**  
**GG/RJ**

That the Town Clerk is authorised to:-

- i) clarify the type of tree with English Heritage
- ii) seek clarification of the permitted depth for planting with reference to the previous existence of a moat.

The meeting closed at 7:55pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

N.B. Closed Session Minutes will not be issued.

## MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 10<sup>th</sup> JUNE 2015** at **7.00pm**.

### **R/23     PRESENT**

Vice Chairman:     Councillor Draper

Councillors:         Gill, Jones and Sheward

Officers:             Gina Wilding, Town Clerk  
Stephanie Williams Admin Assistant

Also Attending:     Unitary Councillors Andy Boddington (Ludlow North)  
Councillor Tracey Huffer (Ludlow East) Councillor Richard  
Huffer (Clee) Councillor Viv Parry (Ludlow South)

### **R/24     HEALTH & SAFETY**

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **R/25     APOLOGIES**

Apologies were received from Councillors Ginger, Kemp, Lyle and Smithers

### **R/26     DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests  
None

Conflicts of interest  
None

Personal Interest:  
None

### **R/27     PUBLIC OPEN SESSION (15 minutes)**

There was one member of the public present.

#### **15/01472/FUL Henley Hall Solar Farm**

Mr Middleton is a resident of Lower Ledwyche Ludlow.  
Mr Middleton focused on two main objections to the proposed Solar Farm



## **1. The impact on tourism in the area**

This site can be seen from many areas of outstanding natural beauty, Clee Hill, The Shropshire Way and St. Laurences Church. Visitors using the park and ride will be greeted with the site of the solar farm which will blot the views of the beautiful surrounding landscape.

## **2. The impact on recreational opportunities for local residents and visitors**

The area is widely used by walkers, cyclists and horse riders because of its close proximity to Ludlow and its outstanding natural beauty. Mr Middleton referred to the many comments objecting to the Solar Farm that have been submitted to Shropshire Council.

Mr Middleton concluded saying that there is no economic or community benefit from the Solar Farm which is proposed by a non British company there will be no local employment benefits and no benefit to the local economy. He asked Ludlow Town Council to object to this application.

R/28

## **LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION**

Councillor Boddington (Ludlow North) stated that any large application is likely to present problems and raised the following points:

- At the Local Joint Committee meeting on Thursday 4<sup>th</sup> June at Knowbury Village Hall it was discovered that Shropshire council had not taken into account the amount of ponds that would be affected in the area and the protected species that may be harmed or deterred from using the habitat in the area particularly the 'Crested Newt'
- The grading of the soil in the area, the neighbouring fields are good agricultural land and soil which brings into question why this particular site is graded lower?
- The application should be considered with reference to Shropshire Council Core Strategies CS5, CS6 & CS17.
- The visual impact on the landscape is extremely important in terms of tourism and recreation.
- The comments from 'Historic England' refer to the National Policy and Planning Framework 2012, which has considerable weight in planning terms.

Councillor Richard Huffer (Clee Ward) reiterated concerns regarding the application and advised the committee that a further application had been made on an adjacent field for screening for another solar farm.

Councillor Parry (Ludlow South) also raised concerns regarding the application and supported comments that had been made by Mr Middleton and Councillors Boddington and Huffer. Councillor Parry added that that she had visited the site along with officers from Shropshire Council. She stated that although the panel

were non reflective the frames are made of a light reflective material and the impact of 22,00 would be significant; there will also be pollution caused by lorries which will be in operation seven days a week, the grading of the soil as mentioned by Councillor Boddington and that there are more suitable sites that would have a less detrimental visual impact on the landscape.

**R/29      15/01472/FUL Henley Hall Solar Farm**

Councillor Draper thanked the Unitary Councillors and Mr Middleton for their comments on the Henley Hall Solar Farm. Councillor Draper was of the opinion that the land would be of greater benefit to the community for recreational purposes and to maintain the thriving wildlife in the area as damage to hedgerows, trees and ponds would take many years to re-establish themselves.

Councillor Draper referred to the inherent inefficiencies of large scale remote solar farms with a quote from Tim Dobson CEO of Switch 2 Renewable, *“around two thirds of the energy created by the site at Red Lodge is lost when it's transported and that means it's not producing enough electricity to be useful to the National Grid”*.

Councillor Draper also referred to the statements from the National Policy and Planning Framework 2012, specifically *Para 115 & Para 128*:

Councillor Sheward raised his concerns about tonight's meeting and the committee's ability and expertise to comment and object to this application. He also agreed with the comments made on the visual impact and the effects on recreation and tourism.

**RESOLVED (3:0:1)**  
**RS/TG**

To object to 15/01472/FUL Henley Hall Solar Farm for the following reasons:

Ludlow Town Council representations reflect serious concerns expressed by the residents and business owners of Ludlow.

Members object to the proposal because the location of the site is unsuitable and will have a detrimental effect on the countryside & wildlife, recreation, and the heritage assets that, as stated in Shropshire Local Development Framework Adopted Core Strategy, make Ludlow is a 'nationally important heritage asset' and 'Ludlow will provide a focus for development, whilst respecting its historic character.' 'The historic town centre is set largely on a ridge above the River Teme, with fine streets of historic buildings running down this central spine. Ludlow is an important tourist destination and has achieved international renown as a centre for quality local food and drink and Michelin starred restaurants.'

The proposed solar farm will have a significant detrimental impact in with regard to:

**CS5 Countryside and Green Belt**, which states:

- New development will be strictly controlled in accordance with national planning policies protecting the countryside and Green Belt.

Subject to the further controls over development that apply to the Green Belt, development proposals on appropriate sites which maintain and enhance countryside vitality and character will be permitted where they improve the sustainability of rural communities by bringing local economic and community benefits.

- Agricultural/horticultural/forestry/mineral related development, although proposals for large scale new development will be required to demonstrate that there are no unacceptable adverse environmental impacts;

The proposed site will be visible from Whitcliffe Common, St Laurence's Church, The Shropshire Way (public footpath 0539/8/1), Squirrel Lane, Rocks Green, which will be detrimental for residents and tourism in Ludlow. The area surrounding Henley Hall is an important easy access route into the countryside for local residents and visitors to Ludlow and a large scale solar farm will detrimentally change the character of this area.

The rural location and the readily identified industry specific problems of significant loss of power through transportation through the national grid infrastructure undermine sustainability arguments and there are no identifiable local community benefits because the work and revenue will benefit only Kronos.

### **CS6 Sustainable Design and Development Principles**

Specifically in relation to this application, the proposal does not meet requirements to:

- Protect, restore, conserve and enhance the natural, built and historic environment and is appropriate in scale, density, pattern and design taking into account the local context and character, and those features which contribute to local character, having regard to national and local design guidance, landscape character assessments and ecological strategies where appropriate;
- Contribute to the health and wellbeing of communities, including safeguarding residential and local amenity and the achievement of local standards for the provision and quality of open space, sport and recreational facilities.
- Makes the most effective use of land and safeguards natural resources including high quality agricultural land, geology, minerals, air, soil and water;

### **CS 17 Environmental Networks**

Specifically in relation to this application, the proposal does not meet requirements to:

- Protects and enhances the diversity, high quality and local character of Shropshire's natural, built and historic environment, and not adversely affect the visual, ecological, geological, heritage or recreational values and functions of these assets, their immediate surroundings or their connecting corridors;
- Contributes to local distinctiveness, having regard to the quality of Shropshire's environment, including landscape, biodiversity and heritage assets

- Does not have a significant adverse impact on Shropshire's environmental assets and does not create barriers or sever links between dependant sites;

With reference to the National Policy and Planning Framework 2012, the following paragraphs are particularly pertinent to the site and application and the town council supports the concerns raised by Historic England in their letter dated 4 June 2015 recommending that the application is refused or differed until such a time as the requirements of para 128 of the NPPF have been met.

For reference National Policy and Planning Framework 2012:

*Para 115: Great weight should be given to conserving landscape and scenic beauty in National Parks, the Broads and Areas of Outstanding Natural Beauty, which have the highest status of protection in relation to landscape and scenic beauty. The conservation of wildlife and cultural heritage are important considerations in all these areas, and should be given great weight in National Parks and the Broads.*

*Para 128: In determining applications, local planning authorities should require an applicant to describe the significance of any heritage assets affected, including any contribution made by their setting. The level of detail should be proportionate to the assets' importance and no more than is sufficient to understand the potential impact of the proposal on their significance. As a minimum the relevant historic environment record should have been consulted and the heritage assets assessed using appropriate expertise where necessary. Where a site on which development is proposed includes or has the potential to include heritage assets with archaeological interest, local planning authorities should require developers to submit an appropriate desk-based assessment and, where necessary, a field evaluation.*

Meeting closed at 7:30pm

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Chairman

Date

NB: No Closed Session minutes will be issued

## MINUTES

Minutes of a meeting of the **CIVIC EVENTS WORKING GROUP** held in the Guildhall, Mill Street, Ludlow on **THURSDAY 18<sup>th</sup> JUNE 2015** at **7.00PM**

### **CE/01     PRESENT**

Chairman:            Councillor Smithers

Councillors:        Draper, Gill and Sheward

In Attendance:     Hilda Roberts (RBL), Cath Walker, Jeffery Wicox St Laurences Church, Venerable Colin Williams.

Officers:             Gina Wilding, Town Clerk  
Stephanie Williams Admin Assistant

### **CE/02     ELECTION OF CHAIRMAN**

**RESOLVED (unanimous)**  
**JS/PD**

That Councillor Smithers be elected Chairman of the Civic Events Working Group for 2015/16. Cllr Smithers thanked the committee members for their support over the past eleven years.

### **CE/03     APOLOGIES**

Apologies for absence were received from Cllr Lyle, Mr David Davies Parade Marshall, Mr Patrick Merrick Chairman of the RBL Mens Section, Mrs A Reeves Ludlow Town Band.

### **CE/04     MINUTES** **RESOLVED (unanimous)** **PD/HR**

That the Minutes of the Civic Events Working Group meeting held on the 22<sup>nd</sup> January 2015, be approved as a correct record and signed by the Chairman.

### **CE/05     MAYOR'S SUNDAY 28<sup>TH</sup> JUNE 2015**

The Town Clerk updated members on arrangements for Mayors Sunday:

- The road closures have been approved by Shropshire Council.
- There are currently 14 Army Cadets attending the Parade.

- Refreshments in the church following the service will be provided by LTC and set up by the office staff whilst the parade is being dismissed in Broad Street.
- LTC office staff will liaise with the Parish Office with regards to setting out tables in the church
- Town Clerk will feed back information to the Parade Marshall and the Town Band.
- The draft Order of Service is still to be finalised with Colin Williams and printed by LTC and delivered to the church on Friday 26<sup>th</sup> June.
- The Church Wardens will assist with seating the public and LTC office staff will seat the invited guests.

**CE/06    HORSE PARADE SUNDAY 26<sup>th</sup> JULY 2015**

The Town Clerk updated members on the outline plans for the Horse Parade:

- The route has been agreed with Ludlow Hunt which will start from Mc Cartneys Auction Yard along Overton Road, over Ludford Bridge. Lower Broad Street, Broad Street, High Street, Market Street and form on Events Square and part of the Market Square if necessary.
- Road closures have been approved by Shropshire Council which will be managed by the DLF.
- Cllr Lyle has assisted with recruiting volunteer stewards which will be positioned along the route to control spectators.
- The parade will be escorted along Overton road by a lead car and a rear vehicle which will be in contact with the DLF and office staff via mobiles/walkie talkies.
- The parade will be escorted by The Shropshire Yeomanry followed by the Mayor and trap and the Ludlow Hunt who will be dressed in tweeds.
- The positioning of the dias and Town Band will be confirmed following a site visit. The area for LTC Councillors will also be decided.
- The amount of Barriers will be assessed and order by the DLF.
- Canon Jeffery Wilcox will be officiating in the absence of Ven. Colin Williams for the service. Readings of poetry will be read by the Mayor and Niall Walsh chairman of Ludlow hunt and to invite the cadets to take part in some short readings.
- There will be no formal reception following the event, the Mayor will return to Mc Cartneys with the Hunt and thank them personally for making the event possible.
- The Town Clerk will write to Mc Cartneys requesting their permission for a vendor to provide refreshments before and after the event.
- St. Johns Ambulance Service has been approached to provide a first aid point during the event. This is to be confirmed.

- Letters will be sent to businesses affected in the close vicinity to the event.
- A Letter will be sent to Poyners requesting their assistance in organising a window display competition commemorating WWI.
- The event has been advertised in the Calendar of Events 2015 as have other Civic Events and will also be promoted on Facebook and Twitter. A press release will be sent and radio and TV will be invited to attend the event.

Councillor Smithers informed the Town Clerk that the event can be advertised on 'Shropshire Remembers' website free of charge.

Councillor Sheward has passed the date and event on to Churches Together around Ludlow for the newsletter but will inform them that Canon Jeffery Wilcox will be leading the service.

Councillor Parry enquired whether there would be an area reserved for wheelchair users. The Town Clerk responded that if Cllr Parry could liaise with the Access Group on who would be attending as it may be possible to reserve an area. Otherwise it will be first come first serve.

The Town Clerk will update members with further arrangements and details.

**CE/07    VICTORY IN JAPAN DAY  
Saturday 15<sup>th</sup> August 2015 (UK)  
Wednesday 2<sup>nd</sup> September 2015 (USA)**

The Ven. Colin Williams felt that the residents of Ludlow should have an opportunity to commemorate VJ Day should be commemorated as we are here to serve the people of the town. As the towns War Memorial is situated in the South Porch it would be fitting to hold a service at St. Laurences. He also added that there were no weddings booked that day so the church was available. He would liaise with the Town Clerk on commemorating VJ Day 2015.

The RBL asked when the Commemorative War Memorial Cross at Henley Road Cemetery, provided by Mr Thompson would be in situ. The Town Clerk confirmed work was progressing well.

Councillor Draper agreed that a service at St. Laurences would be fitting to the event and possibly hold a service at Henley Road Cemetery to mark VJ Day USA on 2<sup>nd</sup> September 2015.

**RECOMMENDATION (unanimous)  
CW/PD**

That a short service is held at the War Memorial in St. Laurences Church on Saturday 15<sup>th</sup> August in commemoration of VJ Day 2015.

**CE/08    ARMED FORCES DAY**  
**Saturday 25<sup>th</sup> June 2016**

Members discussed ideas for Armed Forces Day and agreed that it would be fitting to mark the day.

**RECOMMENDATION (unanimous)**  
**JS/PD**

- i) Armed Forces Day is supported in The Mayors Sunday Service
- ii) That Events Square be made available for the RBL for Armed Forces Day which is the last Saturday in June annually.

The next **Civic Events Meeting** will be held on **Thursday 10<sup>th</sup> September 2015**





## **Recommendations from Civic Events Working Group 18<sup>th</sup> June 2015 to Full Council 27<sup>th</sup> July 2015**

Minutes of a meeting of the **CIVIC EVENTS WORKING GROUP** held at the Guildhall, Mill Street, Ludlow on **THURSDAY 18<sup>TH</sup> JUNE 2015** at 7.00pm.

**CE/07    VICTORY IN JAPAN DAY**  
**Saturday 15<sup>th</sup> August 2015 (UK)**  
**Wednesday 2<sup>nd</sup> September 2015 (USA)**

**RECOMMENDATION (unanimous)**  
**CW/PD**

That a service is held at St. Laurences Church on Saturday 15<sup>th</sup> August in commemoration of VJ Day 2015.

**CE/08    ARMED FORCES DAY**  
**Saturday 25<sup>th</sup> June 2016**

**RECOMMENDATION (unanimous)**  
**JS/PD**

- i) Armed Forces Day is supported in The Mayors Sunday Service;
- ii) That Events Square be made available for the RBL for Armed Forces Day.



## MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 1<sup>ST</sup> JULY 2015** at **7.30pm**.

**R/23     PRESENT**

Chairman:                    Councillor Ginger

Councillors:                Draper, Kemp, Sheward and Smithers

Officers:                    Gina Wilding, Town Clerk  
                                  Stephanie Williams Admin Assistant

**R/24     HEALTH & SAFETY**

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

**R/25     APOLOGIES**

Apologies were received from Councillor Gill, Lyle and Jones.

**R/26     DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests  
None

Conflicts of interest  
None

Personal Interest:  
None

**R/27     PUBLIC OPEN SESSION (15 minutes)**

Mr Robin Pote Chair of Ludlow Residents Association thanked members for their support for the licensing conditions for the Blue Boar which is now open and trading without incident.

**R/28     LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION**

None present

**R/29     MINUTES****RESOLVED (UNANIMOUS)**  
**GG/PD**

That the minutes of the Representational Committee meetings held on the 3<sup>rd</sup> of June, be approved as a correct record and signed by the Chairman.

**MINUTES****RESOLVED (UNANIMOUS)**  
**PD/CS**

That the minutes of the Representational Committee meetings held on the 10<sup>th</sup> of June, be approved as a correct record and signed by the Chairman.

**R/30     ITEMS TO ACTION**

The Chairman thanked staff for completing all items of action.

**RESOLVED (unanimous)**  
**PD/ GG**

That the items to action be noted.

**R/31     LCAAC ADENDA****RESOLVED (unanimous)**  
**GG/CS**

That the agenda for the meeting held on 30<sup>th</sup> May, 30<sup>th</sup> June and the partial draft minutes of 2<sup>nd</sup> June 2015 be noted.

**R/32     NOTICES OF PLANNING DECISIONS FROM SHROPSHIRE COUNCIL****RESOLVED (unanimous)**  
**GG/CS**

That the decisions be noted

12/04328/OUT	PENDING
13/02286/FUL	PENDING
13/02903/OUT	PENDING
14/00563/FUL	PENDING
14/02846/OUT	PENDING
14/03091/OUT	PENDING
14/03102/FUL	PENDING
14/04608/OUT	PENDING
14/04637/FUL	PENDING
14/04678/VAR	PENDING
14/04853/FUL	PENDING
14/05536/LBC	PENDING

14/05293/FUL	PENDING
14/00563/FUL	PENDING
14/05053/FUL	PENDING
14/05491/FUL	PENDING
14/04854/ADV	PENDING
14/05434/FUL	PENDING
15/01249/LBC	PENDING
15/01144/SCR	PENDING
15/00674/FUL	PENDING
15/01006/FUL	PENDING
15/01511/TCA	PENDING
15/01259/FUL	PENDING
15/01251/FUL	PENDING
15/01829/LBC	PENDING
15/00459/FUL	REGISTERED
15/01794/LBC	REGISTERED
15/01819/FUL	REGISTERED
15/01959/LBC	REGISTERED
15/01958/FUL	REGISTERED
14/05734/FUL	PENDING
15/01472/FUL	PENDING

**R/33      SHROPSHIRE COUNCIL DECISIONS GRANTED**

**RESOLVED (unanimous)  
CS/GG**

To note the decisions

Members requested that the Town Clerk contact the Conservation Officer for 15/01798/LBC 20 Broad Street Ludlow and make enquiries regarding the new sky light window on the front elevation of the building.

**R/34      15/02215/FUL HSBC 10 Bullring Ludlow**

**RESOLVED (unanimous)  
JS/GG**

No objection

**R/35      15/02356/AMP Linney Bank Linney Ludlow**

Members agreed that the revised design was more sympathetic to the building which supports the comments made by the LCAAC.

**RESOLVED (unanimous)  
PD/JS**

No objection.

**R/36      15/02445/DIS 116-119 Lower Galeford Ludlow**

Members agreed that the proposed changes to materials for the shop frontage were more suitable to the design and area and supported comments from the LCAAC.

**RESOLVED (unanimous)**  
**CS/GG**

No objection:

Providing the shop doors are constructed in timber.

**R/37      GRANTS, PLANNING, TRANSPORT & PARKING**

**Road Closure, Corve Street and Lower Corve Street Ludlow**

**RESOLVED (unanimous)**  
**GG/JS**

Cllr Ginger informed members that the plan stated that the road closure was in Lower Corve Street only.

**R/38      Waiting Restrictions Broad Street**

Members had previously objected to the disabled parking bay proposed because the location created serious Health and Safety concerns. Passengers would have to alight into the road and travel a significant distance in the road to access the pavement.

Cllr Ginger described the amended plan for the disabled bay which would prevent loss of valuable parking spaces and enable safer access to the pavement.

Cllr Draper raised concerns over the visibility for vehicles exiting Bell Lane.

**RESOLVED (unanimous)**  
**GG/JS**

Members agreed to support the amended plan and request that Glyn Shaw progress drawings which would be considered at a future meeting.

Meeting closed at 7:47pm

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Chairman

Date

NB: No Closed Session minutes will be issued

# **Future funding outlook for councils 2019/20**

**Interim 2015 update**

June 2015

[www.local.gov.uk](http://www.local.gov.uk)



# Contents

Executive summary	4
Introduction	6
The path of council funding	8
The path of council spending	10
Mapping funding against expenditure	13



# Executive summary

The purpose of this paper is to set out the impact in the local government sector in England of future funding cuts and unavoidable growth pressures on the resources it will have available for services between now and the end of this decade.

Councils are continuing to balance their budgets and fulfil their statutory obligations as well as delivering a range of services to promote growth and community cohesion. Each year they close the funding gap in the face of funding cuts and expenditure pressures.

This is an interim update of our 2014 analysis. It sets out the financial challenge faced by councils that the government needs to consider when making decisions in the July Budget and the autumn Spending Review. This analysis will be updated and finalised following the Spending Review announcements.

Based on applying the projections for departmental spending implied by the March 2015 edition of the OBR's economic and fiscal outlook<sup>1</sup>, the funding gap will grow to £10.3 billion by 2018/19, before an increase in funding in 2019/20 reduces the gap to £9.5 billion.

To maintain the same level of service councils provided in 2014/15, a funding gap of £6 billion opens up by 2016/17 alone.

The current Government has not yet made its intentions for departmental spending clear which means that the assumptions of the OBR are subject to change too. For example, based on the same trajectory of cuts that was experienced during the previous Parliament, the funding gap for councils would grow to £10.8 billion by 2019/20.

Assuming authorities can continue making efficiencies at between 1 per cent and 2 per cent per year, the model predicts an increase in expenditure in cash terms of 1.6 per cent per year to maintain the existing level of service.

With social care and waste spending absorbing a rising proportion of the resources available to councils, funding for other council services drops by 35 per cent in cash terms by the end of the decade, from £26.6 billion in 2010/11 to £17.2 billion in 2019/20. To put this in context, this £9.3 billion drop is greater than the £7.7 billion total expenditure (in 2014/15) on central services, 'other' services and capital financing combined. The challenge cannot be solved by back-office efficiencies alone.

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<sup>1</sup> <http://budgetresponsibility.org.uk/economic-fiscal-outlook-march-2015/>

The Better Care Fund does not fully fund the adult social care funding gap for the period.

Authorities will have different strategies in relation to the use of reserves, but using up reserves more quickly increases risks to services and does not reduce the gap to be closed. Under our assumptions, authorities use £3.0 billion of their reserves in the five years to 2019/20.

A sustainable future for local services in the face of funding cuts and spending pressures is dependent upon changes in the way we think about funding local services, and how we manage the system. The Local Government Association will set out the ways in which the system can be changed to make local services sustainable in its forthcoming publication 'A shared commitment'.

As stated above, this is an interim update of our 2014 analysis. Should the in year cuts of 3 per cent that HM Treasury is reportedly asking departments to make affect the local government baseline in either 2015/16 or 2016/17, this would add about £600 million to the funding gap in that year and the total gap in 2019/20 would rise to £10.1 billion. We will be in a better position to understand this and the overall trajectory of public spending following the Budget on 8 July and the autumn Spending Review, after which we will produce a final document.

# Introduction

Each year since 2012 the LGA published reports on its future funding model for councils. The aim of these papers has always been to present a credible analysis of the challenges facing local councils over the course of the decade. They highlighted the large and growing funding gap for English local government caused by spending pressures and funding reductions.

This current fourth iteration of the model is a further refinement on previous modelling and again shows a growing funding gap, although with each year that passes local government continues to close the gap and deliver a balanced budget as per its legal duty to do so.

The Government is set to make significant public spending decisions in the July Budget and the autumn Spending Review. Due to the resulting uncertainty, the interim update assumes that reductions will be in line with the public spending forecasts of the independent Office of Budget Responsibility, contained within the March 2015 edition of the Economic and Fiscal Outlook report.

The use of OBR projections means that, for the first time, our headline funding gap will not continue to grow ad infinitum, but from 2019/20 will slowly start to close.

Our analysis is built from:

- projections of total annual net revenue spending in ten principal service blocks within council budgets over the period to 2019/20
- projections of council tax, business rates, grant and other income streams over the period to 2019/20.

We have projected likely expenditure pressures in all service areas, while recognising that councils are actively taking steps to mitigate cost pressures by reforming the way they deliver services. LGA research suggests that this has been achieved to date partly through innovative methods of service delivery, but partly by a reduction in the level of services councils can offer<sup>2</sup>.

Expenditure is split into ten service blocks as follows (in approximate order of size):

- social care
- education (excluding schools funding via the Dedicated Schools Grant)
- environment including waste
- highways, roads and transport
- housing (not including housing revenue account (HRA) or housing benefit)
- public health<sup>3</sup>
- culture, recreation and sport
- planning and development
- regulatory
- other services.

<sup>2</sup> Under Pressure, LGA 2014

<sup>3</sup> Public health expenditure starts in 2013/14 although this is assumed to be funded in full by ringfenced Public Health Grant.

Since 2012, the future funding outlook modelling has interpreted the impact of funding cuts on local authority budgets. The model now contains four years of outturn expenditure data, one year of budgeted expenditure data, and five years of LGA projections. This report separates expenditure into two distinct periods – what has happened to date, and what might happen in the remaining years.

Grant figures in six of the 10 years covered by the model are from published data and only the last four are derived from our projections.

We have modelled all future sources of council funding to the end of this decade. We have used councils' estimates of their local rates collection in the first two years of the rates retention system, and projected forward from this data. We see that as a whole, England is performing slightly better under rates retention than the 'baseline' funding level, and as we would expect, there are disparities in the impact of rates retention on individual authorities.

There are inevitably areas that cannot be predicted by the model; in particular the additional pressures created by welfare reform, by local government pension revaluations, and the unknown costs to upper-tier authorities of implementing the proposals in the Care Act.

There is also the introduction of the single state pension in 2016, which will increase employers' national insurance contributions for councils with no compensating new burdens payment. Different local areas will have their own local pressures and priorities, such as policies on the introduction of the Living Wage for council staff. Because the impacts of these high-risk areas are inherently uncertain, and very dependent on local circumstances, they have been excluded from the model.

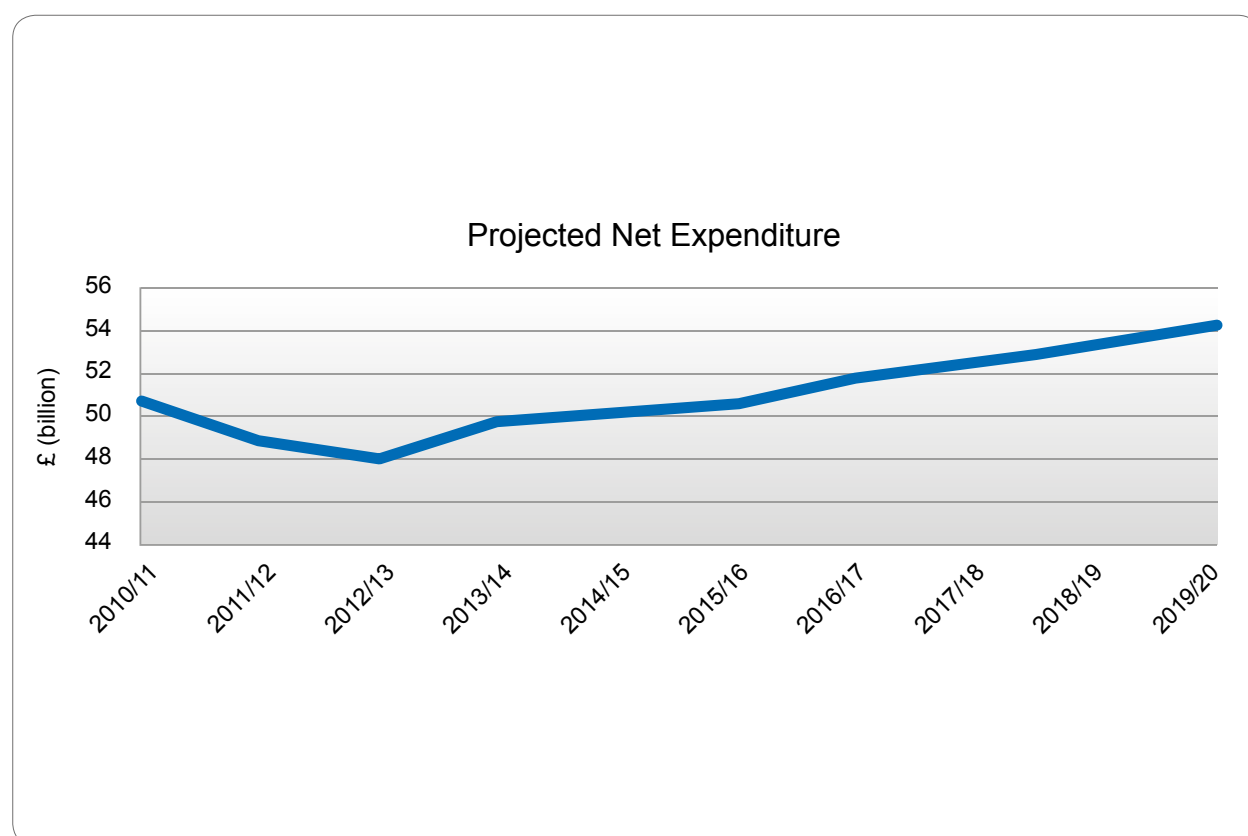
We believe this model presents the most comprehensive picture available of the likely path of funding cuts and spending pressures across the sector.

# The path of council spending

Future expenditure trends have been modelled by identifying factors that influence costs, known as 'cost drivers'. It also builds in efficiency assumptions. The assumption for most services is that councils start by achieving 1.5 per cent annual efficiency savings which tapers to 1 per cent by the end of the period.

The model assumes that the same level of service will continue to be provided in each spending area; it takes 2014/15 budget data and applies cost drivers and efficiencies to these figures for each future year, but makes no attempt to model any future savings achieved through reductions in service.

**Figure 1: Total council expenditure to 2019/20**



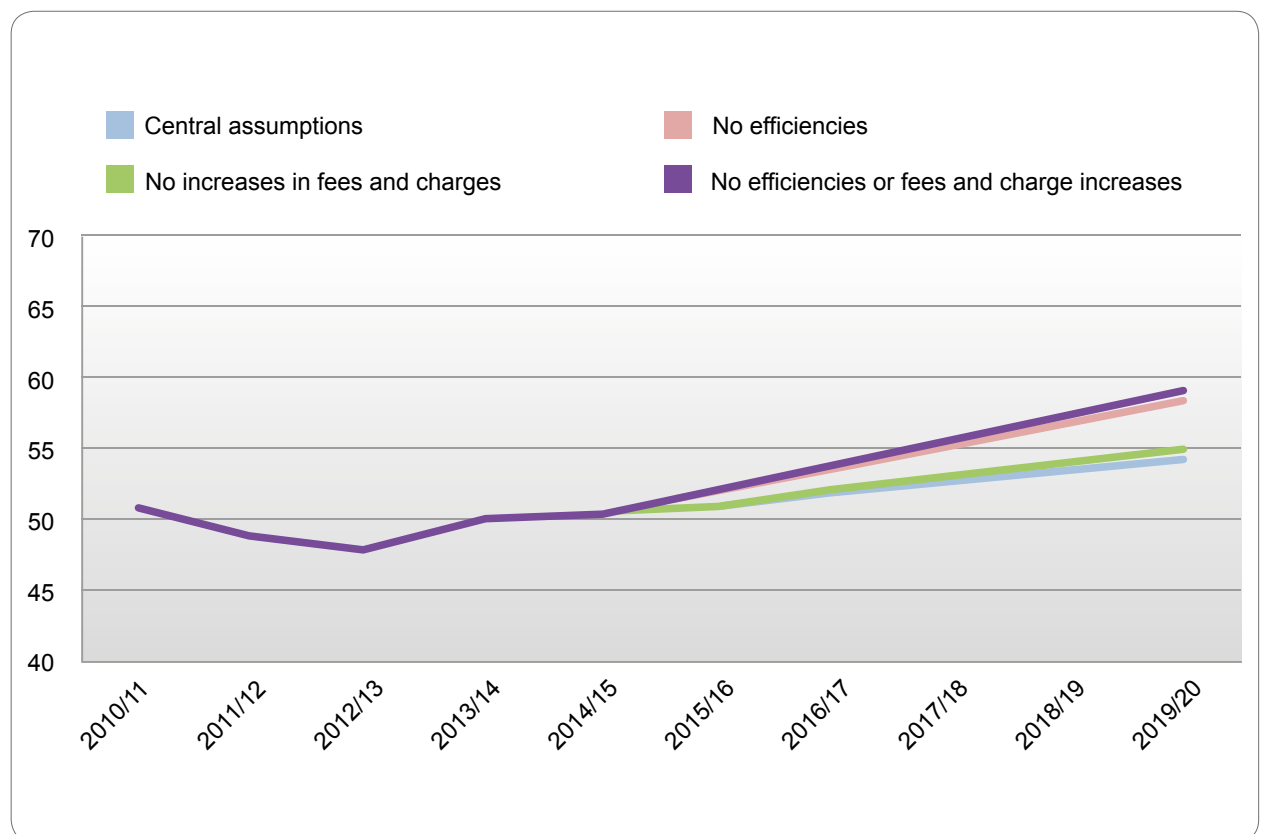
The projected path of future expenditure is shown in figure 1. This shows that, at current service levels, total expenditure will rise from £50.3 billion in 2014/15 to £54.3 billion in 2019/20, the annual rate of increase stabilising at 1.6 per cent per annum in cash terms by 2019/20.

We have again modelled no real increase in local government salaries, although this becomes a less and less realistic assumption: councils will find it harder to fill vacancies by offering wage rates lower than those in private sector employers for similar jobs. In order to attract staff councils might be forced to re-grade posts upwards, putting further pressure on expenditure.

We can see the effect that different assumptions have on the overall level of expenditure in Figure 2. If we assumed no increase in fees and charges for example this would increase expenditure in 2019/20 by £0.6 billion.

Assuming no efficiency savings would increase expenditure by £3.9 billion. Altogether, assumptions on sales, fees and charges and efficiencies have reduced overall forecast expenditure in 2019/20 by £4.5 billion, or 9 per cent. This makes it clear that the scenario shown in the model is not an overly pessimistic one, and any variance that emerges as a result of 'real world' factors is likely to widen the gap rather than help close it.

**Figure 2: Total council service expenditure 2010/11 to 2019/20 with different assumptions about efficiencies, fees and charges**



# The path of council funding

Core funding was reduced by 40 per cent over the course of the previous Parliament, and further reductions are anticipated over the course of the current Parliament.

Our model projects the likely path of all council funding, based on a number of assumptions:

**Council tax:** We have used actual council tax rates until 2015/16. Average increases have been below 1 per cent for each of the last four years but have risen each year. We have assumed that councils will increase their council tax by 1.0 per cent in 2016/17 and 2017/18, and 1.5 per cent for each of the following two years. It is not clear whether the one per cent freeze grant will continue. We have assumed a modest growth in the tax base.

**Business Rates:** We have used councils' individual estimates of their retained business rates in 2015/16. We have assumed future business rates will grow by retail price index (RPI) plus a local area growth estimate.

**Grant funding:** The position to 2015/16 is based on final grant allocations. From 2016/17 we have applied a change in Local Government Departmental Expenditure Limit based on the March 2015 analysis of the Office of Budget Responsibility. This equates to reductions from 2016/17 to 2018/19 of 12.1 per cent, 11.6 per cent and 4.7 per cent respectively, and an increase of 7.1 per cent in 2019/20.

**Better Care Fund:** Shared funding with the NHS for Adult Social Care is assumed to fund social care spending by £615 million each year from 2015/16. This is based on an analysis of locally agreed 2015/16 Better Care Fund plans.

**Public health:** We have used public health funding allocations for 2013/14, 2014/15 and 2015/16, and for subsequent years have assumed that the overall level of funding rises to cover costs. This funding is ring-fenced and thus its impact on the overall funding gap is neutral. We have used the half-year Public Health 0-5 allocations for 2015/16, and doubled these allocations for 2016/17, the first full year in which councils have this responsibility. For subsequent years we have again assumed this service is cost-neutral.

**Investment income:** We assume that yield will rise with inflation. Most analysts predict that interest rates will increase but the effect of this on councils' finances is immaterial.

**Transfers to and from reserves:** The model assumes that each authority will draw up to 5 per cent of its total reserves each year to plug any funding gap, with the reserve level never going below 5 per cent of total annual expenditure. If the funding level in an authority is above projected expenditure then all surplus will be added to reserves for that year. In practice individual authorities will have different strategies based on local analysis of risk and their local financial strategy.

**Figure 3: Total council funding 2010/11 to 2019/20**

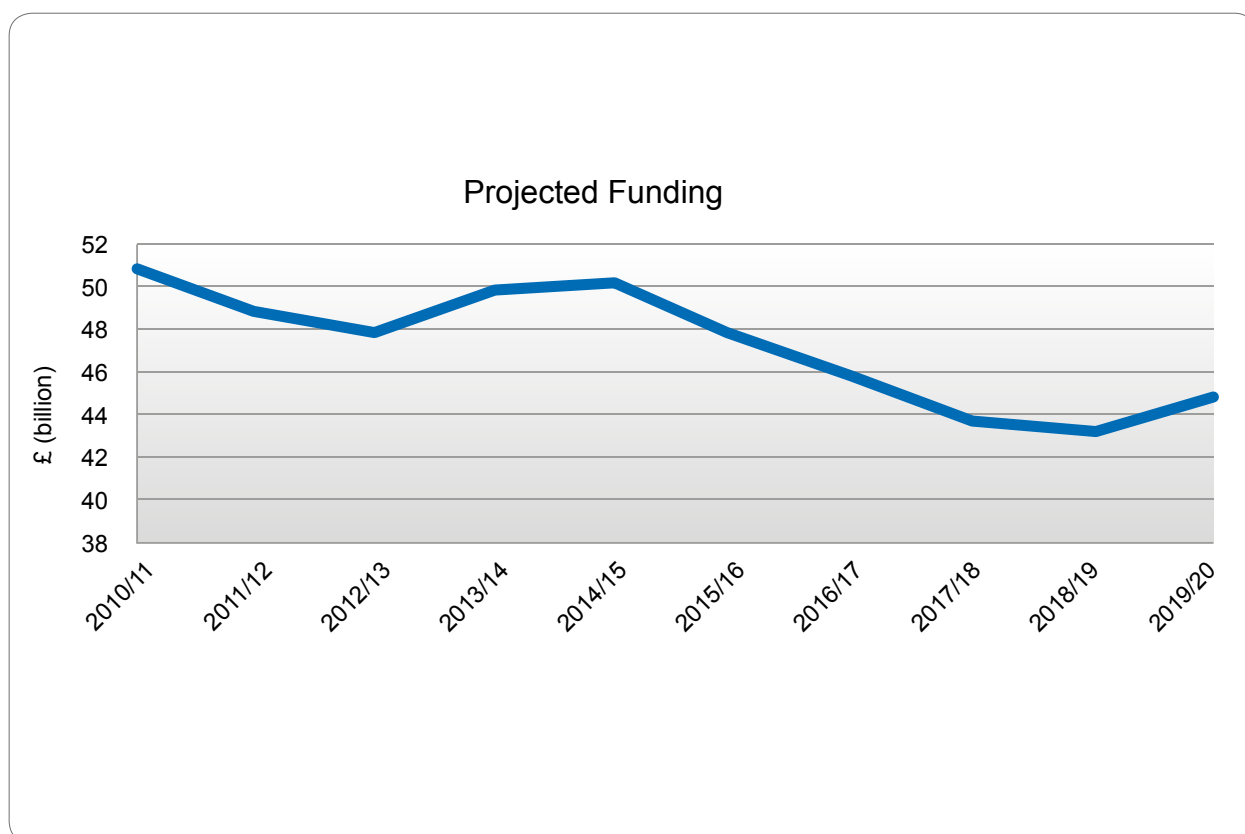


Figure 3 shows that total council funding falls by £7.6 billion between 2010/11 and 2018/19, and then rises by £1.6 billion in 2019/20.

However, this total includes the introduction of ring-fenced funding for transferred public health responsibilities in 2013/14 and beyond, and when this is excluded the overall fall in funding amounts to £11.6 billion by 2018/19 or £10.0 billion by 2019/20.

Over the period, funding falls by 12 per cent in cash terms, or 29 per cent in real terms<sup>4</sup>. When we account for the introduction of public health funding income falls by 20 per cent in cash terms and 37 per cent in real terms<sup>5</sup>.

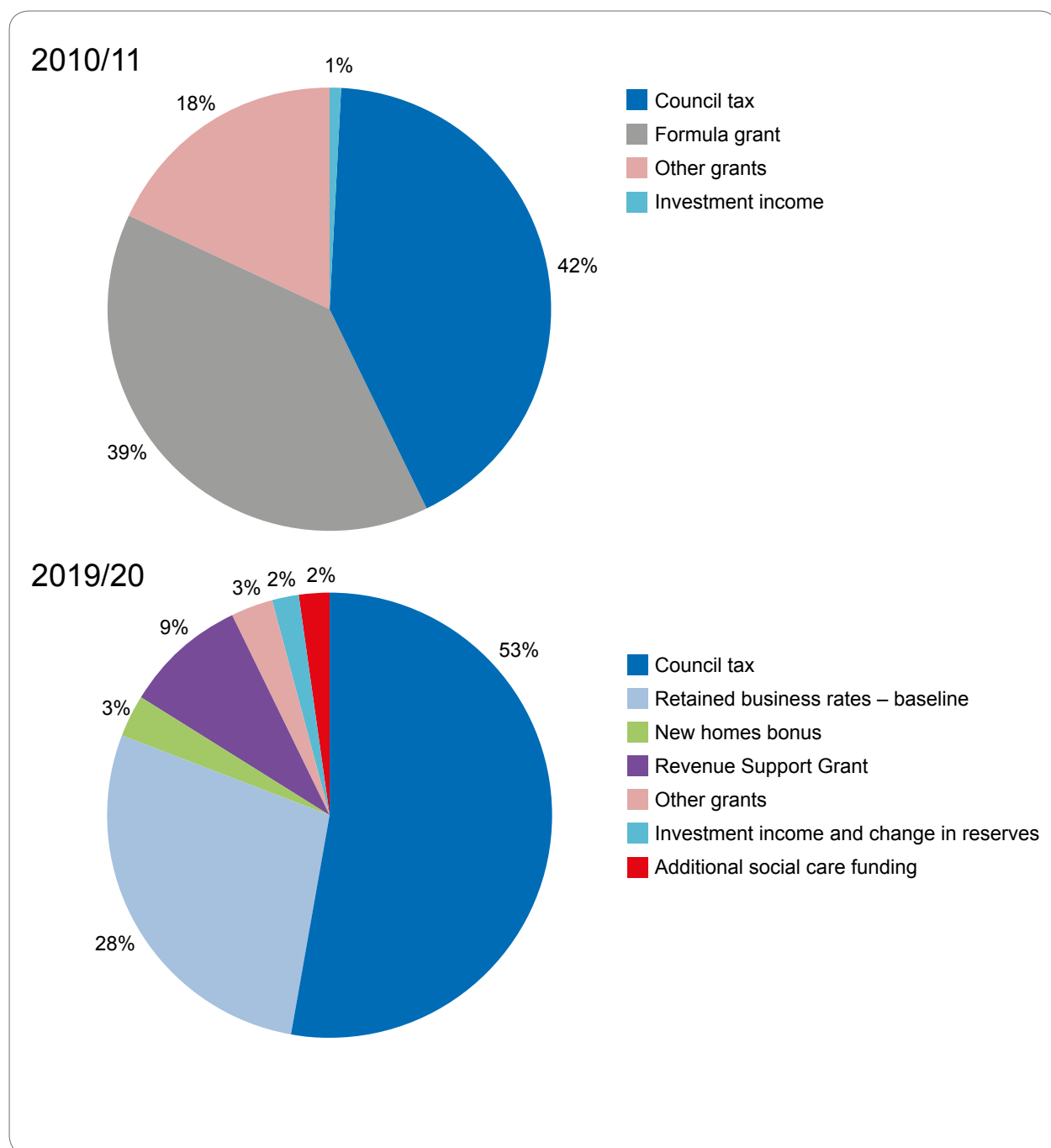
The changes in the way local government is funded can clearly be seen by comparing sources of funding in 2010/11 and 2019/20. Council Tax provides over half of all funding by the end of the decade, with the proportion of income coming from centralised grants falling over the decade as illustrated in Figure 4.

<sup>4</sup> Real terms is calculated using the GDP deflator series available here: [http://www.hm-treasury.gov.uk/data\\_gdp\\_fig.htm](http://www.hm-treasury.gov.uk/data_gdp_fig.htm)

<sup>5</sup> These percentage reduction figures are lower than the percentage reductions in core local government funding (40 per cent over five years) because they are the reduction in total funding, the main difference being that they include council tax and therefore start from a much higher base.



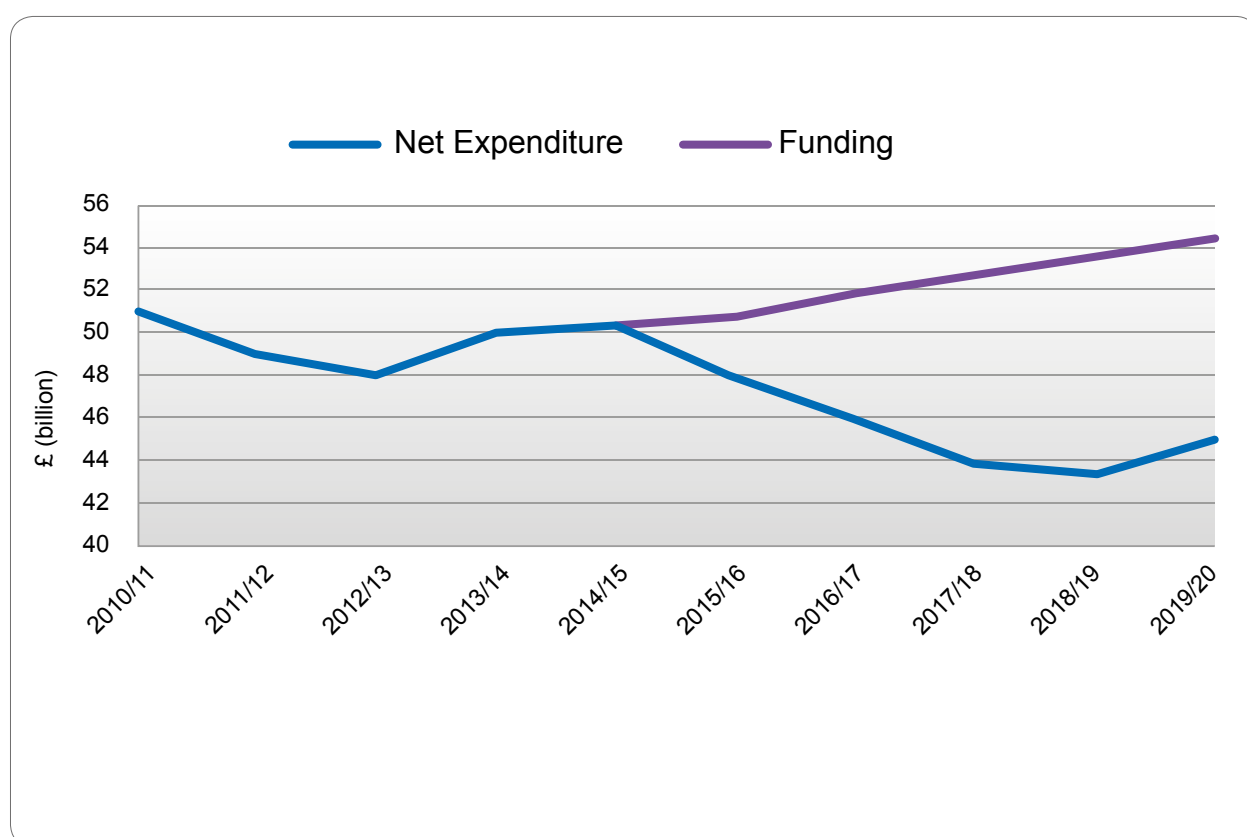
**Figure 4: Composition of total local government funding 2010/11 and 2019/20  
(excluding Public Health)**



# Mapping funding against expenditure

We can now bring together the analysis of projected income and expenditure trends to form a picture of local authority funding overall. This shows that the overall funding gap starts at just over £3 billion in 2015/16 and reaches over £10 billion by 2018/19, before shrinking to £9.5 billion by 2019/20.

**Figure 5: Income against expenditure 2010/11 to 2019/20**



In practice authorities have already closed the gap for 2015/16 in order to comply with their duty to set balanced budgets, and they have done this either through cuts, further efficiencies or use of reserves.

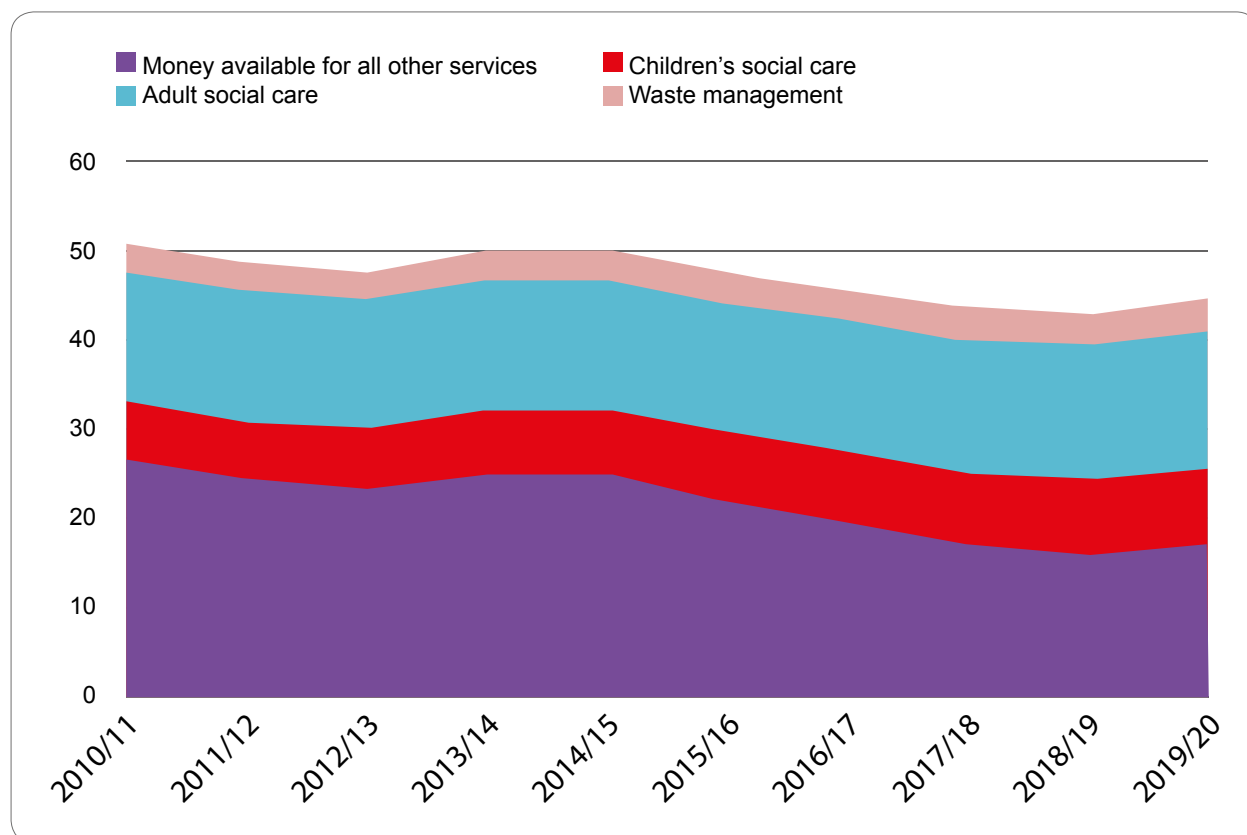
Once full data sets are available it will be possible to say more about how they have done this, but our research indicates that in many authorities the well of efficiencies is starting to run dry, with savings starting to come from service reductions.

Many authorities already have in place savings plans to close their budget gap still further in 2016/17 and beyond, but our research shows that 2015/16 is the year in which service reductions will start to account for a higher proportion of savings than efficiencies.

The model provides an opportunity to test councils' ability to deliver their statutory obligations within the available resource envelope.

Many of the service blocks have statutory elements which may not necessarily be prescriptive but have already proven to be highly contested, such as spending on libraries and road maintenance. It is very difficult to isolate what is a statutory service and what is discretionary, but we have followed the previous model in looking just at social care and waste spending. The results of the analysis are shown below:

**Figure 6: Social care and waste spending within the overall funding envelope**



With social care and waste spending absorbing a rising proportion of the resources available to councils, funding for other council services drops by 35 per cent or £9.3 billion in cash terms by the end of the decade, from £26.6 billion in 2010/11 to £17.3 billion in 2019/20.

But even this significantly understates the scale of the problem as within these 'other services' are many statutory obligations which cannot be cut significantly: concessionary fares, minimum revenue provision, waste and transport levies, and other statutory services.



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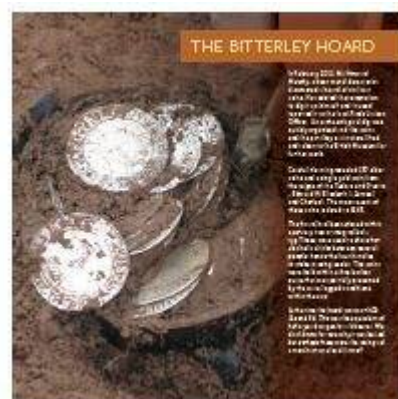
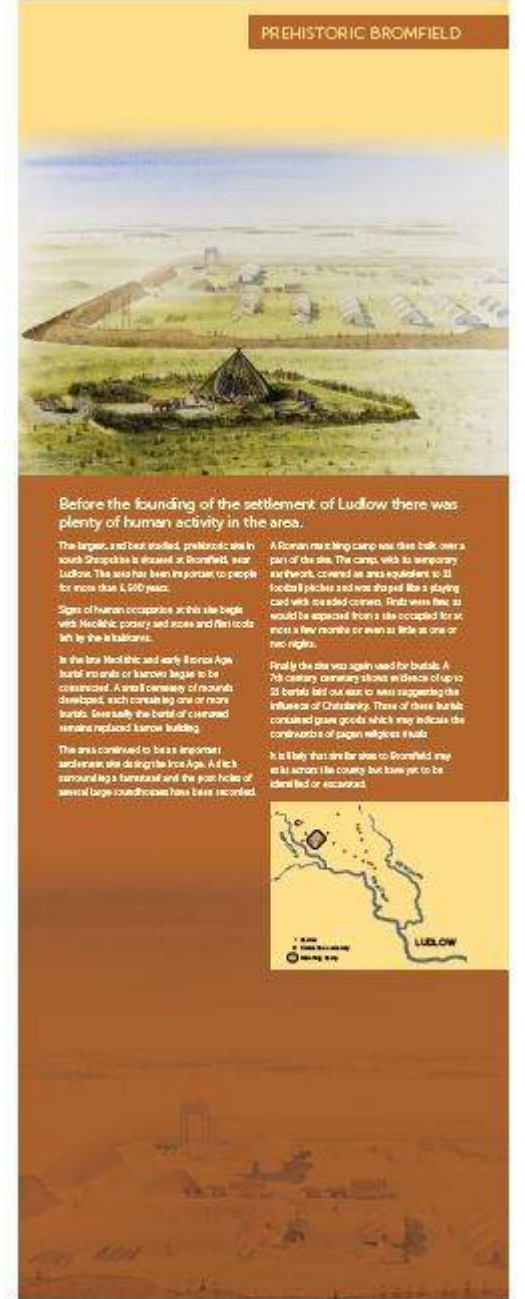
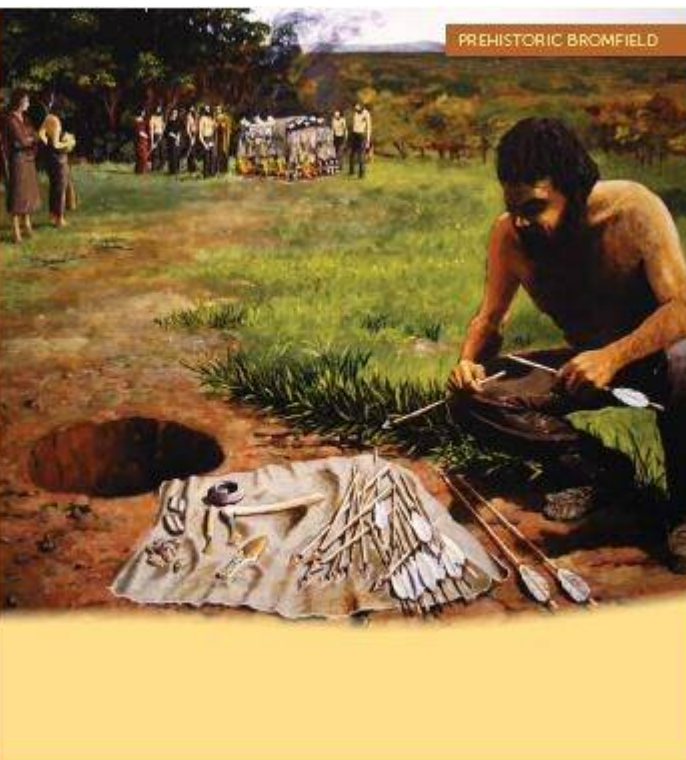
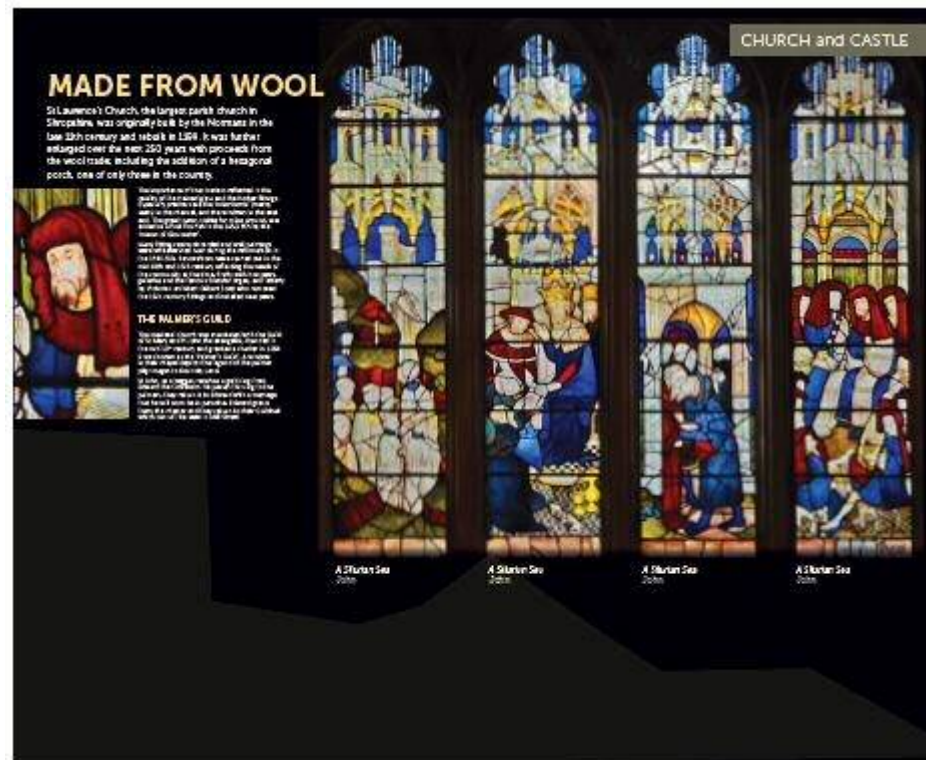
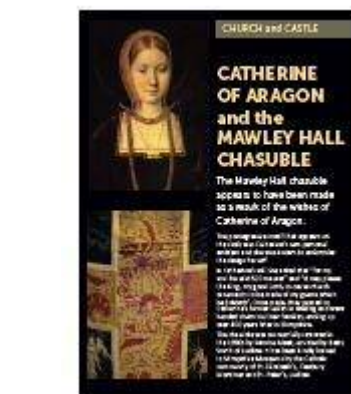
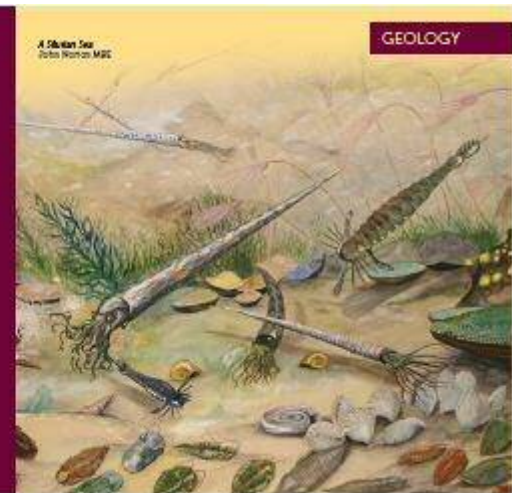
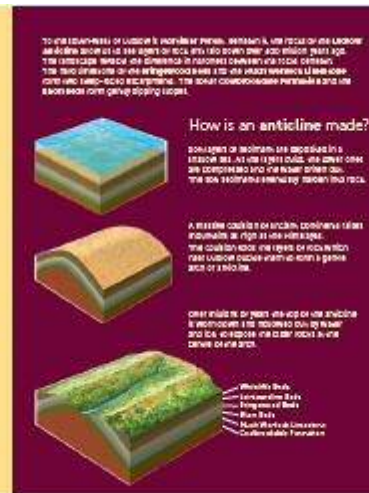
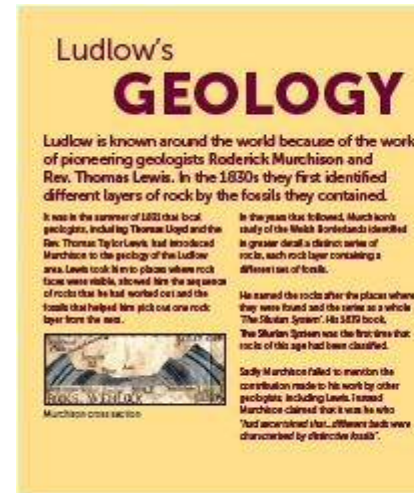
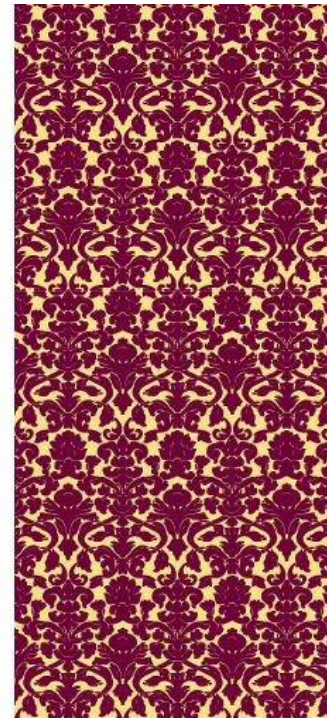
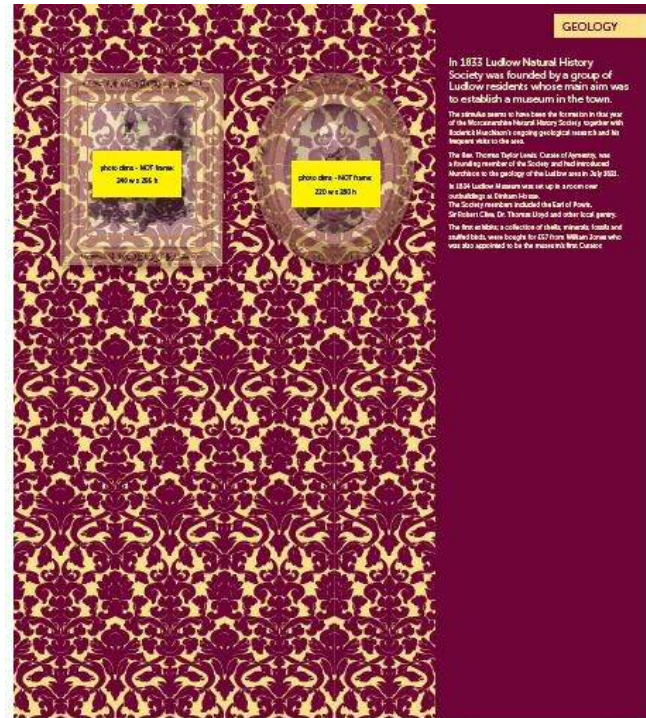
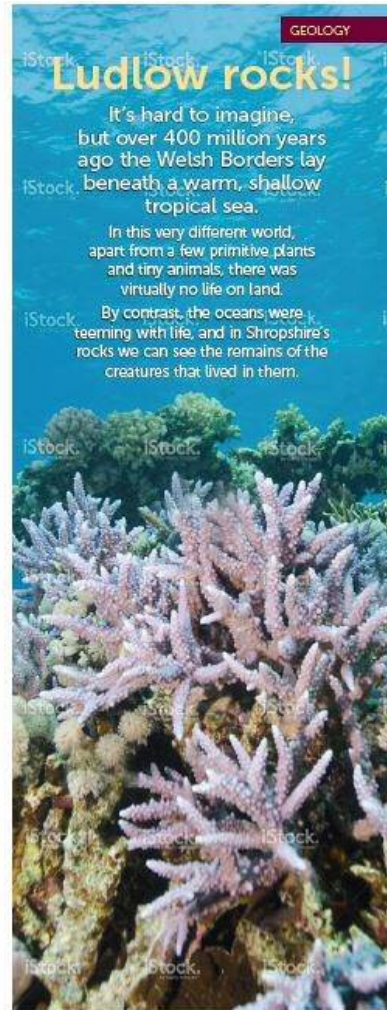
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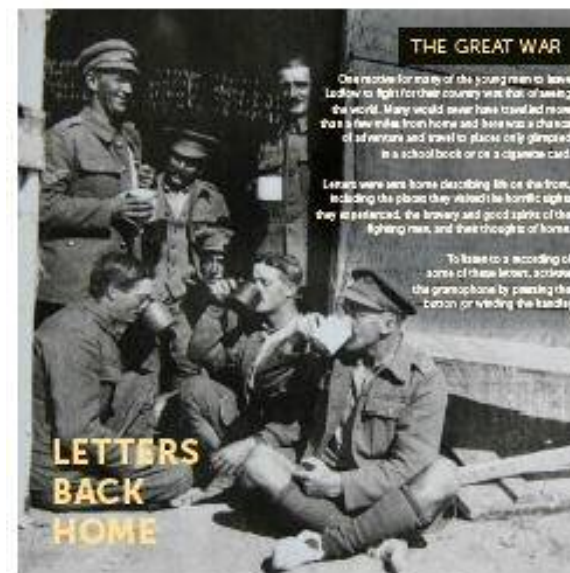
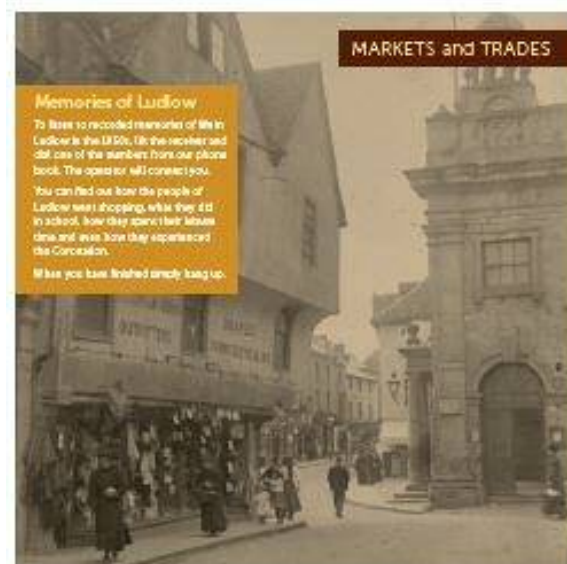
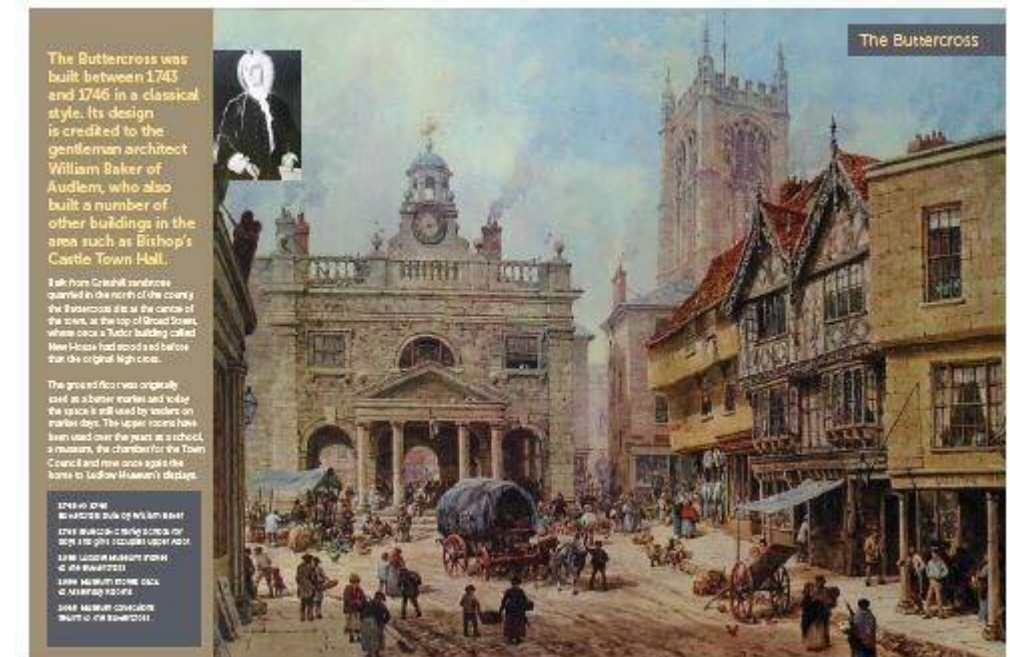
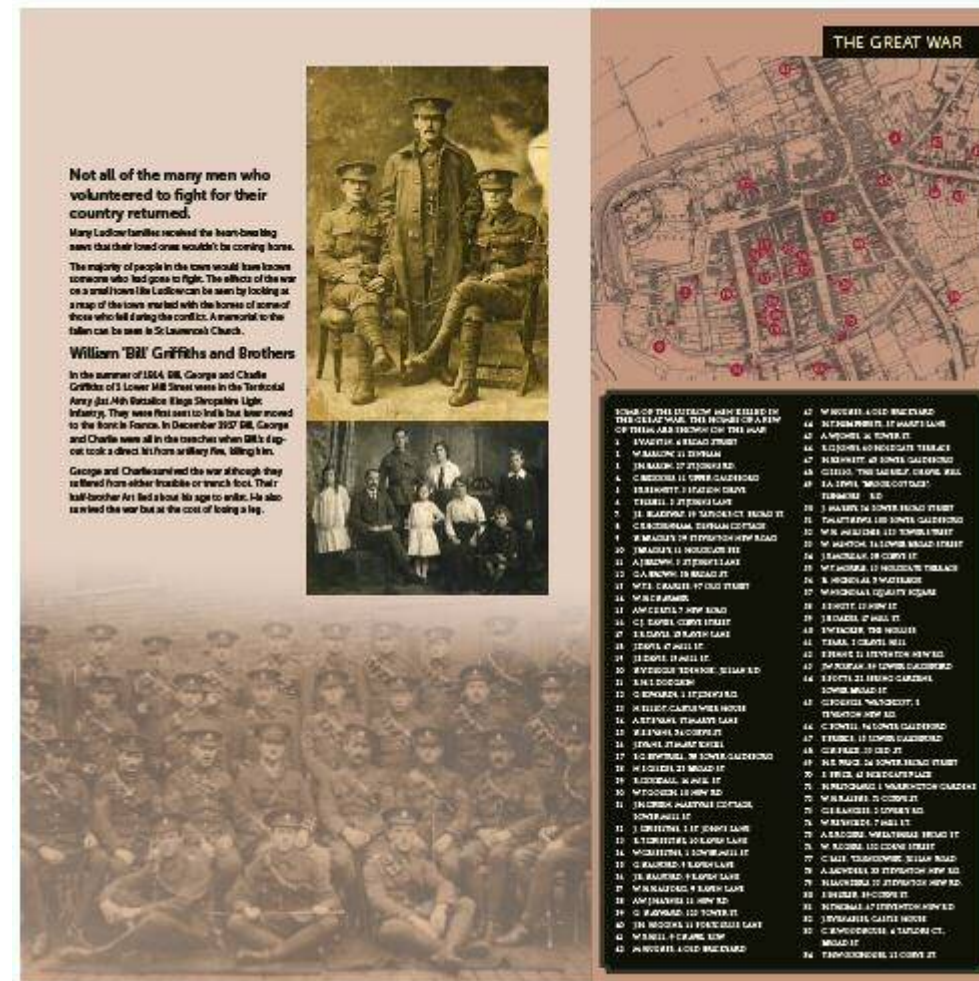
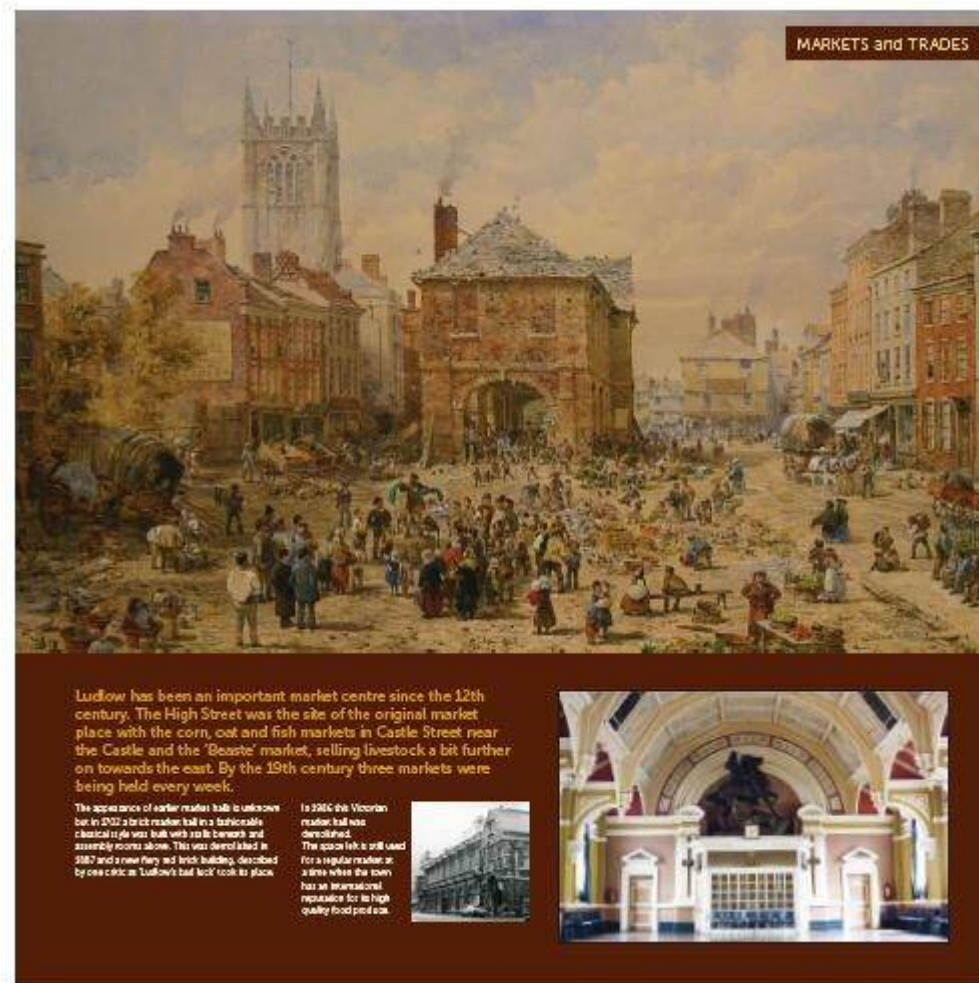


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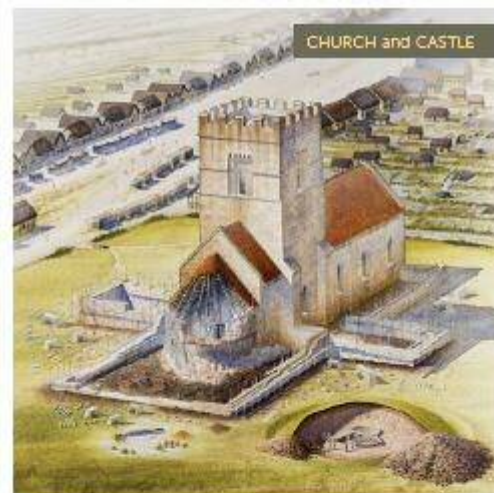


# All Panels Room Two





# All Panels Room One



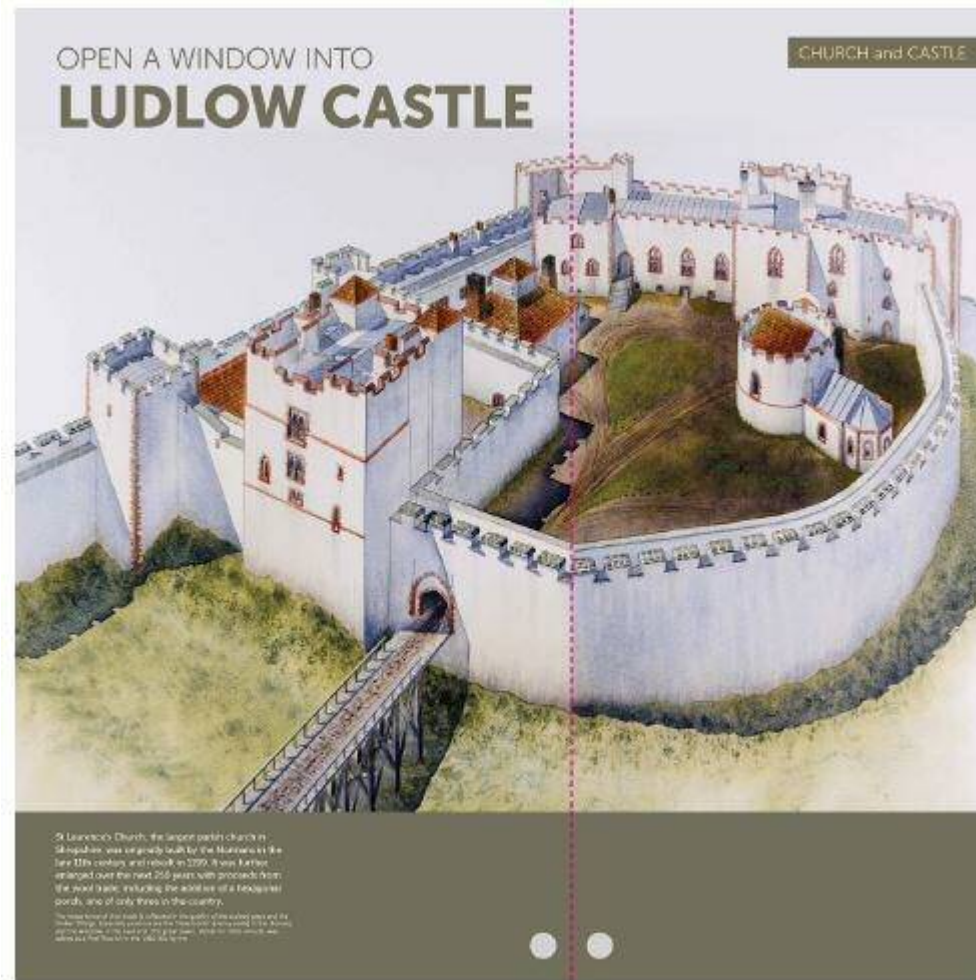
## MEDIEVAL LUDLOW

By the mid-12th century Ludlow seems to have centred on High Street and the large market place that had developed just outside the Norman castle's gates. By the end of the century Corve Street and Old Street had been built up. Mill Street and Broad Street followed within a sophisticated grid of wide streets and narrow lanes sloping down to the south.



Blocks of land were divided into long narrow strips or 'burgage' plots running back from the street. Workshops and living accommodation stood behind and above the shops making maximum use of the street frontage.

During the 14th & 15th centuries the town prospered. A market was held every Thursday and Ludlow became a centre for many trade guilds including shoemakers, drapers, butchers, tanners, metalworkers and habers. Many wealthy wool and cloth merchants lived and traded in the town and created much of its wealth.



OPEN A WINDOW INTO  
**LUDLOW CASTLE**

St Laurence's Church, the largest parish church in Singapore, was originally built by the Maronites in the late 18th century and rebuilt in 1899. It was further enlarged over the next 25 years with proceeds from the wool trade, including the addition of a rectangular porch, and is only three in the country.

## HOARDS AND HOARDING

A hoard is a cache of artefacts or coins deliberately placed in the ground. The motive for the deposit is often difficult to work out, and there seem to be three main reasons:

## Ritual or Religious Hoards

During the prehistoric periods, birds were buried at boundaries or other significant places. The Bronze Age hoard of spearheads from Laleşkarda were, for example, deposited on the edge of marshland near the River Çar. Two highly decorated Early Bronze Age axe heads from Höpce are also a significant deposit of this type.

## Economic Hoards

From around AD 80, during the Roman occupation, the local population started to hoard coins made of pseudo and base metals, usually away from settlements and, no doubt, from prying eyes.

The Shrewsbury Hoard of Roman coins was probably topped up from time to time, suggesting that it was the shared wealth of a community.

## Political Hoards

These were placed in the ground during crises, such as at the end of a revolution. The Edinburgh House of Commons (established c. AD 1445) can be directly linked to the uprisings and defeat of Magna Carta and Despotism. Giving anything to do with these two major important events have been problematic, so their collapse was deliberately tied to the collapse of history if the political situation changed. The Edinburgh House is a later example of this, being associated during the English Civil Wars in the 1640s, to social pairing high cases and a tide from facing soldiers.



## GEORGIAN LUDLOW

During the 18th & early 19th centuries Ludlow prospered as trade and industries such as glove-making grew.

It also became a fashionable social centre and elegant Georgian fireplaces were added to the much older houses fronting the medieval street. Taverns and coaching inns built during the 15th & 16th boomed during the Georgian period as places to socialise and to sleep.

In 1832 Lord Malmoe stayed at the Angel Hotel in Broad Street with his mistress Emma and her husband Sir William Harcourt and in 1834 Lucien Bonaparte is also reputed to have dined there while he was a prisoner of war in Ludlow. Its famed coach, the *Aucos*, made the journey from Ludlow to London in 27 hrs in 1832.

The opening of the Assembly Rooms in 1740 however coincided with better transport links to bigger and more fashionable resorts and Ladbroke's social reputation declined.

## LUDLOW 1768

## GEORGIAN LUDLOW

**BROAD STREET**

35 Broad Street was home to the painter Samuel Scott in the 1760s. His painting of the street and its inhabitants capture it emerging as one of the most fashionable in town.



One or two older buildings still survived such as the two white painted inn facing each other midway up the street, but by then Broad Street was largely given over to brick houses, most of them new.



26	House	Occurs at
27		Somehow Darwin stands outside No. 27 Broad Street. He was a pompous member who made extensive alterations to his house after buying it in 1874.
28		John Aikman, a currier, one of the labourers in this part of the street, stands in the doorway of No. 32, and looks on. He died some time ago.
29		Miss John Price, a Miss Henderson, a Miss Taylor, Scotland, had been sent to the right No. 32 for about 6 months after her death. At his death in 1862 he lived close to Miss Price. It is a general acknowledgment for long before Henderson and very few of his family remained in the house after his death long and afterwards.
30		The tenant of No. 16, Mr. Allan Tully, came on the night outside the house. He was to build a new house on the site of No. 18 in 1860.
31		Result in 1874, the town house of the Focke family of Dundee, Hamilton's.
32		The "Seven Star" inn on the island but Mr. Thomas's and his wife's outside.
33		The figure on the island is painted Thomas Duke of Galloway.

## BROAD STREET

