



LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding

Ludlow Town Council, The Guildhall,

Mill Street, Ludlow, SY8 1AZ

01584 871970

townclerk@ludlow.gov.uk

Despatch date: 19th November 2014

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at
The Guildhall, Mill Street, Ludlow, on
Monday 24th November 2014 at 7.00pm

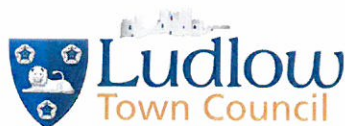
Gina Wilding
Town Clerk

Key Agenda Items:

- **Youth Services**
- **War Memorial**
- **Castle Gardens Fountain**
- **Buttercross**

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETINGS** held on **29TH SEPTEMBER 2014**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:
All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.
7. **Items to Action** – To note the items to action sheet from the previous Council Meeting held on 29th September 2014.

ITEM	Attachment	Page No
8. SOUTH SHROPSHIRE YOUTH FORUM (SSYF)		
a) To view a video made at Wheeler Road by young members of SSYF.	No papers	
b) To note the SSYF annual report and agenda of 21 October and minutes of 9 September 2014.	8b	25
c) To consider a proposal for a project to enable young members of SSYF to create a path at Wheeler Road.	8c	47
9. YOUTH SERVICES		
To consider a proposal regarding Ludlow Youth Centre	9	53



10. CORE FUNDING APPLICATION		
To consider a presentation and funding application from NILS.	10	55
11. POLICY AND FINANCE COMMITTEE		
a) To receive the open and closed session draft minutes of the Policy and Finance Committee meeting held on the 3 rd November 2014.	11a	65
b) To consider the open and closed recommendations from the Policy and Finance Committee meeting held on the 3 rd November 2014.	11b	77
12. BUDGET WORKING GROUP		
To receive the draft open and closed minutes of the Budget Working Group held on the 27 th October 2014.	12	83
13. SERVICES COMMITTEE		
To receive the open and closed session draft minutes of the Services Committee meeting held on the 27 th October 2014.	13	87
14. REPRESENTATIONAL COMMITTEE		
a) To receive the minutes of the Representational Committee meeting held on the 24 th September 2014.	14a	97
b) To receive the draft minutes of the Representational Committee meeting held on the 22 nd October 2014.	14b	103
15. STAFFING & APPEALS COMMITTEE		
To receive the draft minutes of the Staffing and Appeals Committee meeting held on the 15 th October 2014.	15	111
16. CIVIC EVENTS WORKING GROUP		
To receive the minutes of the Civic Events Working Group meeting held on the 16 th October 2014.	16	113
17. WAR MEMORIAL		
To consider letters from residents and local organisations; and a revised proposal.	17	117
18. CASTLE GARDENS FOUNTAIN		
To consider a report.	18	159
19. BUTTERCROSS HERITAGE INTERPRETATION CENTRE		
To consider a proposals and recommendations for interpretation.	19	186
20. LOWER BROAD STREET INTERPRETATION SIGN		
To receive a report from the Town Clerk.	20	196
21. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960		
The Chairman will move that the public be excluded from the	No papers	



meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

22.	STANDING ORDERS PROCEDURES		
a)	To consider a letter from a resident	22a	205
b)	To consider a letter sent to a member	22b	211
23.	STAFFING & APPEALS COMMITTEE		
	To receive an update regarding the recruitment process and ratify the appointment of the Admin Assistant	23	243
24.	SERVICES COMMITTEE		
	To consider the closed session recommendations from the Services Committee meeting held on the 27 October 2014	24	245

M e m b e r s h i p

Councillors Draper (Town Mayor); Kemp (Deputy Mayor); Cobley; Gill; Ginger; Holcombe; Jones; Lyle; Mold; J. Newbold; S. Newbold; Parry; Perks; Smithers; Sheward

The next Council meeting will be held on the 1st December 2014