

LUDLOW TOWN COUNCIL

A G E N D A

COUNCIL

To: All Members of the Council, Unitary Councillors; Press

Contact:- Gina Wilding

Ludlow Town Council, The Guildhall

Mill Street, Ludlow, SY8 1AZ

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Despatch date: - 4th March 2020

You are summoned to attend a meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, on Monday 9th March 2020 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Ludlow Youth Centre***
- ***Climate Emergency***
- ***Internal Auditors Report***
- ***Trees for Ludlow***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. Health and Safety

Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Recording of Meeting

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. Apologies

To receive apologies from councillors not present.

4. Declarations of Interests

To receive declarations of interests from councillors.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5. Public Open Session (15 minutes)

Members of the public are invited to make representations to the Council on any matters relating to the work of the Council.

6. Ludlow's Unitary Councillors Question and Answer Session

Ludlow's Unitary Councillors are invited to address the Council.

7. Minutes

To approve as a correct record and sign the minutes of the open and closed session **COUNCIL** minutes of **MONDAY 27th JANUARY 2020** and open session of **EXTRAORDINARY COUNCIL** minutes of **MONDAY 24TH FEBRUARY 2020**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

That minutes are a record of the Council's resolutions and proposed factual amendments relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if

required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes will be received without discussion.

8. Items to Action

To note the items to action sheet from the previous Council meeting held on the MONDAY 27th JANUARY 2020 AND 24th FEBRUARY 2020.

ITEM	Attachment
9. LUDLOW YOUTH CENTRE To consider the request to renew the Expression of Interest regarding the Ludlow Youth Centre.	9
10. HUMAN TRAFFICKING & ANTI-SLAVERY a) To consider the request to endorse the anti-slavery partnership and support a town-wide campaign to be run in partnership with the Town Council and other organisations in the town.	10a
b) That Policy & Finance Committee draft an Anti-Slavery and Human Trafficking Policy.	No papers
11. CLIMATE EMERGENCY a) To consider a reports from the Town Clerk, and the Climate Emergency Task & Finish Group.	11a
b) To consider switching to the renewable energy tariff with the Council's current energy contractor West Mercia Energy (WME).	11b
12. CHAINS & POSTS To consider the report regarding Events Square, Market Square & Post Office Square.	12
13. LOCAL BUS CONSULTATION – 701, 722 To consider the information provided by Shropshire Council and respond to the local bus consultation.	13
14. TREES FOR LUDLOW To consider a proposal from Friends of Corve & Teme to participate in a Trees for Ludlow project.	14
15. INTERNAL AUDIT To adopt the internal audit report.	15
16. COMMONWEALTH DAY To note that the Commonwealth flag was flown on Commonwealth Day - Monday 9 th March 2020.	No papers
17. CIVIC MACE BEARERS a) To ratify that Mr Nick Chapman undertake the role of Sergeant at Arms.	No papers
b) To ratify that Mr Alan Procter undertakes the role of Mace Bearer.	No papers
18. COMMITTEE MEMBERSHIP To approve committee membership for:-	18

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| a) | Cllr Naysmith to join Services Committee, Policy & Finance Committee and Representational Committee. | |
| b) | Cllr Adams to join Services Committee, Policy & Finance Committee and Representational Committee. | |
| 19. | ABLE SEAMAN WILLIAM CHARLES WILLIAM | |
| a) | To note that the plaque has been received from the Parish Paths Partnership but due to vandalism of the bench there will be a delay with the fixture and unveiling. | 19a |
| b) | To consider the request from the Parish Paths Partnership. | 19b |
| 20. | PROJECT SUPPORT GRANT APPLICATIONS | |
| a) | To note the Project Support Grant Criteria | 20a |
| b) | To consider Project Support Grants for:-
Ludlow Photographic Club
Ludlow Area Youth Partnership | 20b |
| 21. | PROJECT SUPPORT GRANT FEEDBACK | |
| | To receive Project Support Grant Feedback from Ludlow Fairtrade. | 21 |
| 22. | COMMITTEE RECOMMENDATIONS | |
| a) | To consider the recommendations from the Policy & Finance Committee on 20 th January 2020. | 22a |
| b) | To consider the recommendations from the Policy & Finance 2 nd March 2020 | 22b |
| c) | To consider the recommendations from the Services Committee on the 24 th February 2020. | 22c |
| 23. | COMMITTEE MINUTES | |
| a) | To receive the minutes of the Policy & Finance Committee meeting held on the 20 th January 2020. | 23a |
| b) | To receive the minutes of the Services Committee meeting held on the 24 th February. | 23b |
| c) | To receive the minutes of the Representational Committee meeting held on the 15 th January and 5 th February 2020. | 23c |
| d) | To receive the minutes of the Staffing Committee meeting held on the 20 th February 2020. | 23d |
| 24. | EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 | |
| | The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | No papers |
| 25. | LUDLOW ASSEMBLY ROOMS | |
| | To consider the letter and briefing from the Ludlow Assembly Rooms regarding the lease. | 25 |

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| 26. CONFIDENTIAL COMMITTEE RECOMMENDATIONS
To consider the recommendations from the Staffing Committee 20 th February 2020. | 26 |
| 27. SERGEANT AT ARMS
To approve the recommendation. | 27 |

M e m b e r s h i p

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Clarke; Cobley; Garner; Ginger; Jones; Lyle; Parry; O'Neill, Perks; Sheward; and Smithers.

The next Council meeting will be the [Annual Meeting](#) held on the **8th May 2020**