

LUDLOW TOWN COUNCIL

A G E N D A

COUNCIL

To: All Members of the Council, Unitary Councillors; Press

Contact:- Gina Wilding

Ludlow Town Council, The Guildhall

Mill Street, Ludlow, SY8 1AZ

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Despatch date: - 12th June 2019

You are summoned to attend a meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, on Monday 17th June 2019 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Annual Return 2018/2019***
- ***Parking Consultation Outcome***
- ***Climate Emergency***
- ***Project Support Grants***
- ***Public Works Loan Board***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. Health and Safety

Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Civic Award Presentation

Mr Peter Norman and Mrs Kate Norman receive their Civic Award from the Mayor of Ludlow, Cllr Tim Gill.

3. Recording of Meeting

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

4. Apologies

To receive apologies from councillors not present.

5. Declarations of Interests

To receive declarations of interests from councillors.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. Public Open Session (15 minutes)

Members of the public are invited to make representations to the Council on any matters relating to the work of the Council.

7. Ludlow's Unitary Councillors Question and Answer Session

Ludlow's Unitary Councillors are invited to address the Council.

8. Minutes

- a) To approve as a correct record and sign the minutes of the open and closed session **COUNCIL minutes of MONDAY 8th MAY 2019.**
- b) To receive the minutes of the **ANNUAL TOWN RESIDENTS MEETING** held on **Monday 29th April 2019.**

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

That minutes are a record of the Council's resolutions and proposed factual amendments relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes will be received without discussion.

9. Items to Action

To note the items to action sheet from the previous Council meeting held on the MONDAY 8th MAY 2019.

ITEM	Attachment
10. LUDLOW VISITOR INFORMATION To receive a written report and a presentation from Ludlow Visitor Information.	10
11. ANNUAL RETURN AND INTERNAL AUDITOR'S REPORT	
a) To adopt and the Internal Auditor's Report, and to note the completed and signed section 3 of the annual return.	11a
b) To approve the Annual Return Governance Statement (Section 1) in accordance with the Accounts and Audit Regulations.	11b
c) To approve the Annual Return Statement of Accounts 2018-19.	11c
12. PARKING CONSULTATION To receive a report and the information sent to Shropshire Council for the Businesses and Visitors Parking Consultation.	12
13. CLIMATE EMERGENCY	
a) To consider the Climate Emergency Proposal.	13a
b) To note the letter regarding Climate Emergency.	13b
c) Notes from Councillor attendance at a conference.	13c
14. LUDLOW GO PLASTIC FREE To consider the request to waive (refund) the fee for the banner for the Ludlow Go Plastic Free Group.	14
15. FLY THE RED ENSIGN FOR MERCHANT NAVY DAY 3rd SEPTEMBER 2019 To consider the request to fly the Red Ensign for Merchant Navy Day on 3 rd September 2019.	15
16. SAN PIETRO TWINNING – CELEBRATING 25 YEARS To consider a request from Ludlow Italian Twinning Group that the Town Council receive and display the framed commemoration of the 25 th Anniversary of Ludlow's Twinning with San Pietro.	16

17. PROJECT SUPPORT GRANTS		
To consider a Project Support Grant application for £300 from Ludlow Fairtrade Town Group.		17
18. LUDLOW COLLEGE PRESENTATION EVENING		
To approve making a donation to Ludlow College in support of the Ludlow Town Council Prize for Citizenship and Leadership.		18
19. APPEAL LETTER REGARDING KERBSTONES AROUND A GRAVE		
To consider a request from a relative regarding kerbstones around a grave.		19
20. GREAT BRITISH HIGH STREET AWARDS 2019		
To consider an email from Shropshire Council regarding the Great British High Street Awards 2019.		20
21. PUBLIC WORKS LOAN BOARD (PWLB)		
To note the loan funding has been received and the terms are as stated in the attached letter.		21
22. COMMUNITY LED PLAN		
To receive an update.		22
23. COMMITTEE MEMBERSHIP		
<i>Suspend Standing Orders</i>		
To consider Committee Membership and approve Cllr Parry as Committee member of the Policy & Finance Committee.		No papers
<i>Reinstate Standing Orders</i>		
24. COMMITTEE RECOMMENDATIONS		
a) To consider the recommendations from the Services Committee on the 3 rd June 2019.		24a
b) To consider the recommendations from the Policy & Finance Committee on the 10 th June 2019.		24b
25. COMMITTEE & WORKING GROUP MINUTES		
a) To receive the minutes of the Policy & Finance Committee meeting held on the 15 th April 2019.		25a
b) To receive the open and closed minutes of the Services Committee meeting held on the 3 rd June 2019.		25b
c) To receive the minutes of the Representational Committee meeting held on the 1 st May and 29 th May 2019.		25c

M e m b e r s h i p

Councillors Gill (Town Mayor); Sheward (Deputy Mayor); Clarke; Copley; Garner; Ginger; Jones; Lyle; Mahalski; Parry; O'Neill, Paton; Perks; Pote; and Smithers.

**The next Council meeting will be the Annual Meeting held on the
29th July 2019**