



LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding

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Despatch date: 9th March 2016

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at
The Guildhall, Mill Street, Ludlow, on
Monday 14th March 2016 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Shropshire Council Budget***
- ***Shropdoc & Future Fit***
- ***Queen's 90th Birthday***
- ***Seminars and delegations***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **Apologies**

3. **Declarations of Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** – To approve as a correct record and sign the open minutes of the **COUNCIL MEETING** held on **MONDAY 1ST FEBRUARY 2016**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.

7. **Items to Action** – To note the items to action sheet from the previous Council Meeting held on 1st FEBRUARY 2016.

ITEM	Attachm ent	Page No
8. SHROPDOG & FUTURE FIT To receive updates as available regarding Shropdoc, Future Fit and Ludlow Hospital.	8	31
9. APPLICATIONS FOR FUNDING FROM ORGANISATIONS FOR HM QUEEN'S 90TH BIRTHDAY To consider applications for funding from organisations for HM Queen's 90 th Birthday.	9	45
10. SEMINARS AND DELEGATIONS a) To consider arrangement for delegates from 2016 China – UK	10a	55



	Ideal Town and Garden Summit.		
b)	To consider a request for a National Association of British Market Authorities Local Seminar	10b	65
11.	WALKERS ARE WELCOME		
	To consider a report regarding the Walkers are Welcome .	11	69
12.	SHROPSHIRE COUNCIL BUDGET	12	87
	To consider a report regarding Shropshire Council budget for 2017/18.		
13.	COMMUNITY PHARMACIES		
	To consider information from SALC regarding proposed changes to Community Pharmacies.	13	97
14.	SHROPSHIRE COUNCIL LIBRARIES & CUSTOMER SERVICE POINTS		
	To consider an update	14	101
15.	LUDLOW REGISTRAR SERVICE		
	To receive an update regarding the opening times of the Registration Service in Ludlow.	15	103
16.	BUSINESS RATES		
	To note a letter from Philip Dunne MP, regarding Business Rates.	16	103
17.	LUDLOW RUGBY CLUB		
	To consider the request for the Ludlow Rugby Club to replace the water pipe running through the Linney Riverside Park.	17	105
18.	COMMITTEE MEMBERSHIP		
	To consider the Committee Membership for the Staffing & Appeals Committee.	18	111
19.	ELECTIONS		
	To consider the letter from Shropshire Council regarding Town/Parish Election re-charges.	19	113
20.	LETTER OF THANKS		
	To receive the letter of thanks from Homestart, Shropshire.	20	117
21.	COMMITTEE & WORKING GROUP MINUTES		
a)	To receive the open session draft minutes of the Policy and Finance Committee meeting held on the 29 th February 2016.	21a	119
b)	To receive the minutes of the Representational Committee meetings held on the 10 th February 2016.	21b	125
c)	To receive the open session draft minutes of the Services Committee meeting held on the 22 nd February 2016.	21c	133
d)	To receive the minutes of the Civic Events Working Group held	21d	141



on the 21st January 2016.

22. SERVICES COMMITTEE		
To consider the recommendations from the Services Committee meeting held on 22 nd February 2016.	22	143
23. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960		
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers	
24. POLICY & FINANCE COMMITTEE		
To consider the closed recommendations from the Policy & Finance Committee meeting held on 29 th February 2016.	24	145
25. CIVIC REGALIA		
To consider an update on civic regalia.	25	147
26. BUTTERCROSS		
To consider a report on the Buttercross Service Level Agreement	26	155

M e m b e r s h i p

Councillors Draper (Town Mayor); Kemp (Deputy Mayor); Clarke; Cobley; Gill; Ginger; M Jones; R Jones; Lyle; J. Newbold; S. Newbold; Parry; Perks; Smithers; Sheward

**The next Council meeting will be held on the
11th May 2016**