



LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 8th March 2017

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at
The Guildhall, Mill Street, Ludlow, on
Monday 13th March 2017 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Presentation from the West Mercia Police Crime Commissioner***
- ***Ludlow Hospital update***
- ***Internal Auditor's Interim Report***
- ***Parliamentary Boundary Review Consultation***
- ***Business Rates update***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign the open minutes of the **COUNCIL MEETING** held on **MONDAY 30th JANUARY 2017**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:
All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.
7. **Items to Action** – To note the items to action sheet from the previous Council Meeting held on 30th JANUARY 2017.

ITEM	Attachment	Page No
8. PRESENTATION FROM WEST MERCIA POLICE & CRIME COMMISSIONER To receive a presentation from John Campion, West Mercia Police & Crime Commissioner.	8	33
9. LUDLOW HOSPITAL		



	To receive an update from the League of Friends of Ludlow Hospital.	9	53
10.	INTERNAL AUDITOR'S INTERIM REPORT To consider the internal auditor's report	10	61
11.	PARLIMENTARY BOUNDARY REVIEW CONSULTATION To consider the Parliamentary Boundary Review Consultation, closing date 27 th March 2017.	11	63
12.	TOWN & PARISH COUNCIL FORUM MEETING NOTES To receive and consider the Town & Parish Council Forum meeting notes.	12	103
13.	BUSINESS RATES		
a)	To consider a letter from Philip Dunne MP.	13a	117
b)	To write in support of NALC's amendment to the Local Government Finance Bill which seeks to end the 'toilet tax' by providing 100% mandatory rate relief for public conveniences. While the Bill enables principal councils to grant discretionary relief for local authority public toilets, NALC have been pressing the government to go further with mandatory relief.	13b	139
14.	SECTION 137 To note the section 137 spending limit for 2017/18	14	145
15.	RECOMMENDATIONS		
a)	To consider the open and closed recommendations from the Services Committee on the 20 th February 2017.	15a	147
b)	To consider the recommendations from the Policy & Finance Committee meeting on the 27 th February 2017.	15b	149
16.	COMMITTEE & WORKING GROUP MINUTES		
a)	To receive the minutes of the Representational Committee meeting held on the, 8 th February 2017.	16a	159
b)	To receive the minutes of the Policy & Finance Committee on the 27 th February 2017.	16b	167
c)	To receive minutes of the Services Committee on the 20 th February 2017.	16c	171
d)	To receive the closed minutes of the Staffing and Appeals Committee on the 1 st February 2017.	16d	177
e)	To receive the minutes of the Civic Working Group Meeting held on the 9 th February 2017.	16e	179
17.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the	No papers	



grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18. CIVIC NOMINATIONS

To receive the Civic Awards Criteria, nomination form, press release and poster. **18** **181**

19. GUILDHALL TENDERS

To consider tenders for the works to the Guildhall. **19** **186**

M e m b e r s h i p

Councillors Draper (Town Mayor); Sheward (Deputy Mayor); Clarke; Cobley; Gill; Ginger; Jones; Kemp; Lyle; J. Newbold; S. Newbold; Parry; Perks; and Smithers;

**The next Council meeting will be held on the
10th May 2017 (Annual General Meeting)**